

MEMORANDUM

DATE: February 1, 2022

TO: Airport Board

FROM: Jim Elwood, A.A.E.

SUBJECT: PUBLIC SUMMARY

CERTIFICATE OF ORGANIZATION & ELECTION OF OFFICERS: Included for adoption is the Certificate of Organization of the Airport Board for 2022. This Certificate of Organization also lists the Registered Agent for the Airport.

FLY QUIET PROGRAM UPDATE: Ryk Dunkelberg and Paul Dunholter will provide an update on the Fly Quiet Program.

GENERAL BOARD MEETING ACTION ITEMS:

CONSENT AGENDA: Items on the consent agenda are considered routine and can be approved by a single motion. Board members may ask that an item be removed from the Consent Agenda and considered individually. The following five items are listed on the Consent Agenda.

1. Approval of Minutes: Presented for Board review and approval are the minutes from the regular Board meeting held on December 17, 2021.
2. CLB 10th Amendment – Mandatory Clauses for Federally Assisted Professional Services Contracts: In order to ensure that the work performed under this agreement and related to this project are eligible for federal funding, certain clauses are required to be in the agreements and complied with. The federal funding that may be available includes the recently approved Infrastructure Bill among other funds which staff is working on with the FAA.
3. Aviation 17th Amendment – Mandatory Clauses for Federally Assisted Professional Services Contracts: Similar to the above, these clauses have been added to the Aviation agreement to ensure eligibility for federal funding.
4. Wadman Guaranteed Maximum Price (GMP) Amendment 2021 – 10 Change Order – Addition of Mandatory Federal Clauses: This amendment incorporates the mandatory clauses for federally assisted projects into the Wadman GMP Agreement for the security screening checkpoint project. This will ensure eligibility for any possible federal funding.
5. Wadman Guaranteed Maximum Price (GMP) Amendment 2021 – 11 Change Order – Addition of Mandatory Federal Clauses: This amendment incorporates the mandatory clauses for federally assisted projects into the Wadman GMP

Agreement for the restaurant, holdroom & basement project. This will ensure eligibility for any possible federal funding.

FINANCIAL REPORTS: Included for approval are the financial reports through December 31, 2021. Activity levels remain above budgeted projections through December. Fuel sales through 2021 remain ahead of projections for the fiscal year.

OFFICIAL DEPOSITORIES: At least annually the Board is required to name the financial institutions in which they will deposit funds. The Board fulfills this requirement in February of each year. Again this year the Board is naming Wells Fargo, Bank of the West and First Interstate Bank. Once these depositories are named, there is no specific requirement to deposit funds at any of the named institutions.