

MEMORANDUM

DATE: July 11, 2018

TO: Teton County Commissioners & Town Council

FROM: Jim Elwood, A.A.E.

SUBJECT: SUMMARY OF JULY 11, 2018 AIRPORT BOARD MEETING

GENERAL BOARD MEETING ACTION ITEMS:

APPROVAL OF MINUTES: The Board approved the minutes from the regular Board meeting held on June 20, 2018 and the special Board meeting held on June 28, 2018.

RESOLUTION 2018-09 – CMAR SUBCONTRACTOR PROCUREMENT WAIVER QTA PROJECT: The Board previously approved GMP Amendment 4 with Wadman for the QTA Project at 60% Design. Wadman worked with several subcontractors during the bid process however there was a shortage of available Wyoming subcontractors that bid certain elements of the project. The subcontract packages for Survey, Testing, Earthwork & Utilities, Asphalt Paving, Doors & Frames, and Metal Framing & Drywall were awarded to Wyoming resident firms, but no bids were received from Wyoming resident contractors for the other subcontract packages. The Board adopted Resolution 2018-09 to approve the CMAR Subcontractor Procurement Waiver for the QTA Project which is allowed by Wyoming CMAR procurement standards.

JACKSON HOLE AVIATION – FUEL FACILITY USE SUPPLEMENTAL AGREEMENT: The Board provided Jackson Hole Aviation (JHA) with a Memorandum of Understanding (MOU) for the operation of the Fuel Facility which had a term of 30 days. This Supplemental Agreement has a term of one year and confirms the responsibilities for the fuel facility operation. The Board approved the Supplement Agreement between JHA and Airport Board as presented.

MYSLIK, INC. – BROOM PURCHASE AGREEMENT: As part of the 10 year capital equipment purchase and replacement plan it was identified that an additional broom needed to be purchased in 2018-2019. The purchase of this broom will allow the airport snow plow crew to have access to 4 brooms in total with 3 of them being the newer style. Having 3 similar new brooms will aid in training, limit downtime and aid us in providing a good runway surface for the traveling public. The cost for the new broom is \$344,571. The Board approved the contract with Myslik, Inc for the purchase of the new runway broom for \$344,571.