

## MINUTES OF THE JACKSON HOLE AIRPORT BOARD

**DATE:** November 4, 2020

**BOARD PRESENT:** Jerry Blann, Ed Liezeit, Rick Braun, and John Eastman were present via the WebEx platform which was audible in the Jackson Hole Airport Board Room.

**OTHERS PRESENT:** Jim Elwood, Andrew Wells, Anna Valsing, and Dustin Havel, Jackson Hole Airport; Stuart Schiff, Bill Speck, Andy Remstad, and Paul Fiore, Jviation; and Kevin Burke, CLB. Other individuals who are not individually documented watched the meeting on a live stream from the Jackson Hole Airport Board room.

**I. CALL TO ORDER:** Blann called the meeting of the Jackson Hole Airport Board Special Meeting to order at 9:01 am on Wednesday, November 4, 2020.

### II. ACTION ITEMS:

**A. Jviation Amendment 9 - Runway Soils and Materials Analysis:** Elwood said this amendment to the Jviation on-call engineering services agreement allows for soils and materials sampling and analysis for the runway project. The total cost for this work is a not to exceed amount of \$325,000. Blann asked for information on the number of samples and cost per sample. Elwood said 40 asphalt and subsurface samples will be analyzed to ensure they are suitable for reuse. He said 35 additional borings will be taken down to ground water or 50 feet, whichever is hit first and samples from different depths will be analyzed. Eastman asked about the location of samples and why the staging area for the runway project is being sampled. Elwood said the area is being sampled to ensure there is no contamination prior to placing the asphalt batch plant in that location. Eastman asked if any samples should be taken in the possible location for a future ARFF building. Elwood said separate testing work will need to be done when that location is identified. Liezeit asked why the samples are going to different locations. Elwood said it is to ensure proper quality control.

Liezeit made a motion to approve the 9<sup>th</sup> amendment to the on-call engineering services agreement with Jviation for additional soil and materials sampling and analysis for the runway project, in the not to exceed amount of \$325,000 in the form presented. Eastman seconded the motion, which passed unanimously.

### III. DISCUSSION ITEMS:

**A. Runway Project:** Paul Fiore with Jviation provided an overview of the runway reconstruction project. Fiore discussed the history of the runway, materials for the rebuild, scope of work, and project timeline. He said a runway closure of approximately 90 days is anticipated between April and June 2022. This presentation was informational only, and the Board made no decisions regarding this project.

**B. Checkpoint Redesign & Expansion:** Andy Remstad with Jviation provided an overview of the checkpoint redesign and expansion project. Remstad discussed project objectives and presented a proposed layout for the remodeled checkpoint area. Remstad presented several conceptual drawings of the remodeled checkpoint area. This presentation was informational only, and the Board made no decisions regarding this project.

**C. Restaurant Redesign & Expansion:** Kevin Burke with CLB presented an overview of the restaurant redesign and expansion. Burke identified the primary objectives of the remodel and shared

conceptual drawings of the upgraded restaurant space. This presentation was informational only, and the Board made no decisions regarding this project.

**D. Hangar 3:** Mike Mahoney with KLJ Engineering provided an update on the Hangar 3 design project. Mahoney provided an overview of the layout of the FBO complex and the proposed Hangar 3 design. This presentation was informational only, and the Board made no decisions regarding this project.

**X. ADJOURN:** Braun made a motion to adjourn the meeting at 10:50am on Wednesday, November 4<sup>th</sup>, 2020. Liebrecht seconded the motion, which passed unanimously.

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Jerry Blann, President

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Ed Liebrecht, Secretary