

## MINUTES OF THE JACKSON HOLE AIRPORT BOARD

**DATE:** February 17, 2020

**BOARD PRESENT:** Rick Braun, Ed Liebzeit and Jerry Blann were present in the Airport Board Room. Robert McLaurin was present via conference call which was audible in the Board Room.

**OTHERS PRESENT:** Paul Dunholter, Bridgenet; Ryk Dunkelberg, Mead & Hunt; Tony Henderson, Classic Aviation; Gary Rubin, MAM WC; Stuart Schiff, Jviation; Mike Koshmrl, Jackson Hole News & Guide; Jessica Jaubert, Three Elephant; Keaton Brown, Jackson Hole Aviation; Gary Pollock, Joe Albright, Joan Anzelmo, Public; Jim Elwood, Dustin Havel, Aimee Crooke, Tony Cross, Robin Usher, Esther Borja, Ron Campbell, Jacob Hiller, Randy Knepper, Dallas Buschow, Ray Lilley, Phyl Koch, Natasha Stevens, Megan Jenkins, Anna Valsing, Kaitlin Perkins, Jackson Hole Airport.

**I. CALL TO ORDER:** Braun called the meeting of the Jackson Hole Airport Board to order at 9:00 am on Monday, February 17, 2020.

**II. CERTIFICATE OF ORGANIZATION & ELECTION OF OFFICERS:** Elwood stated the new slate of officers will be:

Jerry Blann, President  
John Eastman, Vice President  
Robert McLaurin, Treasurer  
Ed Liebzeit, Secretary  
Rick Braun, Member  
Jim Elwood, Trusted Agent

Liebzeit made a motion to approve the slate of officers as presented and adopt the Certificate of Organization. Blann seconded the motion, which passed unanimously. Braun and Blann acknowledged Mary Gibson Scott for her service.

Blann stated the 2020 Committee assignments will be:

Conceptual – Blann & Eastman  
Concessions & Contracts – Liebzeit & Braun  
General Aviation/ FBO – Blann & Braun  
GTNP/Environmental – Blann & Eastman  
Transportation – McLaurin & Liebzeit  
HR & Health – McLaurin & Liebzeit

**III. EMPLOYEE OF THE MONTH:** Elwood recognized Dallas Buschow as January's employee of the month and Jacob Hiller as February's employee of the month.

**IV. COMMUNITY OUTREACH:** Jenkins gave an update on community outreach including the airport attending the Sustainability Series hosted by Energy Conservation Works and an airport tour to Summit High School with Wyoming Workforce Services.

**V. NOISE MITIGATION PRESENTATION:** Dunkelberg and Dunholter gave a presentation on noise mitigation initiatives at the airport. They spoke about the Fly Quiet Program including fleet quality, flight paths and minimizing Park overflights.

**VI. HR UPDATE:** Cross gave an update on implemented policies in 2019. Highlights included the new life insurance benefit, Volunteer Time-Off Policy, updated & expanded Move-In Loan

Assistance Program, expanded Housing & Transportation Stipend and professional development from staff. He discussed the impact these changes had on staffing. He presented wage range adjustments to help in recruitment of security screening staff and operations staff. The Board was in support of the proposed adjustments.

**VII. COMMENTS FROM – NATIONAL PARK SERVICE, TOWN OF JACKSON, TETON COUNTY AND THE PUBLIC:** There were no comments from the National Park Service, Town of Jackson and Teton County. Joe Albright, public, expressed concern about the safety of Wind River Air, LLC's proposed helicopter tours. Joan Anzelmo, public, gave kudos to the airport for current environmental initiatives and expressed concern about Wind River Air, LLC's proposed helicopter tours.

**VIII. ACTIVITIES REPORTS REVIEW:** Elwood said December 2019 passenger enplanements increased 13% over December 2018. He said year-end passenger enplanements increased by 16% over 2018. He said January 2020 enplanements increased 1% over January 2019.

#### **IX. ACTION ITEMS:**

##### **A. Consent Agenda:**

###### **1. Approval of the Minutes**

- i. **December 16, 2019 – Open House**
- ii. **December 18, 2019 – Public Hearing & Regular Meeting**
- iii. **January 16, 2020 – Special Meeting**

###### **2. Official Depositories**

###### **3. Spare Fuel Facility Pump Purchase**

###### **4. Fuel Facility Controls Service Agreement**

Braun made a motion to approve consent agenda items A1-A4. Liebrecht seconded the motion, which passed unanimously.

**B. Rates Review:** Braun stated the GA/FBO Committee reviewed and support the requested rates. Braun made a motion to approve Jackson Hole Aviation's proposed rate decrease to \$7.56/gallon for Jet A fuel and rate increase to \$27.00/gallon for Type 1 Glycol and \$31.00/gallon for Type IV Glycol. Liebrecht seconded the motion, which passed unanimously.

**C. Payment of the Bills:** McLaurin made a motion to approve the checks as presented on the check register list dated February 17, 2020. Liebrecht seconded the motion, which passed unanimously.

**D. Financial Reports:** Valsing said as of January 31, 2020 income is 11% above the budgeted amount and expenses are 7% above the budgeted amount. She said this does not reflect the budget amendment approved by the Town of Jackson and Teton County at the February 3<sup>rd</sup> Joint Information Meeting. Valsing said PFC income for the quarter ended December 31, 2019 was \$370,312 and year to date was \$1,661,693. She said these funds can only be used for approved projects that enhance safety, security, capacity or reduce noise. She said at the current rate of collections all approved projects should be reimbursed by early June 2031. Liebrecht made a motion to approve the financial reports for December 2019 and January 2020. McLaurin seconded the motion, which passed unanimously.

**E. Resolution 2020-01: Transportation Leaders Against Human Trafficking Pledge:** Crook stated Resolution 2020-01 formally recognizes the Board's pledge against human trafficking and commits the Board to employee education, raising public awareness and joining to measure the collective impact. She said screening staff will be trained through the Blue Campaign training programs. Braun made a motion to approve Resolution 2020-01, in the form presented,

adopting the Transportation Leaders Against Human Trafficking Pledge. Liezeit seconded the motion, which passed unanimously.

**F. Audit Agreement:** Borja said proposed is an agreement with Eide Bailly to conduct the audit of the Board's financials for FY 2020-2022. She said the agreement incorporates the Government Accounting Standards Board's proposed transition to GASB 87 (lease accounting) in FY 2021. She said with GASB 87 leases and contracts will be capitalized and shown in the balance sheet and cash flow statement. She said the cost is \$50,500 for FY 2020, \$50,500 for FY 2021 and \$52,000 for FY 2022. She said there is an additional \$2,500 in FY 2021 for GASB 87 implementation. Liezeit made a motion to approve the Agreement with Eide Bailly, in the form presented, for audit services for Fiscal Years ending in 2020-2022. Braun seconded the motion, which passed unanimously.

**G. FAA NAVAID Reimbursable Agreement:** Havel said as part of the runway project, staff and engineers will need to work with the FAA on the location of FAA owned navigation aids and any possible impacts to them due to the project. He said this agreement is necessary to have in place to begin planning at the same time as the runway design. He said proposed is an agreement with the FAA for meetings and design work for \$136,666 that is eligible for reimbursement once the grant for the runway project has been received. Braun made a motion to approve the Agreement with the FAA, in the form presented, for design work to FAA owned navigational aids, in the amount of \$136,666. Liezeit seconded the motion, which passed unanimously.

**H. Classic Aviation Agreement:** Valsing said proposed is an agreement with Class Aviation allowing the operation of air medical flights from the airport. She said the term of the agreement is three years. Braun made a motion to approve the Agreement with Classic Aviation, in the form presented, for air medical services to the public. Liezeit seconded the motion, which passed unanimously.

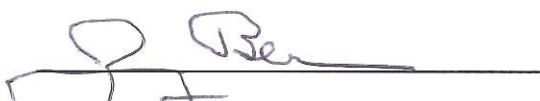
**X. EXECUTIVE DIRECTOR'S COMMENTS:** Crook gave a security update including the success of the TSA Precheck pop up event. Havel gave an update on winter operations. Keaton Brown stated airport operations has done a fantastic job with the deice pad and deice pad manager. He gave a brief runway update.

**XI. BOARD COMMENTS:** Braun thanked staff, contractors and consultants for their support during his presidency.

Liezeit stated it is an honor to have been appointed to the Board.

**XII. EXECUTIVE SESSION:** Braun made a motion to enter Executive Session for the purpose to receive and discuss matters classified as confidential by law, including legal advice from the Board's attorney, pursuant to W.S. 16-4-405(a)(ix). Liezeit seconded the motion, which passed unanimously. The public meeting was adjourned into Executive Session at 10:48 am on Wednesday, February 17, 2020. The Board came out of Executive session at 11:37 am. Blann stated no decisions were made.

**XIII. ADJOURN:** Braun made a motion to adjourn the meeting at 11:37 am on Wednesday, February 17, 2020. Liezeit seconded the motion and the meeting was adjourned.

  
Jerry Blann, President

  
Ed Liezeit, Secretary



**RESOLUTION NO. 2020-01  
OF THE  
JACKSON HOLE AIRPORT BOARD**

**RE: TRANSPORTATION LEADERS AGAINST HUMAN TRAFFICKING PLEDGE**

February 17, 2020

The Jackson Hole Airport Board (the "Board"), a body corporate, organized under the laws of Wyoming, finds that:

**WHEREAS**, the Board is authorized to operate and maintain the Jackson Hole Airport (the "Airport") under Wyoming Statute §10-5-101, et seq., Chapter 12.16 of the Ordinances of the Town of Jackson, and the Board's capacity as proprietor of the Airport;

**WHEREAS**, the Airport is operated by the Board under regulations adopted by the Federal Aviation Administration of the U.S. Department of Transportation;

**WHEREAS**, the U.S. Department of Transportation is calling on transportation industry leaders to enter into a voluntary pledge of Transportation Leaders Against Human Trafficking;

**WHEREAS**, the voluntary pledge calls on all transportation industry leaders to join in their commitment to employee education, raising public awareness and measuring our collective impact.

**NOW THEREFORE**, upon motion duly made, seconded and adopted, the Board makes a voluntary pledge to join the U.S. Department of Transportation Leaders Against Human Trafficking. We pledge with one voice as national leaders to join with partners across the transportation industry to work together and end human trafficking by:

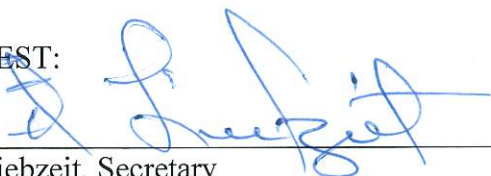
1. Educating our employees and organizational members on how to recognize and report signs of human trafficking,
2. Raising awareness among the traveling public on human trafficking issues by utilizing common messaging in targeted outreach campaigns, and
3. Measuring our collective impact on human trafficking by tracking and sharing key data points.

By uniting our efforts across the transportation sector, we hope to see great progress toward reaching our ultimate goal of eliminating human trafficking.

Upon motion duly made and seconded, this Resolution is hereby approved and adopted in open meeting by the Jackson Hole Airport Board this 17th day of February 2020.

**JACKSON HOLE AIRPORT BOARD**

ATTEST:

  
\_\_\_\_\_  
Ed Liebzzeit, Secretary

BY:

  
\_\_\_\_\_  
Jerry Blam, President

**JACKSON HOLE AIRPORT BOARD 03/18/20**

VOUCHER #	DATE	VENDOR NAME	AMOUNT	FOR	Approved By
<b>ACH Transfers / Payroll Cheques / Bank Charges</b>					
ACH	02/14/20	JHAB / Screener Employees	224,487.55	Payroll of 02/14/20	Payroll
ACH	02/14/20	EFTPS	77,971.42	Tax Deposits eff. 02/14/20	Payroll
3501 / 3502	02/17/20	Screener / JHAB Employee	500.00	Employee of the Month	Payroll
ACH	02/17/20	EFTPS	82.84	Tax Deposits eff. 02/19/19	Payroll
ACH	02/28/20	JHAB / Screener Employees	238,306.92	Payroll of 02/28/20	Payroll
ACH	02/28/20	EFTPS	85,023.02	Tax Deposits eff. 02/28/20	Payroll
3503 / 3504	02/28/20	JHAB Employees	1,146.40	Payroll of 02/28/20	Payroll
ACH	02/28/20	EFTPS	318.35	Tax Deposits eff. 02/28/20	Payroll
3505 - 3507	03/10/20	Screener Employee	225.00	Top Ten Award (3 cheques \$100, \$75, \$50)	Payroll
ACH	03/10/20	EFTPS	37.30	Tax Deposits eff. 03/11/20	Payroll
ACH	03/13/20	JHAB / Screener Employees	237,525.20	Payroll of 03/13/20	Payroll
ACH	03/13/20	EFTPS	84,754.00	Tax Deposits eff. 03/13/20	Payroll
ACH	02/14/20	Texas Child Sup. Disbursement	1,236.30	Child Support	Payroll
ACH	02/28/20	Texas Child Sup. Disbursement	2,060.00	Child Support	Payroll
ACH	02/28/20	Great West Trust Payment (WYO Deferred Contribution)	12,760.00	February 14 / 28, 2020 Payroll	Payroll
ACH	02/05/20	Bank of the West (BOW)	20,901.40	Feb 2020 BOW Loan 2014 \$2.2M Principal & Interest Payment [Acct 2361100]	Signed Agreement
ACH	02/05/20	Bank of the West (BOW)	86,501.72	Feb 2020 BOW Loan 2018 \$8.5M Principal & Interest Payment [Acct 23600020]	Signed Agreement
ACH	02/03/20	First Interstate Bank (FIB)	40,068.39	Jan 2020 FIB Loan Series B 2018 \$10.7M Interest Payment [Acct 2363100]	Signed Agreement
ACH	02/12/20	First Interstate Bank (FIB)	63,008.72	Jan 2020 FIB Loan Series C 2018 \$2.1M Principal & Interest Payment [Acct 2363200]	Signed Agreement
GJ-BSC	02/01-02/29/20	Wells Fargo / Stripe / Chargebee / SkiData	4,712.71	Bank/Credit Card Service Charges (Stripe Chargebee, PARCS & In House Terminals)	Bank/Credit Card Notices
<b>CFC Vouchers</b>					
000017	03/02/20	Jackson Hole Airport Board	107,911.71	Reimbursement of payments made to KLJ / WAD, SRMEP, re QTA RCF Replacement	Michelle Anderson / Jim Elwood
			(107,911.71)	Above cheque was deposited to WF General Account, thus zero effect	
000018	03/02/20	Jackson Hole Airport Board	130,752.53	Reimbursement of payments made to WAD, re PARCS	Michelle Anderson / Jim Elwood
			(130,752.53)	Above cheque was deposited to WF General Account, thus zero effect	
<b>General Fund Vouchers</b>					
038245(Void)	VOID	VOID	VOID	VOID	VOID
038845	02/13/20	Esther Borja	459.65	PerDiemJAX, ChckBagJAX, MiscXJAX: AAAE Finance/Admin 02/08-13	Michelle Anderson
038846(Void)	VOID	VOID	VOID	VOID	VOID
038847(Void)	VOID	VOID	VOID	VOID	VOID
038848	02/14/20	California State Disbursement	318.00	Child Support	Payroll
038849	02/14/20	WY Child Support Payment	455.50	Child Support	Payroll
038245(Void)	VOID	VOID	(52,475.75)	VOID	VOID
038850	02/19/20	AFL Maintenance Group Inc.	52,475.75	Oct19 Cleaning Services, Strip/Wax Back Basement Tower (Replacement of Cheque # 38245 Lost in Transit)	Michelle Anderson

**JACKSON HOLE AIRPORT BOARD 03/18/20**

VOUCHER #	DATE	VENDOR NAME	AMOUNT	FOR	Approved By
038851	02/19/20	Bank Card Center	43,156.39	BOW#1-Jan20/CC US\$4,387.03, BOW#2-Jan20/CC US\$6,287.51, BOW#3-Jan20/CC US\$21,159.72, BOW#4-Jan20/CC US\$8,597.63, BOW#A-Jan20/CC US\$2,639.50, BOW#C-Jan20/CC US\$85.00	Various
038852	02/19/20	Emily Jones	69.00	MiscXCPR: Petrol PIV CPR-WY 02/09-10	Shane Thompson
038853	02/19/20	Laurie Vasko	36.33	Smith#431338: Employee Appreciation	Shane Thompson
038854	02/25/20	American Association of	825.00	AffiMem 04/01@1yr: I.Blackwood, N.Stevens, C.Avery	Aimee Crook / Michelle Anderson
038855	02/25/20	Phillip Adams	144.00	PerDiemSHR: ICS 400 Training 02/26-28	Dustin Havel
038856	02/25/20	Airgas USA, LLC	158.02	Jan20 CylinderRent Medical Oxygen	Dustin Havel
038857	02/25/20	Michelle Anderson	152.00	PerDiemCPR: WAC Conf 01/29-30; PerDiemCYS: WAOA Conf 02/17-18	Jim Elwood
038858	02/25/20	Antler Inn	1,624.00	Various Operations, Screening and Custodial Personnel O/N Stays on various dates	Shane Thompson / Michelle Anderson
038859	02/25/20	Area Disposal Service, Inc	217.50	Feb20 TrashCompactor Lease + Environmental Fee	Michelle Anderson
038860	02/25/20	AT&T / Mobility	1,767.35	AT&T Cellphone 01/09-02/08/20	Michelle Anderson
038861	02/25/20	Connie Avery	31.36	Albert#328796: Cake/Accessories	Michelle Anderson
038862	02/25/20	Charles Plumbing & Sewer	710.00	ServiceCall: Backed-up Toilet/Sewer	Dustin Havel
038863	02/25/20	Century Link	1,437.85	Feb20 Telephone + Previous Month Long Distance	Michelle Anderson
038864	02/25/20	Commercial Tire	488.25	Service Call: Earthmover Repair	Michelle Anderson
038865	02/25/20	Dish Network	111.29	Monthly TV 02/27-03/26/20	Michelle Anderson
038866	02/25/20	Donna Nethercott	30.00	Sew Patches Shirts	Shane Thompson
038867	02/25/20	James Elwood	1,415.60	UA-AirTckt: JAC-DEN WAOA CYS 02/17-18; UA-AirTckt: JAC-DENvv FAA Bauer 03/11-12; PerDiemCPR: WAC Conf 01/29-30; PerDiemCYS: WAOA Conf 02/17-18	Bob McLaurin
038868	02/25/20	OAG Aviation Worldwide LLC	1,510.50	Feb20 Web XML DLR Dispatch	Michelle Anderson
038869	02/25/20	Alton George	164.00	PerDiemSAV: ARFF Apparatus Eval 02/23-25	Dustin Havel
038870	02/25/20	Chance Grimmert	146.00	PerDiemDFW: MIPS/Grapevine 2020 02/16-20	Dustin Havel
038871	02/25/20	Gros Ventre Utility Company	11,891.51	GVU020120/TOJ020120: WW Nov-Jan 981319@10.10	Michelle Anderson / Jim Elwood
038872	02/25/20	Hays Companies	1,875.00	Mar20Consult.Fee-Benefits	Tony Cross
038873	02/25/20	HUB International Mountain	190.00	Bond-BOD 5no. 04/13/20@1yr	Michelle Anderson
038874	02/25/20	Megan Jenkins	200.45	Smith#B09D3F: Water TSA Precheck Event; Smith#932091: DelIFruitVeggie TSA Precheck	Aimee Crook
038875	02/25/20	Kody Jeppson	680.10	PerDiemSHR/MileageSHR: ICS 400 Training 02/26-28	Dustin Havel
038876	02/25/20	Lohf, Shalman, Jacobs, Hyman	36,260.31	Jan20 Fee General Matter; Jan20 Fee FBO Matter	Michelle Anderson / Jim Elwood
038877	02/25/20	DBR Inc dba Macy's Services	733.95	Jan20 FF/TNG Portable Service, Jan20 DeicePad Portable Service, Service Call Jeds Sewer Jet Grease	Dustin Havel
038878	02/25/20	Mtn West Elec Svcs/Pinedale	3,005.40	Xprotect Professional Fee + Device Licenses	Aimee Crook / Jim Elwood
038879	02/25/20	NAPA AutoParts/Aspen Auto	3,118.97	Bolts, Ever Craft Tire Inflator, Disc Pad, Surface Cond Disc, Shorten Driveshaft, Locking Nuts, Screw Driver Set, Heater Hose, Thread Seal, Clamp, Mat Heat Barrier, Industrial Belt, Socket Set, Cable Tie, Fittings, Nuts, Lock Washers	Dustin Havel
038880	02/25/20	Orijin	850.00	Jan20 JHAB GenProj Web/Mgnt	Michelle Anderson

**JACKSON HOLE AIRPORT BOARD 03/18/20**

VOUCHER #	DATE	VENDOR NAME	AMOUNT	FOR	Approved By
038881	02/25/20	Pitney Bowes Purchase Power	151.00	02/07/20Refill \$150.00+\$1 Other Fee	Michelle Anderson
038882	02/25/20	Porter's Office Products	306.56	Paper Toner Clips Folder	Michelle Anderson
038883	02/25/20	Jackson Hole Radio	540.00	KJAX/KTMN/KZJH Holiday Travel	Michelle Anderson
038884	02/25/20	John Simms	158.00	PerDiemSHR: ICS 400 Training 02/26-28	Dustin Havel
038885	02/25/20	SITA US Inc.	2,024.00	Jan20 Maint.Fee SITA Terminal	Michelle Anderson / Jim Elwood
038886	02/25/20	Peter Tan	164.00	PerDiemSAV: ARFF Apparatus Evaluation 02/23-25	Dustin Havel
038887	02/25/20	Three Elephant Public	6,196.21	Jan20 Mktg / PR Services	Michelle Anderson / Jim Elwood
038888	02/25/20	Teton Raptor Center	3,125.00	Jan20 5# Raptors Program	Michelle Anderson / Jim Elwood
038889	02/25/20	Anna Valsing	79.00	Pers#392676: Pastries BOD Meeting	Michelle Anderson
038890	02/25/20	Andrew Wells	146.00	PerDiemDFW: MIPS/Grapevine 2020 02/16-20	Dustin Havel
038891	02/25/20	Wyoming Lodging & Restaurant	1,000.00	Wyoming Governor's Conference Table: 2020 Gold Industry Gala Table	Jim Elwood
038892	02/25/20	Ziplocal	438.00	2020 JAC Printed Book, Jan20 Ziplocal/Online.com; Feb20 Ziplocal/Online.com	Michelle Anderson
038893	02/28/20	Adriana Sanchez	14,000.00	ADS 022820: Move-in Loan Assist 022820	Board of Directors
038894	02/26/20	Airside Solutions, Inc.	1,930.52	Reflector/FRC Cold Mirror, Reflector Train Incandescent	Michelle Anderson / Dustin Havel
038895	02/26/20	Anderson Automatic Door, LLC	650.50	Service Call: InteriorBaggageDoor	Dustin Havel
038896	02/26/20	Ascent Aviation Group, Inc.	187,077.44	02/05,02/12,02/15,02/21: 20,252g PG T1 ADF Bulk; 02/13,02/20: 5,565g FG AD-49 TIV Bulk	Michelle Anderson / Jim Elwood
038897	02/26/20	AvFuel Corporation	30,738.76	100LL AvGas 7946/8104g	Michelle Anderson / Jim Elwood
038898	02/26/20	Big O Tires	858.43	1995 Ford Truck Maintenance	Michelle Anderson
038899	02/26/20	Codale Electric Supply Inc.	1,935.39	ContactBlock, S&H ContactBlock, SlotControlChasis, ContactBlock LatchPlastic	Dustin Havel
038900	02/26/20	Conrad & Bischoff, Inc.	66,472.66	BlueDEFDiesel Exhaust; MobilFluid424-1/5; DieselHeatOil 653g@2.6539; DyedDiesel#2 5,706g; DyedDiesel#1 5,706g; Unlead.Gas 13,000g	Michelle Anderson / Dustin Havel / Jim Elwood
038901	02/26/20	PC Connection Sales Corp	5,432.68	Cisco MS250 Networking Eqpt; Lexmark Waste Toner; CloudServiceProvider Consolidated Billing	Michelle Anderson / Jim Elwood
038902	02/26/20	Data Management, Inc.	4,680.00	TCP Annual License 130ee 02/22@1yr	Michelle Anderson / Jim Elwood
038903	02/26/20	Employers Council Services	6,000.00	ECS Membership 03/01/20@1yr	Tony Cross / Jim Elwood
038904	02/26/20	Federal Express	146.74	Courier service as of 02/06/2020, 02/13/2020	Michelle Anderson
038905	02/26/20	Galls, LLC	310.12	Mens/Womens Taclite C.B Pants	Shane Thompson
038906	02/26/20	Jackson Hole Aviation LLC	1,235.00	Hangar#1 Door Repair; ExhaustPipeWelding	Michelle Anderson
038907	02/26/20	Jorgensen Associates, PC	560.00	12/22-01/18 EPA WaterSystem	Dustin Havel
038908	02/26/20	Jviation, Inc.	6,256.50	Acq.SRE Mfg.Procure/Coord	Michelle Anderson / Dustin Havel / Jim Elwood
038909	02/26/20	Kimball Midwest	123.47	Nut	Michelle Anderson
038910	02/26/20	Long Building Technologies	1,061.28	01/27 T#B1 Pump Installation	Michelle Anderson
038911	02/26/20	Marlow White Uniforms, Inc.	158.00	JH Short/Long Sleeve Shirts	Shane Thompson
038912	02/26/20	Master Environmental, Inc.	2,271.80	FF WasteTank Collect/Trucking	Michelle Anderson
038913	02/26/20	Mead & Hunt	22,000.00	Jan20 Air Traffic Conttol Enhancement	Michelle Anderson / Jim Elwood
038914	02/26/20	Myslik, Inc.	1,150.69	Joystick	Michelle Anderson
038915	02/26/20	O.J. Watson Equipment Co.	5,125.02	Pneumatic Wheel Caster, Flange Bolt	Dustin Havel / Jim Elwood
038916	02/26/20	Recycle Across America	53.21	Recycle Labels	Michelle Anderson
038917	02/26/20	Red Wing Software, Inc.	1,679.00	TechnicalSupport Apr20@1yr	Michelle Anderson
038918	02/26/20	Skidata, Inc	1,448.00	PowerGate	Dustin Havel

**JACKSON HOLE AIRPORT BOARD 03/18/20**

VOUCHER #	DATE	VENDOR NAME	AMOUNT	FOR	Approved By
038919	02/26/20	Teton Media Works, Inc.	313.60	N&G FPN XtianCreekW 01/29-12, 02/19	Michelle Anderson
038920	02/26/20	Teton Rental Center, Inc.	35.00	ShearBolt	Michelle Anderson
038921	02/26/20	Anna Valsing	128.00	PerDiemCYS: Leadership JH 02/23-25	Michelle Anderson
038922	02/26/20	Valley Office Systems	363.69	MPC4503 Overage 11/07-02/06	Michelle Anderson
038923	02/26/20	Jviation, Inc.	13,276.60	AIP59/60-13: Dec19 Const.Coord/FixedFee	Michelle Anderson / Jim Elwood
038924	02/26/20	Mead & Hunt	19,799.40	Jan20 Fee Enviro On-Call	Michelle Anderson / Jim Elwood
038925	02/26/20	Jviation, Inc.	4,495.50	GPS/GIS Eqpt: SmokingArea Exh.	Michelle Anderson / Jim Elwood
038926	02/26/20	Jviation, Inc.	108,189.11	JAC-19-04-4: Prelim Design /Sub Contracts	Michelle Anderson / Jim Elwood
038927(Void)	VOID	VOID	VOID	VOID	VOID
038928	02/28/20	California State Disbursement	318.00	Child Support	Payroll
038929	02/28/20	Idaho State Tax Commission	5,136.00	Feb20 ID State Tax Remittance	Payroll
038930	02/28/20	NCPERS Group Life Ins.	64.00	Mar20 NCPERS Insur.Prem.	Payroll
038931	02/28/20	WY Child Support Payment	455.50	Child Support	Payroll
038932	02/28/20	Aflac	1,280.27	Feb20 AFLAC Insur.Prem GX725	Payroll
038933	02/29/20	Lincoln Financial Group	4,541.46	Mar20 Life,AD&D,LTD Insurance Premium	Tony Cross / Jim Elwood
038934	02/29/20	LegalShield	842.25	Feb20 Identity Theft Premium	Tony Cross
038935	03/06/20	Wells Fargo	2,041.50	CC1 JE 01/15-02/12/2020	Bob McLaurin
038936	03/06/20	Wells Fargo	8,277.67	CC2 DH 01/15-02/12/2020	Jim Elwood
038937	03/06/20	Wells Fargo	2,048.53	CC3 MA 01/15-02/12/2020	Jim Elwood
038938	03/06/20	Wells Fargo	490.00	CC4 AC 01/15-02/12/2020	Jim Elwood
038939	03/09/20	Ace Hardware	725.34	Knife, Plier, Wrench, Ratchet, Drill Bit, Tile Bit, Wall Anchor, Ratchet Wrench Set, Ring Wax, Black Tape, Tubing Braid, Drill Set, Batteries, Hex, Mag Nut, Lath Screw, Right Angle Die Grinder, Tie#4", Tie#8", Alcohol	Michelle Anderson / Dustin Havel
038940	03/09/20	Airside Solutions, Inc.	715.64	L823 Prime Connect Kit	Dustin Havel
038941	03/09/20	Ascent Aviation Group, Inc.	36,117.36	02/28 4968g PG TI ADF Bulk	Dustin Havel / Jim Elwood
038942	03/09/20	Arkadin US	150.46	Feb20 Conference Calls/Charges	Michelle Anderson
038943	03/09/20	Blue Cross Blue Shield of	137,144.98	Mar20 H,D&V Insurance Premium	Tony Cross / Jim Elwood
038944	03/09/20	Ronald M. Campbell	99.10	MileageIDF: Lowes Vanity 02/28 148m, MiscX	Dustin Havel
038945	03/09/20	Charlies Plumbing & Sewer	450.00	SC TSA Hot/Cold Faucet Repair	Dustin Havel
038946	03/09/20	Codale Electric Supply Inc.	37.96	ScrewContactPushButtons	Dustin Havel
038947	03/09/20	Computer Forms Inc.	162.99	Double Window Envelopes	Michelle Anderson
038948	03/09/20	JH Compunet	200.00	Mar20 Wireless Internet	Dustin Havel
038949	03/09/20	Communication Technologies	480.20	IcomRadio U#24 Check/Reran	Dustin Havel
038950	03/09/20	Conrad & Bischoff, Inc.	24,311.25	Unlead.Gas 4500@2.1331; DyedDiesel#2 2250g@2.6119; DyedDise#1 2250g@3.0489	Dustin Havel / Jim Elwood
038951	03/09/20	DBT Transportation Services,	4,789.50	NAVAID Mar-May2020 3mos	Dustin Havel / Jim Elwood
038952	03/09/20	Donna Nethercott	35.00	Sew Patches Shirts/Sweaters	Aimee Crook
038953	03/09/20	Electrical Wholesale Supply	3,510.18	Canvas Zipper Bag, Locking Cable Tie, Ceiling Pan Sq/Rnd Outlet Box, TPI Heaters	Michelle Anderson / Dustin Havel / Jim Elwood



**JACKSON HOLE AIRPORT BOARD 03/18/20**

VOUCHER #	DATE	VENDOR NAME	AMOUNT	FOR	Approved By
038954	03/09/20	Evans Construction, Inc	2,779.00	01/31 Rental 140G CAT Grader	Dustin Havel / Jim Elwood
038955	03/09/20	Federal Express	82.56	Courier service as of 02/27/2020	Michelle Anderson
038956	03/09/20	Galls, LLC	156.92	Mens Tacite C.B Pants	Shane Thompson
038957	03/09/20	Gern State Paper & Supply	4,957.26	Plastic Garbage Bag, Jumbo Roll Tissue, Floor Pad, Disinfectant Wipe, Paper Cup, Paper Plate, Plastic Fork, Foam Soap, Sink Plunger, Sanitizer, Shine	Michelle Anderson / Dustin Havel
038958	03/09/20	Go-Fer It Express, Inc.	30.00	Shipment JAC-EMS Bag Belt	Dustin Havel
038959	03/09/20	High Country Linen Service	1,718.21	Clean Towel Bag Mop Wiper Supplies, Slate / Black Mats, Coveralls ARFF-Tri Annual	Michelle Anderson / Dustin Havel
038960	03/09/20	Kim Hysell	102.00	PerDiemPIV: PIV Casper-WY 03/11-12	Shane Thompson
038961	03/09/20	Interroll USA LLC	1,627.97	Bag Belt Assembly	Michelle Anderson
038962	03/09/20	J H Chamber of Commerce	16.00	02/06 Bus.OverBreakfast	Dustin Havel
038963	03/09/20	Jackson Hole Security LLC	10,419.00	Feb20 O/N Security Services	Aimee Crook / Jim Elwood
038964	03/09/20	Jackson Lumber	1,521.13	49-50lb Snow Plow Ice Melt, 4-50#lbs Quickrete Patch	Dustin Havel
038965	03/09/20	Lower Valley Energy	42,879.32	Electricity 01/27-02/24/20	Michelle Anderson / Jim Elwood
038966	03/09/20	NAPA AutoParts/Aspen Auto	99.23	WD40Spray-48#, Core Deposit Refund, Coupling Adapters Hydra.Hose	Michelle Anderson / Dustin Havel
038967	03/09/20	Norco, Inc.	31.32	Feb20 Cylinder/Equip.Rent	Dustin Havel
038968	03/09/20	John Oleyar	102.00	PerDiemPIV: PIV Casper-WY 03/11-12	Shane Thompson
038969	03/09/20	Pine Needle Embroidery	443.36	JHAB Logo Screener Coats, Vest/Hoodie/Jacket JH Logo	Aimee Crook / Michelle Anderson
038970	03/09/20	Rexel USA, Inc	2,869.09	Room Heater, Junction Box, Window Cover / Panel, Encoder w/Cable	Dustin Havel
038971	03/09/20	Silver Star Communications	1,346.83	Mar20 Phone.Internet	Michelle Anderson
038972	03/09/20	Suburban Propane 1438	1,584.24	MVDispenser 252.5g@3.095, MVDispenser 214.0g@3.230	Dustin Havel
038973	03/09/20	Teton Media Works, Inc.	7,785.10	N&G Smooth 170ft 02/05, 02/12, 02/19, 02/26, N&G PreCheckEnroll 02/05; N&G PN02/17 BoardMeet 02/12; JHD/N&G Host/Secu. 01/31-13; JHD/N&G Screener 02/20-03/18; JHD 02/17BODMeet 02/14-15; JHD Smooth 170ft 02/05, 02/12, 02/19, 02/26	Michelle Anderson
038974	03/09/20	Town of Jackson	44,250.00	Mar20 LEO/PoliceServices	Aimee Crook / Jim Elwood
038975	03/09/20	Teton Raptor Center	3,125.00	Feb20 5# Raptors Program	Michelle Anderson / Jim Elwood
038976	03/09/20	TruDiligence, LLC	30.00	Feb20 Applicants Profile 3pax	Shane Thompson
038977	03/09/20	Teton County Transfer Station	54.00	Dumped Tires	Dustin Havel
038978	03/09/20	Teton Trash Removal, Inc.	3,913.00	Feb20 Trash/Removal/Transfer	Dustin Havel / Jim Elwood
038979	03/09/20	Waxie Sanitary Supply	2,474.65	Soft White Towel, 2 Ply Kitchen Roll, Seat Covers, Tissue, Disinfectant Wipes	Michelle Anderson / Dustin Havel
038980	03/09/20	Western States Equipment Co.	5,362.98	CAT-824G Repl. Window Glass, CAT-259D R&M-Engine	Dustin Havel
038981	03/09/20	DBA WYOFarm Composting	120.00	Feb20 Food Scrap Pickup	Dustin Havel
038982(Void)	VOID	VOID	VOID	VOID	VOID
038983	03/09/20	Damage Recovery	980.15	Accident 01/21 Enterprise RAC -JAC 2019 Ford	Dustin Havel
038984	03/09/20	Town of Jackson	6,532.00	Feb20 Parking Lease	Michelle Anderson / Jim Elwood
038985	03/09/20	Teton Media Works, Inc.	235.20	N&G FPN WYD-AJA002 WSEQ	Michelle Anderson
038986	03/09/20	Wyoming Retirement System	82,736.74	Feb20 WY Retirement T#1 / T#2	Michelle Anderson / Jim Elwood
038987	03/09/20	Teton Media Works, Inc.	220.50	N&G FPN Landside Wadman	Michelle Anderson
038988	03/11/20	Chance Grinnett	256.60	Ferg#CJ103209: Relief Valve Coupling Pipe Cut	Dustin Havel
038989	03/12/20	Ancon	109,594.80	01/10, 01/15, 01/19, 01/29, 01/31, 02/01, 02/10, 02/12, 02/18, 02/20 Glycol 88,208g Deicing Disposal	Dustin Havel / Jim Elwood

**JACKSON HOLE AIRPORT BOARD 03/18/20**

VOUCHER #	DATE	VENDOR NAME	AMOUNT	FOR	Approved By
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<b>2,395,205.90</b>	<b>Total</b>
<b>BY: Robert McLaurin</b>	
<b>DATE APPROVED</b>	<b>March 18, 2020</b>
	ACH JHAB/Screeners Employees Payroll 02/14, 02/26, 03/13
	ACH Tax Deposit JHAB/Screeners Employees Payroll 02/14, 02/26, 03/13
	Cheque 3501 - 3502 Employee of the Month
	ACH Tax Deposit EOM eff. 02/19
	Cheque 3503 - 3504 Payroll of 02/26/20
	ACH Tax Deposit JHAB Payroll 02/28
	Cheque 3505- 3507 Top Ten Awards
	ACH Tax Deposit Top Ten Award 03/11
	ACH Texas Child Sup. Disbursement 02/14, 02/28
	ACH Great West Trust [WYO Deferred Contribution] 02/14, 02/28 Payroll
	Feb 2020 BOW Loan 2014 \$2.2M Principal & Interest Payment [Acct 2361100]
	Feb 2020 BOW Loan 2018 \$8.5M Principal & Interest Payment [Acct 23600020]
	Jan 2020 FIB Loan Series B 2018 \$10.7M Interest Payment [Acct 2363100]
	Jan 2020 FIB Loan Series C 2018 \$2.1M Principal & Interest Payment [Acct 2363200]
	Feb 2020 Bank/Credit Card Service Charges (Ventek, Stripe Chargebee & In House Terminals)
	CFC Fund Cheques 00017-00018
	General Fund Cheques # 38845 - # 38989

<b>2,395,205.90</b>	<b>Total Cash Outlay</b>
108,189.11	9021002 Runway 1/19 Phase I (Jvation)
13,810.70	9040001 ([AIP59] South Access Road & Drainage D&C AIP59 (Jvation, Teton Media)
390.50	9040002 Parking Lot & Signage Design & Construction (Nelson)
<b>122,390.31</b>	<b>Capital Projects</b>
<b>2,272,815.59</b>	<b>Operations / Security / Fuel Farm</b>

