



MINUTES OF THE JACKSON HOLE AIRPORT BOARD MEETING

Date: August 19, 2026

Board Present: Melissa Turley, Ed Liebzeit, and John Carey were present in person in the Airport Board Room. Rob Wallace was present via the Webex Platform.

Other Present: Bob McLaurin, Michelle Anderson, Dustin Havel, Anna Valsing, Jeremy Barnum, Craig Foster, Tony Cross, Jamey Miles, Alton George, Andrew Wells, Chance Grimmert, John Bartlett, Kevin Kinzer, Jordyn McDougall, Jac Stelly, Taylor Gemmel, Bryce Beatty, Jake Sperl, Apinya Wright, and Gina Van Slyke, Jackson Hole Airport; Stuart Schiff; Woolpert; and Dan Reimer, Airport Counsel. Other individuals, not individually documented, were present in person or watched the meeting via the Webex Platform.

- I. **Call to Order:** President Turley called the Board Meeting to order at 9:00 A.M.
- II. **Employee of the Month:** Bartlett recognized Kinzer as the July Employee of the Month, and George recognized the Airport Custodial Department as the August Employee of the Month.
- III. **Community Outreach:** Barnum provided an update on recent community outreach activities. He highlighted the Airport's participation in the Fourth of July parade and the visit by students from Central Wyoming College, which provided insight into a variety of jobs at airports and with airport partners.

Barnum recognized Hugo Hernandez, an on-site ground handler with Envoy, for receiving national recognition from American Airlines for his leadership in safety and training. He also provided an update on the Airport's website redesign, highlighting its focus on mobile access, flight information, rental cars, terminal navigation, parking updates, and other essential traveler services. He pointed out that the current website is over a decade old and no longer meets modern traveler expectations.

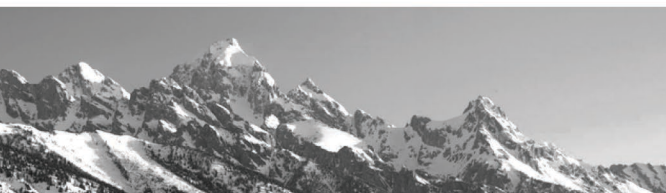
- IV. **Grand Teton National Park, Town of Jackson, Teton County and Public Comment:** No comments were presented by representatives of Grand Teton National Park, the Town of Jackson, or Teton County.

A neighbor addressed the Board regarding aircraft noise issues in her neighborhood. She requested that the Airport coordinate with Air Traffic Control (ATC) to review departing flight paths and noise-abatement procedures.

V. Action Items:

A. Consent Agenda

1. Approval of the Minutes
 - a. June 17, 2026, Regular Meeting
 - b. July 22, 2026, Special Meeting (Workshop)
2. IES Communication LLC – Paging System Support and Maintenance Agreement
3. KLJ Owners Representative Agreement Amendment #4
4. Tailwind JAC LLC License Agreement to Conduct Limited Vending Concession
5. Standard Form Agreements
 - a. Standard Form Terms and Conditions for Service



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b. Standard Form Purchase Order

Liebzeit moved approval of items A1 through A5. Carey seconded the motion, which passed unanimously.

B. Financial Reports: Anderson presented the Airport's financial reports. She reported that FY2026 income across the Airport's three enterprise centers finished 13% above budget, while expenses were 4% above budget, with net revenues remaining above budget. She reported that July income, expenses, and net revenues were above budget, and noted that restaurant concession receipts had increased in May, June, and July.

Liebzeit moved acceptance of the financial reports as presented. Carey seconded the motion, which passed unanimously.

C. Resolution 2026-05: AIP 91 FAA Grant for Taxiway A Rehabilitation: Anderson presented Resolution 2026-05 authorizing the Board President to execute a final Grant Agreement with the Federal Aviation Administration (FAA) for the Rehabilitation of Taxiway Alpha and Connector Taxiways A2 & A3. She explained that the maximum grant amount could be up to \$36,300,000, though the final amount has not yet been set and is likely to be lower. She noted that the Airport expects to receive FAA funding, but this is not guaranteed. Anderson added that passing this Resolution will allow the Board to accept any available end-of-year FAA funds for the project. She pointed out that the Teton County Commissioners approved a similar resolution on August 11, and this item is scheduled for the Town Council's August meeting. She noted that, for Airport grants, the Town and County must approve them as co-sponsors.

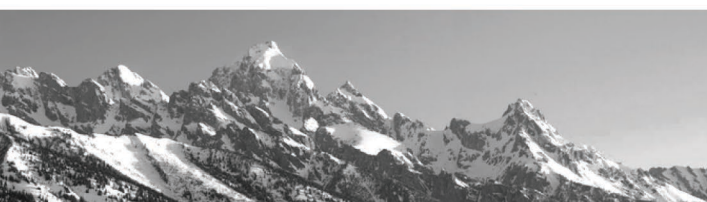
Liebzeit moved approval of Resolution 2026-05 for AIP 91 in the form presented. Carey seconded the motion, which passed unanimously.

D. Equipment Purchase – Western States Caterpillar 972XE Loader: Havel presented to the Board for approval the purchase of a Caterpillar 972XE with forks, a snow push, and snow tires. He noted that the proposed equipment would be like the units already in the Airport's snow removal fleet. He stated that the equipment will have interchangeable attachments and will simplify operation for staff and cross-training. He said that the Airport is adding approximately 80,000 square feet of concrete to the deicing pad area, which will increase the amount of pavement requiring snow and ice removal each winter.

Carey moved approval of the Purchase Agreement with Western States Caterpillar, in the form presented, for a Caterpillar 972XE in the amount of \$663,858.48. Liebzeit seconded the motion, which passed unanimously.

E. Equipment Purchase – Western States Caterpillar Two (2) Electric 906 Loaders: Havel presented for Board approval the purchase of two (2) all-electric Caterpillar 906 loaders. He advised that in the fall of 2025, the Airport applied to the State of Wyoming Volkswagen Settlement Funds program, which was approved, and that the Airport will be reimbursed 100% of the cost of the two units, including the application cost. Havel also advised that the electric units will not require the usual warm-up time and will be used year round by the Airport.

Liebzeit moved approval of the two (2) Purchase Agreements with Western States Caterpillar, in the form presented, for each Caterpillar EV 906 in the amount of \$184,727.99 per unit. Carey seconded the motion, which passed unanimously.



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F. Equipment Purchase – Rampmaster 5,000 Gallon Electric Refueler Truck: Foster presented for Board approval the purchase of an all-electric Rampmaster 5,000-Gallon Refueler truck. He said this unit will replace an older 2000 Sterling m7500 Refueler purchased from the prior fixed-base operator (FBO). He said that, as part of the VW Settlement Fund requirements, the older diesel refueler will be destroyed and that the purchase costs for this new unit will be reimbursed at 100%.

Carey moved approval of the Equipment Purchase Agreement with Rampmaster, in the form presented, for the purchase of an all-electric mobile refueler in the amount of \$647,332.00. Liebzeit seconded the motion, which passed unanimously.

VI. Director's Comments: McLaurin presented the Airport activity report. He stated that year-to-date (YTD) general aviation (GA) was up 10.4% and commercial was up 6.29%. He reported that July's load factor was 82.02% and the YTD load factor was 76.59%. He concluded that enplanements were up 8.64% year over year.

Sperl provided a Security Update; Havel provided an Operations and Maintenance Update; and Foster provided an FBO Update.

VII. Board Comments: Turley advised that there is a Board Workshop on September 21, 2026, and a regularly scheduled Board Meeting on October 21, 2026, and December 16, 2026.

VIII. Executive Session: Liebzeit moved to consider the appointment and employment of Board employees at 10:04 AM, to consider the selection of a site or the purchase of real estate when the publicity regarding the consideration would cause a likelihood of an increase in price, to consider or receive information classified as confidential by law, and to consider tendering offers of employment, as authorized by Wyoming Statutes Section 16-4-405(a) subsections (ii), (vii), (ix), and (x). Carey seconded the motion, which passed unanimously.

IX. Adjourn: Liebzeit moved to adjourn the meeting at 11 AM. Carey seconded the motion, which passed unanimously.

Signed by:

Melissa Turley

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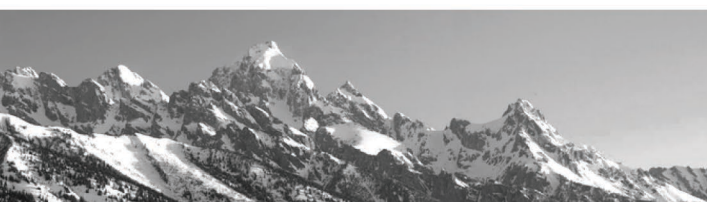
Melissa Turley, President

Signed by:

John P. Carey III

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John P. Carey III, Secretary



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