

JACKSON HOLE AIRPORT AIRPORT IDENTIFICATION BADGE APPLICATION

SECTION I-APPLICANT INFORMATION

Last Name:			First Name:			Middle Name:		
Alias/Other Names Used:					Social Security Number:			
Date of Birth:	Height:	Weight:	Eye Color:	Hair Color:	Gender: M F		Race:	
Mailing Address:			City/State/Zip			Phone Number: ()- -		
Driver's License Number:			State of Issue:			Expiration Date:		
Country of Birth (If U.S, specify state):					Country of Citizenship:			
Alien Registration Number (if applicable):					Non-Immigrant Visa Number (if applicable):			

SECTION II-APPLICANTS CRIMINAL HISTORY

Persons seeking unescorted access to the Security Identification Display Areas (SIDA) or Sterile Areas of an airport are subject to the requirements of Title 49 of the Code of Federal Regulations, Parts 1542.209 or 1544.229. These requirements include a Criminal History Records Checks (CHRC). Indicate below, by circling "Yes" or "No" for each item listed, if you have ever pleaded guilty or nolo contendere ("no contest"), had adjudication withheld, been convicted or found not guilty by reason of insanity to any of the following:

YES	NO	Forgery of certificates, false marking of aircraft, and other aircraft registration violations	YES	NO	Felony involving dishonesty, fraud, or misrepresentation
YES	NO	Lighting violations involving transporting controlled substances	YES	NO	Unlawful possession, use, sale, distribution or manufacture of an explosive or weapon
YES	NO	Improper transportation of a hazardous material	YES	NO	Extortion
YES	NO	Aircraft piracy	YES	NO	Armed or felony unarmed robbery
YES	NO	Interference with flight crew members or flight attendants	YES	NO	Distribution of or intent to distribute a controlled substance
YES	NO	Commission of certain crimes aboard aircraft in flight	YES	NO	Carrying a weapon or explosive aboard an aircraft
YES	NO	Felony arson	YES	NO	Felony involving a threat
YES	NO	Conveying false information and threats	YES	NO	Felony involving willful destruction of property
YES	NO	Aircraft piracy outside the special aircraft jurisdiction of the United States	YES	NO	Felony involving importation or manufacture of a controlled substance
YES	NO	Interference with air navigation	YES	NO	Felony involving burglary
YES	NO	Unlawful entry into an aircraft or airport area that serves air carriers or foreign air carriers contrary to established security requirements	YES	NO	Felony involving possession or distribution of stolen property
YES	NO	Destruction of an aircraft or aircraft facility	YES	NO	Rape or aggravated sexual abuse
YES	NO	Murder	YES	NO	Felony involving theft
YES	NO	Assault with intent to murder	YES	NO	Felony involving aggravated assault
YES	NO	Espionage	YES	NO	Felony involving bribery
YES	NO	Sedition	YES	NO	Treason
YES	NO	Kidnapping or hostage taking	YES	NO	Felony involving violence at International Airports
YES	NO	Felony involving the illegal possession of a controlled substance punishable by a maximum term of imprisonment of more than 1 year	YES	NO	Conspiracy or attempt to commit any of the criminal acts listed on this table

The JHAB Airport Security Coordinator keeps confidential the criminal history record obtained from the FBI and uses it only for determining whether to issue an Airport Identification Badge (ID Badge). You may get a copy of your criminal history record sent by the FBI to the Airport Security Coordinator by submitting a written request within 30 days after being advised that your criminal history shows you are disqualified from being issued an ID Badge. If you believe that any information is inaccurate, you may directly contact the agency that reported the disqualifying conviction to correct your record.

I understand that I have a continuing obligation under Title 49, CFR, Parts 1542.209 or 1544.229 to disclose to the airport operator within 24 hours if I plead guilty or nolo contendere ("no contest") to, have an adjudication withheld, been convicted or found not guilty by reason of insanity to any of the disqualifying crimes listed on this application or the federal security regulations. INITIAL: _____

The Privacy Act of 1974
5 U.S.C 552a(e)(3)
Privacy Act Notice

Authority: 6 USC §1140, 46 USC §70105; 49 USC §106, 114, 5103a, 40103(b)(3), 40113, 44903, 44935-44936, 44939, and 46105; the Implementing Recommendations of the 9/11 Commission Act of 2007, §1520 (121 Stat. 444, Public Law 110-52, August 3, 2007); FAA Reauthorization Act of 2018, §1934(c) (132 Stat. 3186, Public Law 115-254, Oct 5, 2018), and Executive Order 9397 (November 22, 1943), as amended.

Purpose: The Department of Homeland Security (DHS) will use the information to conduct a security threat assessment. If applicable, your fingerprints and associated information will be provided to the Federal Bureau of Investigation (FBI) for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor Systems including civil, criminal, and latent fingerprint repositories. The FBI may retain your fingerprints and associated information in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI. DHS will also transmit your fingerprints for enrollment into US-VISIT Automated Biometrics Identification System (IDENT).

DHS will also maintain a national, centralized revocation database of individuals who have had airport or aircraft operator-issued identification media revoked for noncompliance with aviation security requirements. DHS has established a process to allow an individual whose name is mistakenly entered into the database to correct the record and have the individual's name expunged from the database. If an individual who is listed in the centralized database wishes to pursue expungement due to mistaken identity, the individual must send an email to TSA at aviation.workers@tsa.dhs.gov

Routine Uses: In addition to those disclosures generally permitted under 5 USC §552a(b) of the Privacy Act, all or a portion of the records or information contained in this system may be disclosed outside DHS as a routine use pursuant to 5 USC §552a(b)(3) including with third parties during the course of a security threat assessment, employment investigation, or adjudication of a waiver or appeal request to the extent necessary to obtain information pertinent to the assessment, investigation, or adjudication of your application or in accordance with the routine uses identified in the TSA system of records notice (SORN) DHS/TSA 002, Transportation Security Threat Assessment System. For as long as your fingerprints and associated information are retained in NGI, your information may be disclosed pursuant to your consent or without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's blanket Routine Uses.

Disclosure: Pursuant to §1934© of the FAA Reauthorization Act of 2018, TSA is required to collect your SSN on application for Secure Identification Display Area (SIDA) credentials. For SIDA applications, failure to provide this information will result in denial of a credential. For other aviation credentials, although furnishing your SSN is voluntary, if you do not provide the information requested, DHS may be unable to complete your security threat assessment.

JHAB has advised me of the purpose, disclosure and uses for submitting my personal information when requesting JHAB issued ID badge media as per Transportation Security Administration (TSA) Security Directive 1542-04-08.

INITIAL: _____

SECTION III-APPLICANT'S CERTIFICATIONS

I hereby submit to JHAB this application for an ID Badge and agree to the following:

1. To comply at all times with the security rules and policies of JHAB, including the provisions of Title 49, CFR, Parts 1540, 1542, and 1544.
2. All ID Badges remain the property of JHAB; My ID Badge cannot be transferred to another individual or used for any purpose by another individual; I will visibly display my ID Badge outside my garments on my upper body whenever I am in any area of the airport; I will not aid nor participate in "piggy-backing" (allowing unauthorized access to secure or restricted areas) nor will I otherwise breach, disobey or disregard any security directive, plan or program at the airport; I will challenge any person who enters a secured/restricted area if the person does not properly display an ID Badge. If the person I challenge cannot produce a valid ID Badge, I will immediately notify airport operations at 307-413-1519.
3. Use of the ID Badge constitutes consent to search and monitoring at any area of the airport.
SCREENING NOTICE: Any employee holding a credential granting access to a Security Identification Display Area may be screened at any time while gaining access to, working in or leaving a Security Identification Display Area.
4. JHAB reserves the right to revoke authorization for an ID Badge where such action is determined to be in the best interest of airport security. You must immediately return the ID Badge to JHAB or your employer upon notification that your authorization has been revoked; I will immediately notify my Supervisor or JHAB of any unattended bags and or suspicious activity; I will immediately notify my employer if my ID Badge is lost or stolen. A non-refundable fee of \$150.00 will be assessed for replacement. JHAB will collect the fee before a replacement ID Badge is issued. Furthermore, a replacement ID Badge may only be issued if I declare in writing that the ID Badge has been lost, stolen, or destroyed. **The ID Badge is the property of JHAB. You must immediately return your ID Badge to your employer or JHAB at the end of employment or upon receiving notification that your badge is being revoked. Failure to comply within 24 hours is in direct violation of the Airport Security Program ASP and you can be subject to a potential \$10,000 Civil Penalty Fine assessed by the Transportation Security Administration TSA under title 49 of the Code of Federal Regulations CFR Part 1540.105; 49 USC 46301.**
5. In the event of any change in my employee status (i.e. transfer, job title), I will obtain a new ID Badge noting the change and return the original ID Badge.
6. I will immediately notify my Supervisor or JHAB if I am arrested of any of the crimes listed under Title 49, CFR, Parts 1542.209 or 1544.229.

I understand and agree to comply with the terms and conditions provided for in this application and agree to comply with any changes or amendments to the terms and conditions that may be imposed by JHAB. The information that I have provided on this application is true, complete, and correct to the best of my knowledge and belief and is provided in good faith. I understand that a knowing and willful false statement on this application can be punished by fine or imprisonment or both. (See Section 1001, of Title 18 United States Code); (See also: Title 49 of the Code of Federal Regulations, Sections 1540.103 and 1542.209)

I authorize the Social Security Administration to release my Social Security Number and full name to the Transportation Security Administration, Office of Transportation Threat Assessment and Credentialing (TTAC), Attention: Aviation Programs (TSA-19)/Aviation Worker Program, 601 South 12th Street, Arlington, VA 22202. I am the individual to whom the information applies and want this information released to verify that my SSN is correct. I know that if I make any representation that I know is false to obtain information from Social Security records, I could be punished by a fine or imprisonment or both.

Applicant's Name:	Date:
Applicant's Signature:	

SECTION IV- ACCESS REQUIRMENTS-(to be completed by employer)

Check one of the following:

New Applicant: _____ Renewal: _____ Lost/Damaged: _____

Badge Type

SIDA/Sterile (Blue) _____ SIDA/AOA/Sterile (Green) _____ Tenant SIDA (Purple) _____
 Sterile Area Only (White) _____ GA (Red) _____ Ground Transportation (Black) _____

SECTION V-Employers Certification

I certify that all information provided by or on behalf of the Employer is true, accurate, and complete. I certify that: _____

- (1) I have verified the applicant's identity by reviewing at least two forms of identification (one of which bears the applicant's photograph);
- (2) the applicant has presented to the representative signed below that he or she has not been convicted of a crime identified in 49 CFR 1542.209 or 1544.229;
- (3) The Employer will immediately report to JHAB ASC any information that becomes available to us indicating that the applicant was arrested, indicted or convicted of one of the crimes identified in 49 CFR 1542.209 or 1544.229;
- (4) The ID Badge is the property of JHAB. The employer will immediately notify and return the employee's ID Badge to the JHAB ASC if the employee's employment is terminated, contract work at the Airport is completed or the employee's ID Badge is being revoked. Failure to notify JHAB within 24 hours, collect and return the employee's ID Badge can subject the employer to a Civil Penalty of up to \$10,000, assessed by the Transportation Security Administration (TSA) in accordance with title 49 of the United States Code Service 49 USC 46301(a)(6);
- (5) The Employer will immediately notify JHAB ASC if the applicant's ID Badge is reported as being lost or stolen and;
- (6) I certify that the Employer has complied with and will continue to comply with the provisions of Title 49, CFR, Parts 1540, 1542, and 1544.
- (7) I certify a specific need exists for providing the individual applicant with unescorted access authority.

I also certify that the Employer will inform the JHAB ASC if any of the following applies:

- (i) the applicant was unable to support statements made on the application form;
- (ii) there are significant inconsistencies in the information provided on the application; or
- (iii) information has become available to us indicating a possible conviction of the crime(s) listed in 49 CFR 1542. 209 or 1544.229

I have read and understand the potential penalties described in this application for providing false or misleading information or failing to report as required

Company Name:		Company Phone Number:	
		()- -	
Authorized Representatives Name (Print):		Title:	
Authorized Representatives Signature:		Date:	
FOR JHAB BADGING OFFICE USE ONLY			
ID Verification By:		Date:	
CHRC Submitted By:	Date:	Results:	Attached:
STA Submitted By:	Date:	Results:	Attached:
SIDA Training By:		Date:	
Badge #	Issue Date:	Expiration Date:	
Comments:			

Jackson Hole Airport Employee Parking Regulations

As an employee of the Jackson Hole Airport or an employee of a stakeholder at the airport you are required to park in the Overflow lot anytime you are working at the airport. Your airport issued badge will allow you to enter and exit the lot. It also provides you with a 24hr rate of 50% off. You must use your badge to enter the lot for it to allow you to exit. For example, if you arrive for work and there is an issue with your badge so you decide to pull a ticket to enter, your badge will not allow you to exit. This type of issue along with any other parking related problems need to be addressed immediately with Airport Operations personnel. Delaying reporting these issues or that you are going to be over the 24-hour window due to work will cause time delays with your exit from the lot.

Our operations personnel must investigate every reported issue to ensure system accuracy and well as the legitimacy of a request to forgo paying any amount due. Also, to ensure analytics and capacity are being addressed properly your requirement to park in the overflow lot for work will be monitored. This measure is to allow our staff to adequately provide parking to our passengers and community alike. Below is a map of the parking areas and if you have questions, concerns, or issues you should contact Landside Operations at (307) 413-1516 immediately.

By signing this agreement, you are acknowledging you have read and understand that you are obligated to park in the overflow lot while working at the airport and that failure to do so could result in revocation of parking privileges, other access privileges as well as associated discounts.

Signature of badge holder:

