



MINUTES OF THE JACKSON HOLE AIRPORT BOARD

DATE: April 8, 2021 Special Meeting

BOARD PRESENT: John Eastman, Jerry Blann, Bob McLaurin, Ed Liebzeit, and Valerie Brown were present via the WebEx platform which was audible in the Jackson Hole Airport Board Room.

OTHERS PRESENT: Jim Elwood, Dustin Havel, Andrew Wells, Michelle Anderson, Aimee Crook, Tony Cross, Anna Valsing, Jordyn McDougall and Megan Jenkins, Jackson Hole Airport; Mike Mahoney, Owners Representative. Other individuals who are not individually documented watched the meeting on a live stream from the Jackson Hole Airport Board room.

- I. **CALL TO ORDER:** Eastman called the Jackson Hole Airport Board Special Meeting to order at 8:00 am on Thursday April 8, 2021.
- II. **CONSTRUCTION AND CAPITAL PLAN UPDATE:** Elwood updated the Board on the capital plan. He explained a peak hour forecast and terminal model study and the results of this study. Elwood summarized that the study showed that the TSA Checkpoint, ticketing, and sterile area will be adequate after additions and renovations that are under development, that bag screening and bag claim areas are currently adequate, and that bag make-up is a point of possible concern.
- III. **ACTION ITEM**
 - A. Wadman GMP Amendment – Baggage Claim Food Market: Elwood stated that additional information was gathered on this item. He explained that the analysis showed that the current GMP showed the best result for the cost. Eastman stated that he would like to see an adjustment to the current lease for the area to make sure the return on investment is met in a timely manner, or some option be made to make sure this is a sound investment. Liebzeit moved approval of GMP amendment to the Wadman CMAR agreement for the baggage claim food and market, in the amount of \$996,883.62, in the form presented. Blann seconded the motion which passed unanimously.
- IV. **ADJOURN:** Blann made a motion to adjourn the meeting at 9:03 am. Liebzeit seconded the motion which passed unanimously.

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John Eastman
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John Eastman, President

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Valerie Brown
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Valerie Brown, Secretary

JACKSON HOLE AIRPORT

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James P. Elwood, AAE, Executive Director