



MINUTES OF THE JACKSON HOLE AIRPORT BOARD MEETING

DATE: February 4, 2026

BOARD PRESENT: Rob Wallace, Melissa Turley, Bob McLaurin, Ed Liebzeit, and John Carey present in person in the Airport Board Room. Valerie Brown was present through the Webex Platform.

OTHER PRESENT: Jim Elwood, Michelle Anderson, Dustin Havel, Anna Valsing, Jerney Barnum, Tony Cross, Jamie Miles, Aimee Crook, Alton George, Jordyn McDougall, Jac Stelly, Taylor Gemmel, Esther Borja, Bryce Beatty, Apinya Wright, and Gina Van Slyke, Jackson Hole Airport; Robin Martin, Grand Teton National Park; Angus Thuermer, WyoFiles; Jen Wolchansky and Ryk Dunkelberg, Mead & Hunt; Paul Dunholter, BridgeNet; Mike Mahoney, KLJ; Tyler Shupe, Wadman Corporation; Gavin Fine, Fine Dining Restaurant Group; Jeff Switzer, Tailwind Hospitality Inc; and Dan Reimer, Airport Counsel. Other individuals not individually documented were present in person or watched the meeting through the Webex Platform.

I. CALL TO ORDER: President Wallace called the Board Meeting to order at 9:00 AM.

II. CERTIFICATE OF ORGANIZATION & ELECTION OF OFFICERS: Liebzeit moved to elect the following slate of officers for 2026 and to file a Certificate of Organization to that effect:

Melissa Turley, President
Bob McLaurin, Vice President
Ed Liebzeit, Treasurer
John Carey, Secretary
Rob Wallace, Member (Past Resident)

McLaurin seconded the motion, which passed unanimously.

III. EMPLOYEE OF THE MONTH: Crook recognized Chris Wells as the January Employee of the Month, and George recognized Kody Jeppson, Tim Martel, Tom Whitaker, and Jeff Wright as the February Employee of the Month.

IV. COMMUNITY OUTREACH: Barnum reported on outreach efforts, noting that the Airport Shuttle Pilot Program entered its third season in December. He mentioned that staff had launched a multi-faceted marketing campaign to promote the shuttle service to and from the Airport. He also mentioned that ridership is currently lower than last year. He added that staff is working with the START Bus to gather ridership data and explore additional promotional opportunities.

Barnum provided an update on the Aviation Safety Facility. He stated that a second of three community open houses is scheduled at the current Airport Firehouse to present site evaluation

findings and gather public input on potential locations for a safety facility. Barnum also said that public comments can be submitted through the Airport's website.

V. COMMENTS FROM GRAND TETON NATIONAL PARK, TOWN OF JACKSON, TETON COUNTY, AND THE PUBLIC:

Robin Martin, of Grand Teton National Park (the Park), thanked the Airport for its ongoing partnership with the Park. She mentioned that the Park expects a busy summer. Martin also noted that there will be significant construction on the south end of the Park.

VI. 2025 YEAR-END FLY QUIET PRESENTATION: Elwood introduced Dan Reimer, Airport Counsel, who provided an overview of the Airport's noise program and the role of the Fly Quiet program within that framework. Reimer explained that the Airport operates under the 1983 Use Agreement with the U.S. Department of the Interior and the National Park Service, which establishes cumulative noise exposure thresholds. He said, to ensure compliance, the Airport conducts ongoing education through the FBO and maintains the voluntary Fly Quiet program to promote noise-reducing operational practices.

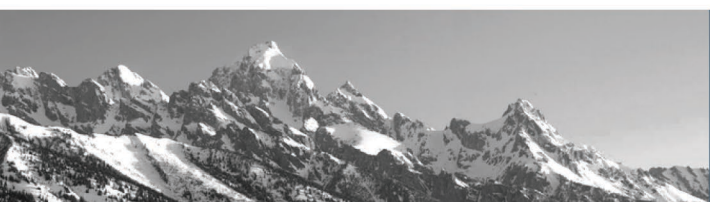
Reimer noted that community members have requested additional noise restrictions. He explained that the Airport Authority's legal authority is limited and clarified that, while the Airport can promote educational initiatives and voluntary measures like curfews, it cannot impose mandatory noise or access restrictions without FAA approval. He stated that since 1990, the FAA has not approved any new mandatory restrictions, and federal law restricts the Airport's ability to adopt such measures without congressional approval.

Ryk Dunkelberg and Paul Dunholter, consultants to the Airport, presented the Fly Quiet program, which is designed to 'encourage pilots to fly quieter aircraft, utilize preferred procedures, and respect the Voluntary Noise Curfew in order to minimize aircraft noise over Grand Teton National Park and noise sensitive communities.'

Dunholter presented the year-end analysis results, highlighting increased use of quieter, newer aircraft (Stage 5+), improved adherence to recommended flight procedures, and fewer curfew violations. He emphasized that the program continues to show positive trends and that ongoing communication with operators is helping improve compliance and reduce noise exposure.

Dunkelberg outlined the next steps, including recognition of Top Tier operators, continuing to work with Low Tier operators to improve scores, contacting operators with curfew-hour operations, conducting quarterly outreach to operators, promoting Fly Quiet in national industry publications, and sharing efforts with the local community.

The Board acknowledged the progress made through the voluntary Fly Quiet program and outreach efforts. McLaurin requested a comparative bar graph illustrating the noise levels of older Stage 2 aircraft versus newer commercial aircraft types to better explain improvements in aircraft noise.



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James P. Elwood, AAE, Executive Director

VII. ACTION ITEMS

A. CONSENT AGENDA:

1. **Approval of the Minutes-December 17th, 2025, Board Meeting**
2. **Resolution 2026-01: AIP 89**
3. **Resolution 2026-02: Official Depositories**
4. **BNP Association, Inc. 3rd Amendment-Term Extension**
5. **Updated Resolution 2025-03: Establishment of Fees and Charges**
6. **Notice to Proceed-Woolpert 18th Amendment for Electric Vehicle Charging Stations for Design Completion, Bidding, and Construction Administration/Management**

Liebzeit requested that Items A5 and A6 be removed from the Consent Agenda.

McLaurin moved approval of Items A1 through A4. Carey seconded the motion which passed unanimously.

Liebzeit requested additional discussion regarding Item A5, specifically the proposed addition of the boardroom rental fees and related safety and security considerations.

McLaurin moved to postpone Item A5 to allow further discussion. Carey seconded the motion, which passed unanimously.

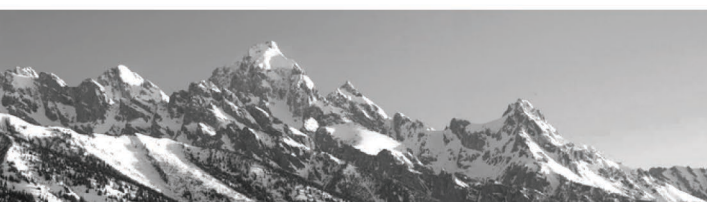
Airport Counsel clarified that the postponement of Item A5 did not affect the previously adopted schedule of rates and charges, which remain in effect.

Liebzeit asked for more details on item A6. Havel explained that in June 2025, the Board approved the 18th Amendment to the Woolpert On-Call Engineering Agreement for the electric vehicle charging project at the Airport. He said what is currently before the Board is a Notice to Proceed for the remaining design, support, and construction management, as detailed in the Woolpert 18th Amendment. Havel noted that the maximum cost under this Amendment is \$299,261, with DOT grant funds covering \$239,968.

Carey moved approval of the 18th Amendment to the Woolpert On-Call Engineering Agreement for the Electric Vehicle Charging Station to the design completion, bidding, and construction administration and management. Liebzeit seconded the motion which passed unanimously.

B. FINANCIAL REPORTS: Anderson presented the December 2025 financial reports for approval. She mentioned that income exceeded the budget, and expenses remained below projected amounts.

Liebzeit moved acceptance of the financial reports for December 2025. Wallace seconded the motion which passed unanimously.



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C. WOOLPERT 24TH AMENDMENT – TAXIWAY A DESIGN: Havel presented for the Board's approval the 24th Amendment to the Woolpert On-Call Engineering Agreement for preparing construction plans, contract documents, and bidding for the Taxiway A project. He explained that the Taxiway A project includes rehabilitating the taxiway pavement and constructing a new aircraft turnaround pad at the south end of Taxiway A. He mentioned that the connector Taxiways A2 and A3 will be rehabilitated, subject to available funding and the results of the geotechnical report. Havel also advised that the non-federal portion of the project involves relocating a section of the existing vehicle service road west of Taxiway A.

Havel said that the total cost for the Woolpert 24th Amendment is \$1,851,265.70. He stated that the FAA has allocated the Airport's 2026 entitlement funds for the Taxiway A design project. Havel advised that the Airport is expected to receive the 2026 entitlement grant around April or May 2026. He explained that an Independent Fee Estimate (IFE) was conducted, and the proposed fees are about 10% less than the IFE. He added that staff consider the proposed fees reasonable based on the IFE.

Liebzeit moved approval of the 24th Amendment to the Woolpert On-Call Engineering Agreement for the preparation of construction plans, contract documents, and bidding for the Taxiway A project, in the form presented, in the lump-sum amount of \$1,851,265.70. Wallace seconded the motion which passed unanimously.

VIII. DIRECTOR'S COMMENT: Elwood presented the activity reports. He stated that general aviation (GA) operations increased by 6.99%, and commercial operations rose by 4.78% compared to December 2024. He also noted that GA is up 5.15%, and commercial operations are up 15.8% year-to-date.

Havel provided an Operations update, Crook provided a Security update, and Foster provided an FBO update.

IX. BOARD COMMENTS: The Board advised that there will be a Budget Workshop on March 4th, 2026, and the next Board Meeting will be held on March 16th, 2026, at 9 AM.

X. ADJOURN: McLaurin moved to adjourn the meeting at 11:18 AM. Liebzeit seconded the motion which passed unanimously.

Signed by:

Melissa Turley

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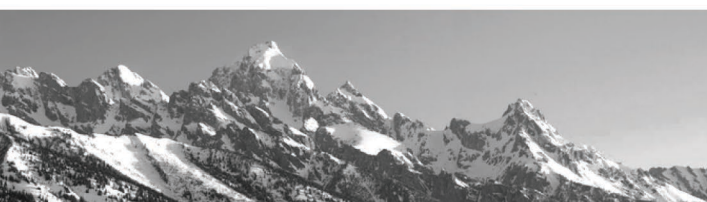
Melissa Turley, President

Signed by:

John P. Carey III

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John Carey, Secretary



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