



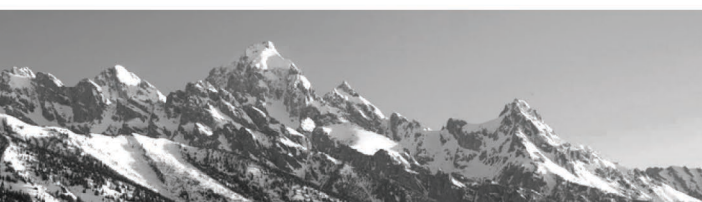
Jackson Hole Airport Board Special Meeting

Date: October 14, 2025

Time: 9:00 am

Place: Board Room

- I. Call to Order**
- II. Employee of the Month**
- III. Community Outreach**
- IV. Jackson Hole High School Aviation Program Briefing**
- V. 2025 Q1, Q2, and Q3 Fly Quiet Presentation**
- VI. Comments from Grand Teton National Park, Town of Jackson, Teton County and the Public**
- VII. Action Items**
 - A. Consent Agenda
 - 1. Approval of the Minutes - August 20, 2025 Board Meeting
 - B. Financial Reports
 - C. Knife River NOA for Schedules IV (Remainder), V (Remainder), VI (Remainder) and VIII
 - D. Woolpert 13th Amendment Revision 1 for Deice Pad and Collection System Design and Construction Administration and Management
- VIII. Director's Comments**
 - A. Activity Reports
 - B. Operations/Security/FBO Updates
- IX. Board Comments**
- X. Capital Workshop**
- XI. Adjourn**



JACKSON HOLE AIRPORT

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James P. Elwood, AAE, Executive Director

MEMORANDUM

DATE: OCTOBER 8, 2025

SUBJECT: SUMMARY FOR OCTOBER 14, 2025 BOARD MEETING

JACKSON HOLE HIGH SCHOOL AVIATION PROGRAM BRIEFING: The Board will receive a briefing from Airport staff and Teton County School District officials on a new high school aviation program partnership.

2025 Q1, Q2, AND Q3 FLY QUIET PRESENTATION: Cindy Gibbs, BridgeNet and Ryk Dunkelberg, Mead and Hunt, will present the Fly Quiet Results for 2025 Q1, Q2, and Q3 to the Board.

GENERAL BOARD MEETING ITEMS:

CONSENT AGENDA: Items on the Consent Agenda can be approved by a single motion. Board members may ask that an item be removed and considered individually. The following items are listed on the Consent Agenda.

1. **Approval of Minutes:** Presented for Board review and approval are the minutes from the Board Meeting held on August 20, 2025.

ACTION ITEMS:

Financial Reports: Financial reports for August and September 2025 will be presented for Board acceptance.

Knife River NOA for Schedules IV (Remainder), V (Remainder), VI (Remainder), and VIII: Presented for Board approval is a Notice of Award to Knife River for Schedules IV (Remainder), V (Remainder), VI (Remainder), and VIII of Phase 2 of the Deice Pad Project. These schedules are the remainder of the work on the Deice Pad Project and will bring the project to completion. The total cost for this work is **\$29,930,897** and will be funded with the recent grant funds and local airport dollars.

Knife River will submit Payment and Performance bonds for these Schedules after receiving the Notice of Award. Once the Payment and Performance bonds have been received, the Board President and Board Secretary will execute the Contract and Notice to Proceed, as authorized by motion.

Woolpert 13th Amendment Revision 1 for Deice Pad and Collection System Design and Construction Administration and Management: Presented for Board approval is Revision 1 to the Woolpert 13th Amendment for the Deice Pad and Collection System Design and Construction Administration and Management. The Scope of Work has the amendments from the original scope highlighted in yellow and the work that has already been completed highlighted in grey. The changes to the Scope of Work and the associated fee increases are associated with the longer construction times and slightly increased project scope for construction. The increase in fees is a total of **\$898,816** of which \$843,49 is federal funds and \$55,325.00 is non-federal (airport) funds, for a revised total for the Woolpert 13th Amendment of \$4,084,925.00.