



Jackson Hole Airport Board Special Meeting General Aviation (GA) Committee Meeting

Date: June 22, 2022

Time: 2:45 pm

Place: Jackson Hole Airport Administration Offices

BOARD GA COMMITTEE: Bob McLaurin, Ed Liebzeit, and Rob Wallace were present and in person at the Jackson Hole Airport Board Room.

OTHERS PRESENT: Jim Elwood, Dustin Havel, Gina Van Slyke, and Craig Foster from the Jackson Hole Airport; Mike Mahoney, KLJ Engineering.

- I. **CALL TO ORDER:** McLaurin called the Jackson Hole Airport Special Meeting GA Committee Meeting to order at 2:45 pm on Wednesday, June 22, 2022.
- II. **GA COMMITTEE MEETING:** The purpose of the meeting was to discuss and receive information regarding JAC General Aviation items, including fuel supplier proposals, FBO transition plan, Hangar 3/GSE Design, and other FBO facilities and equipment.
 1. **Fuel Supplier Proposal:** Foster advised that two (2) proposals have been received by fuel suppliers, AvFuel and World Fuel Services. He noted that the Airport is objectively reviewing the proposals and evaluating the two different suppliers submitted information.
 2. **FBO Transition Plan:** Foster noted that the physical condition of the existing FBO facility would need to be updated to meet operational standards. Mahoney advised that the information provided by inspectors is being compiled into a master document for the Board and JHAB staff to review. Liebzeit suggested a temporary FBO trailer, like Administration's current temporary trailer, ensuring the FBO has a place to conduct business while the facility is prepared for operations.
 3. **Hangar 3 & Ground Support Equipment (GSE) Design:**
 - a. Phase 1, New Hangar 3: 3A, 3B, 3C, and Ground Support Equipment (GSE). The new hangar will house all the mechanical, maintenance equipment, GSE; office, mezzanine; storage.
 - b. The Board received information on material with a long lead time or supply chain issues to reduce potential procurement delay(s).
 4. **FBO Equipment:** Foster advised that he's working with Keaton Brown on a Jackson Hole Aviation's GSE list. Foster will report once the JHAB staff receives the pertinent information for the Board to review.
- III. **ADJOURN:** Liebzeit made a motion to adjourn the meeting at 4:15 pm, and Wallace seconded the motion, which passed unanimously.

DocuSigned by:

Bob McLaurin

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Bob McLaurin, President

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Rob Wallace

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Rob Wallace, Secretary



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James P. Elwood, AAE, Executive Director