MINUTES OF THE JACKSON HOLE AIRPORT BOARD MEETING

Date: June 17, 2026

Board Present: Bob McLaurin, John Carey, and Rob Wallace present in person in the Airport Board Room. Melissa Turley and Ed Liebzeit were present via the Webex Platform.

Other Present: Jim Elwood, Michelle Anderson, Dustin Havel, Anna Valsing, Jeremy Barnum, Craig Foster, Tony Cross, Jamey Miles, Aimee Crook, Alton George, Andrew Wells, Chance Grimmett, Jordyn McDougall, Jac Stelly, Taylor Gemmel, Esther Borja, Bryce Beatty, Jesse Bradberry, Apinya Wright, Tyler Anderson, and Gina Van Slyke, Jackson Hole Airport; Jen Wolchansky, Mead & Hunt; Paul Dunholter and Cindy Gibbs, BridgeNet; Mike Mahoney, KLJ Engineering, Robin Martin, National Park Service; JD Ingram and Stuart Schiff; Woolpert, and Dan Reimer, Airport Counsel. Other individuals, not individually documented, were present in person or watched the meeting via the Webex Platform**.**

I. **Call to Order:** President Turley called the Board Meeting to order at 9:00 A.M.

II. **Employee of the Month:** Tyler Anderson recognized Matt McKnight as the May Employee of the Month. Foster recognized Pete Estay as the June Employee of the Month.

III. **Community Outreach:** Barnum provided a public outreach update on the Airport's participation in recent events, including EcoFair, Best of the West Days Parade, and Touch-a-Truck, highlighting the Airport's environmental stewardship and community engagement efforts.

IV. **Comments From Grand Teton National Park, Town of Jackson, Teton County, and the Public:** Robin Martin, Deputy Superintendent of Grand Teton National Park, reported that May visitation reached a record high, construction projects on Moose-Wilson Road and at the Moose Entrance Station remain on schedule, and the Park's new electronic fee payment system has been successfully implemented. Martin also expressed appreciation for the Airport's partnership in public outreach and environmental stewardship, recognizing Executive Director Jim Elwood's leadership and the Airport's designation as an International Dark Sky Place. The Board congratulated Martin on her appointment as Deputy Superintendent.

V. **Director's Comments:** Elwood presented the activity reports. He reported that year-to-date, general aviation (GA) operations increased by 10.4% and commercial operations increased by 3.85%. He said that in May 2026, the load factor was 72.27%, compared with 73.13% in May 2025. He noted that year-to-date, the total load factor was 73.16%, and enplanements increased by 1.43%.

Executive Director Jim Elwood recognized Board Member Ed Liebzeit for his longstanding leadership of the community's Memorial Day ceremony, expressing appreciation for his dedication to honoring those who made the ultimate sacrifice with dignity and respect.

Havel provided an Operations update, Crook provided a Security update, and Foster provided a Fixed Base Operator (FBO) update.

VI. Action Items:

A. Consent Agenda

1. Approval of the Minutes
   a. April 15, 2026, Regular Meeting
   b. May 28 and May 29, 2026, Special Meeting (Board Retreat)
2. Alpine Air
3. TNC Operating Agreements
   a. Lyft
   b. Raiser LLC, d/b/a Uber
4. Tailwind JAC LLC. 2nd Amendment (Lease of Additional Storage Space)
5. GSA Lease Amendment DFC26 (Addition of DEI Discrimination by Federal Contractors Clause)

Turley requested that item A3 be removed from the consent agenda, on behalf of Valsing and Reimer.

Carey asked that item A5 be removed from the consent agenda.

McLaurin moved for approval for consent agenda items A1, A2, and A4. Carey seconded the motion, which passed unanimously.

Airport Legal Counsel Dan Reimer explained that the proposed Transportation Network Company (TNC) Operating Agreements were updated to modernize the agreements originally executed in 2017 and align them with the Airport's current contracting practices, while preserving the existing business terms. He noted that Lyft had executed the agreement, Uber had not yet signed due to ongoing discussions about the per-trip fee, and that staff still recommended Board approval of the updated agreement.

Carey moved for approval of item A3, TNC Operating Agreements. McLaurin seconded the motion, which passed unanimously.

Reimer stated that this Lease Amendment No. DF26 amends the Lease with the General Services Administration (GSA) for space used by the Transportation Security Administration (TSA) at the Airport. He remarked that GSA is requesting this amendment to incorporate the new standard terms and conditions required by Executive Order 14398.

McLaurin moved approval of item A5 for GSA Lease Amendment DFC26. Wallace seconded the motion, which passed 4-1, Carey voting nay.

B. Financial Reports: Anderson presented the financial report for April and May 2026 for the Board's acceptance. She advised that for both months, income was better than budgeted. She advised that expenses were consistent with the April budget and below budget for May. Anderson advised that year-to-date net revenues remain above projections and capital projects remain on track.

McLaurin moved acceptance of the financial reports for April and May 2026. Liebzeit seconded the motion, which passed unanimously.

JACKSON HOLE AIRPORT
P.O. Box 159 • Jackson, WY 83001 • 307.733.7695 • Fax: 307.733.9270
James P. Elwood, AAE, Executive Director

C. Resolution 2026-04 - Establishment of Fees and Charges for FY 26/27: Anderson presented for approval Resolution 2026-04 - Establishment of Fees and Charges for FY 26/27. She advised that the Board annually adopt a Fees and Charges Resolution at the June Board meeting to establish fees for the upcoming fiscal year (July 1 – June 30). She stated that fees identified in the Fees and Charges Resolution align with the budget adopted at the April 2026 Board meeting.

Wallace moved approval of Resolution 2026-04, in the form presented, to establish Fees and Charges for FY 26/27. McLaurin seconded the motion, which passed unanimously.

D. Paging System Replacement - IES Communication LLC – Equipment Purchase Agreement: Wells presented a proposal to replace the Airport's public address (PA) system that's over 10 years old and has reached its useful life. He stated that the system provides a critical link to Airport operations, as it is used by airline partners and by the Airport to provide emergency and operational information to Airport users within the commercial passenger terminal. Wells said that Airport staff issued a Request for Proposal (RFP) to replace the core components of the PA system, and one proposal was received from IES Communications, which supplied our original PA system equipment. Wells added that a separate service agreement covering the post-installation period is still being finalized and will be brought to the Board at the August Board meeting.

Carey moved approval of the Purchase Agreement for IES Communication for an Airport Paging System in the total amount of $496,532.72, in the form presented. McLaurin seconded the motion, which passed unanimously.

E. Global Ground Support Deice Truck Purchase Agreement: Foster presented a Purchase Agreement for a Global Ground Support deice truck. He explained that the purchase will replace the FBO's existing open-bucket deice truck with an enclosed-cab model, improving operational efficiency and reducing glycol usage.

McLaurin moved to approve the Purchase Agreement with Global Ground Support for a deice truck in the total amount of $595,504, in the form presented. Liebzeit seconded the motion, which passed unanimously.

F. Interim Director Professional Services Agreement: Reimer presented for the Board's consideration a Professional Services Agreement with Robert (Bob) McLaurin to act as the Interim Director of the Jackson Hole Airport beginning June 19, 2026. He noted that during the terms of this Agreement, McLaurin will suspend his role as a member of the Jackson Hole Airport Board. He stated that the term of this Agreement is for an initial 6-month period, expiring on December 16, 2026, with the option of early termination or extension. Reimer said that the Board intends to terminate this Agreement upon the hiring and appointment of a full-time director of the Jackson Hole Airport.

Liebzeit moved approval of the Professional Services Agreement with Robert McLaurin to act as the Interim Director of the Jackson Hole Airport beginning on June 19, 2026, in the form presented. Carey seconded the motion, which was passed unanimously by the four participating Board members, with McLaurin recusing himself from discussion and voting.

VII. Board Comments: Turley advised that there will be a July 22, 2026, at 8:00 A.M. Board Workshop and a Board Meeting on August 19, 2026, at 9:00 A.M.

JACKSON HOLE AIRPORT
P.O. Box 159 • Jackson, WY 83001 • 307.733.7695 • Fax: 307.733.9270
James P. Elwood, AAE, Executive Director

The Board recognized Executive Director Jim Elwood for his years of service and wished him well upon his retirement.

VIII. Adjourn: McLaurin moved to adjourn the meeting at 10:48 A.M. Wallace seconded the motion, which passed unanimously.

Signed by:

Melissa Turley

E87DEE1E5788483...

Melissa Turley, President

Signed by:

0946A9B4C8524BD...

John P. Carey III, Secretary

JACKSON HOLE AIRPORT
P.O. Box 159 • Jackson, WY 83001 • 307.733.7695 • Fax: 307.733.9270
James P. Elwood, AAE, Executive Director