

MINUTES OF THE JACKSON HOLE AIRPORT BOARD

DATE: September 18, 2019

BOARD PRESENT: Rick Braun, Mary Gibson Scott, John Eastman, Bob McLaurin and Jerry Blann were present in the Airport Board Room.

OTHERS PRESENT: Gopaul Noojibal, Brian Joyner, Grand Teton National Park; Jonathan Schechter, Town of Jackson; Mark Barron, Keith Gingery, Teton County; Paul Fiore, Stuart Schiff, Aviation; Jeremy Mayo, Hertz; Keaton Brown, Inger Kirkegaard, Jackson Hole Aviation; Thomas Kirsten, Jorgensen; Mike Gierau, Jedediah's; Greg Herrick, Wyoming Jet Center; Rob Mulnix, DGS, Gina Van Slyke, UGE; Rusty Lea, Ancon Services, Jim Elwood, Michelle Anderson, Aimee Crook, Tony Cross, Andrew Wells, Robin Usher, Esther Borja, Jason Stewart, Phillip Adams, Natasha Stevens, Kaitlin Perkins, Jackson Hole Airport.

CALL TO ORDER: Braun called the meeting of the Jackson Hole Airport Board to order at 9:00 am on Wednesday, September 18, 2019.

I. EMPLOYEE OF THE MONTH: Elwood recognized Phillip Adams as September's employee of the month.

II. COMMUNITY OUTREACH: Perkins stated the airport hosted a ribbon cutting ceremony on September 4th for the new stormwater filtration system and also sold sustainable jet fuel. She said the airport sponsored a presentation at the Jackson Hole High School by Carey Lohrenz. She said the airport has partnered with Pet Partners of Jackson Hole to improve the guest experience at the airport. She said the airport received a nice shout out from the Saddle Butte Neighborhood for the airport's assistance in the Saddle Butte Fire.

III. COMMENTS FROM – NATIONAL PARK SERVICE, TOWN OF JACKSON, TETON COUNTY AND THE PUBLIC: Noojibail stated his appreciation of the partnership between the Park and the airport. He said the Park will be announcing a new policy on e-bikes in the near future.

Elwood introduced Gina Van Slyke from United Ground Express and Robert Mulnix from DGS, as the new ground handling station managers.

IV. UPDATES & DISCUSSION: Blann spoke for the conceptual focus group stating the ribbon cutting ceremony was a success.

Gibson Scott said the concessions & contracts focus group reviewed many items on the agenda and support moving forward.

Braun said the GA/FBO focus group reviewed Jackson Hole Aviation's proposed rate and support moving forward.

Gibson Scott stated the GTNP/Environmental focus group was excited to see the sale of sustainable aviation jet fuel at the airport.

Eastman gave an update on transportation at the airport for the transportation focus group.

Gibson Scott gave an update on staffing for the HR/Health focus group.

V. ACTIVITIES REPORTS REVIEW: Elwood stated August 2019 passenger enplanements increased 13% over August 2018. He said year to date, passenger enplanements have increased 19% over 2018. He said load factor in August was 89%.

VI. ACTION ITEMS:

A. Consent Agenda:

- 1. Approval of the Minutes – August 21, 2019**
- 2. Detail Driven Amendment**
- 3. Eco Lube Amendment**
- 4. SkyWest Amendment**
- 5. Envoy Amendment**

Gibson Scott made a motion to approve consent agenda items A1-A5. Blann seconded the motion, which passed unanimously.

B. Rates Review: Blann made a motion to approve Jackson Hole Aviation's proposed rate increase to \$7.69/gallon for Jet A fuel. McLaurin seconded the motion, which passed unanimously.

C. Financial Reports: Anderson said August income across the three enterprise centers was 13% better than budgeted and expenses are 7% above the budgeted amount.

D. Payment of the Bills: Eastman made a motion to approve the checks as presented on the check register list dated September 18, 2019. Blann seconded the motion, which passed unanimously.

E. Jedediah's Price Adjustment: Elwood stated Jedediah's Concession Agreement with the Board allows for price adjustments semi-annually subject to Board approval. He said staff surveyed comparable airports and local restaurants and found the proposed prices were reasonable. He said the average increase is 19% and is intended to cover increases in cost of goods sold and payroll. Gibson Scott made a motion to approve Jedediah's proposed price increases. McLaurin seconded the motion, which passed unanimously.

F. Cleaning Contract Amendment: Campbell said this amendment will add additional cleaning duties and hours to cover Ruben Mendoza's retirement. He said staff has been working with American Facilities Maintenance Group to ensure the highest level of service is provided and that the facility will be maintained to the highest standard. He said the scope adjustments add approximately 105 hours of coverage per week for an approximate additional annual cost of \$150,000. Gibson Scott asked if the use of green cleaning supplies was included in the contract. Campbell confirmed there is language regarding use of green cleaning supplies. Eastman said it is a terrific advancement over several years ago with the maintenance of the facility. He asked what percentage increase of work is being asked of the cleaning workers. Campbell said there is a significant amount of square footage being added to their workload. Gibson Scott made a motion to approve the First Amendment to the Terminal Custodial Services Agreement, in the form presented. Eastman seconded the motion, which passed unanimously.

G. Proposed General Operating Rules: Elwood said the proposed rules relate to aircraft operations, aircraft accidents, materials storage and handling, fueling and fuel storage, aircraft maintenance, motor vehicle operation and parking control, airport security and restricted areas, First Amendment activity and protection of the airport environment. He said the action taken by the Board would be to propose adopting the rules. He said Notice of the Proposed Rulemaking will then be published and public comment will be solicited. Elwood said after this process, the rules will be ready for possible adoption at the December Board meeting. Blann acknowledged

Gibson Scott and Eastman for their suggestions to the rules. Eastman said his suggestion came from a community member and said if there are any other suggestions, please reach out to the Board. Gibson Scott made a motion to propose the adoption of the General Operating Rules in the form presented and authorize publication of the Notice of Proposed Rulemaking in the form presented. Eastman seconded the motion, which passed unanimously.

H. Runway Design Amendment: Elwood said Phase 1 of the Runway design will address the current design challenge in finding a suitable solution for the replacement of the runway's existing asphalt porous friction course (PFC) pavement surface with a new runway surface consisting of asphalt with grooves cut into it to facilitate surface water drainage. He said the cost is \$635,729. Gibson Scott stated the importance of this project to protect the water quality at the airport and surrounding areas. Fiore said Jviation is bringing in experts in the United States and world to consult and provide insight on the project. Gibson Scott made a motion to approve Amendment 4 to the Engineering Contract with Jviation, in the form presented, pending FAA concurrence.

VII. DIRECTOR'S COMMENTS: Crook gave a security update. Wells gave an internet update. Elwood said Crook and Dustin received awards from Wyoming Airport Operators Association. Elwood said Valsing and Havel are participating in Leadership JH.

VIII. BOARD COMMENTS: Blann acknowledged staff for the hard work preparing for the summer season.

Eastman welcomed the new baggage handling companies.

Gibson Scott gave a Good Traveler Program update. She directed staff to speak with the rental car agencies regarding their electric and hybrid vehicle fleet.

Braun acknowledged airport staff, contractors and stakeholders who have been involved in the integration of projects at the airport.

IX. EXECUTIVE SESSION: Gibson Scott made a motion to enter Executive Session for the purpose of considering the employment and performance of a certain Airport employee as authorized by Wyoming Statute §16-4-405 (a)(ii). Blann seconded the motion, which passed unanimously. The public meeting was adjourned into Executive Session at 10:16 am on Wednesday, September 18, 2019. The Board came out of Executive Session at 10:38 am.

Blann made a motion to approve the First Amendment to the Employment Agreement between the Board and Jim Elwood. Gibson Scott seconded the motion, which passed unanimously.

X. ADJOURN: Gibson Scott made a motion to adjourn the meeting at 10:41 am on Wednesday, September 18, 2019. McLaurin seconded the motion and the meeting was adjourned.



Rick Braun, President



Robert McLaurin, Secretary

JACKSON HOLE AIRPORT BOARD 10/16/19

VOUCHER #	DATE	VENDOR NAME	AMOUNT	FOR	Approved By
ACH Transfers / Payroll Cheques / Bank Charges					
ACH	09/17/19	JHAB Employee	3,320.96	Termed	Payroll
ACH	09/17/19	EFTPS	916.44	Tax Deposits eff. 09/18/19	Payroll
3229	09/17/19	Screener Employee	50.00	5 Years of Service	Payroll
ACH	09/17/19	EFTPS	8.30	Tax Deposits eff. 09/18/19	Payroll
3230	09/18/19	JHAB Employee	450.00	Employee of the Month	Payroll
ACH	09/18/19	EFTPS	74.56	Tax Deposits eff. 09/18/19	Payroll
3231-3280	09/25/19	Screener Employees (50)	21,182.04	Summer Incentive	Payroll
ACH	09/25/19	EFTPS	4,765.08	Tax Deposits eff. 09/25/19	Payroll
ACH	09/30/19	JHAB / Screener Employees	193,855.82	Payroll of 09/30/19	Payroll
ACH	09/30/19	EFTPS	66,476.38	Tax Deposits eff. 09/30/19	Payroll
ACH	10/07/19	Screener Employee	1,788.64	Termed	Payroll
ACH	10/07/19	EFTPS	466.03	Tax Deposits eff. 10/08/19	Payroll
ACH	09/30/19	Great West Trust Payment (WYO Deferred Contribution)	11,420.00	September 15 / 30, 2019 Payroll	Payroll
ACH	09/01-09/30/19	Further	95.03	September 2019 HRA Contribution	Payroll
ACH	09/05/19	Bank of the West (BOW)	20,901.40	Sep 2019 BOW Loan 2014 \$2.2M Principal & Interest Payment [Acct 2361100]	Signed Agreement
ACH	09/05/19	Bank of the West (BOW)	86,501.72	Sep 2019 BOW Loan 2018 \$8.5M Principal & Interest Payment [Acct 2360020]	Signed Agreement
ACH	09/03/19	First Interstate Bank (FIB)	44,011.01	Aug 2019 FIB Loan Series B 2018 \$10.7M Interest Payment [Acct 2363100]	Signed Agreement
ACH	09/12/19	First Interstate Bank (FIB)	63,008.72	Aug 2019 FIB Loan Series C 2018 \$2.1M Principal & Interest Payment [Acct 2363200]	Signed Agreement
GJ-BSC	09/01-09/30/19	Wells Fargo / Stripe / Chargebee / SkiData	5,611.71	Bank/Credit Card Service Charges (Stripe Chargebee, PARCS & In House Terminals)	Bank/Credit Card Notices
CFC Vouchers					
000016	09/20/19	Jackson Hole Airport Board	428,297.75	Reimbursement of payments made to KLJ / WAD, re QTA RCF Replacement	Michelle Anderson / Jim Elwood
			(428,297.75)	Above cheque was deposited to WF General Account, thus zero effect	
General Fund Vouchers					
037994	09/17/19	Peter Baker	51.80	Petrol PIV Casper-WY 09/04	Michelle Anderson
037995	09/17/19	Ronald M. Campbell	113.68	MileageIDF: IF Signs 08/29 196m	Dustin Havel
037996	09/17/19	Alton George	326.00	PerDiemGRR: ARFF Work Group 09/07-12; PerDiemSFO: Park/Landside Mgmt 09/25-27	Dustin Havel
037997	09/17/19	Kody Jeppson	22.46	Albert#938852: Soft Drinks for Ops Meeting	Dustin Havel
037998	09/17/19	Texas Child Sup. Disbursement	1,157.03	Ch.Sup. OI3005-1996	Payroll
037999	09/17/19	Robin E Usher	38.98	JWG#708177: GlutenFree Choco/Strawberry Cakes	Michelle Anderson
038000	09/17/19	WY Child Support Payment	455.50	Ch.Sup. D208389	Payroll
038001	09/18/19	Jason Stewart	10,000.00	Move-in Loan Assistance 091619	Jim Elwood
038002	09/18/19	Advanced Insulation	1,805.04	2" Foam Spray for Hangar#1	Dustin Havel
038003	09/18/19	AFL Maintenance Group Inc.	2,589.00	Aug19 Extra Cleaning Hours	Dustin Havel / Jim Elwood
038004	09/18/19	Aviation Fuel Technicians, LLC	2,588.81	Manual Loading Rack Tester	Dustin Havel / Jim Elwood

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038005	09/18/19	Airgas USA, LLC	445.32	Medical Pure Oxygen; Aug19 Cylinder Rent MedOxygen	Dustin Havel
038006	09/18/19	Airside Solutions, Inc.	1,260.62	AmGlo 60w Par38	Dustin Havel
038007	09/18/19	Area Disposal Service, Inc	217.50	Sep19 Trash Compactor Lease+Environment Fee	Dustin Havel
038008	09/18/19	Aviation Spectrum Resources	350.00	AGSA Deicing Frequency License	Dustin Havel
038009	09/18/19	AT&T / Mobility	1,656.48	AT&T Cellphone 08/09-09/08/19	Michelle Anderson
038010	09/18/19	Arkadin US	134.02	Aug19 ConferenceCalls/Charges	Michelle Anderson
038011	09/18/19	AvFuel Corporation	30,668.56	100LL AvGas 8002/7960g	Dustin Havel / Jim Elwood
038012	09/18/19	Blue Cross Blue Shield of	135,927.34	Oct19 Health,Dental&Vision Insur.Premium	Tony Cross / Jim Elwood
038013	09/18/19	Century Link	1,491.47	Sep19 Telephone+Prev.Month Long Distance	Michelle Anderson
038014	09/18/19	Codale Electric Supply Inc.	7,696.00	Battery BridgeModule TPST-Tap	Dustin Havel / Jim Elwood
038015	09/18/19	Conrad & Bischoff, Inc.	28,278.54	Unlead.Gas 11001@2.1200; Mobil Delvac 1 ATF	Dustin Havel / Jim Elwood
038016	09/18/19	PC Connection Sales Corp	1,485.14	Cloud Service Provider Consolidated Bill	Dustin Havel
038017	09/18/19	Milton Cross	527.72	PerDiemSAA: WAM-JPIC BOD Meet 09/25-27; MileageSAA: WAM-JPIC 09/25-27 634m	Jim Elwood
038018	09/18/19	Idaho Communications LLC	624.99	3Q19 Radio Tower Maintenance	Dustin Havel
038019	09/18/19	Dish Network	106.03	Monthly TV 09/27-10/26/19	Michelle Anderson
038020	09/18/19	Employers Council Services	784.77	J.Auger 07/29/19 ODL Mediation	Tony Cross
038021	09/18/19	Brent Blue MD/Emerg-A-Care	3,264.00	MedicalExam-5 pax; DrugScreen/Alcohol-1 pax	Shane Thompson
038022	09/18/19	Federal Express	62.80	Courier service as of 09/05/19	Michelle Anderson
038023	09/18/19	OAG Aviation Worldwide LLC	1,458.50	Sep19 FlightView Web, XML, DLReport, Dispatch	Dustin Havel
038024	09/18/19	Gem State Paper & Supply	888.52	Perforated Roll Towel, Jumbo Roll Tissue, Plastic Garbage Bag, Wipes Disinfectant, Deodorizer, Drain/Sewer Maintainer, Fiber Plates	Dustin Havel
038025	09/18/19	Hays Companies	1,875.00	Oct19 Consulting Fee-Benefits	Tony Cross
038026	09/18/19	Hughes Production Company	1,144.25	RibbonCutting Ceremony Audio	Michelle Anderson
038027	09/18/19	IF Signs	16,975.00	Different Sizes Prismatic Reflective Signs	Dustin Havel / Jim Elwood
038028	09/18/19	Jedediah Corporation	1,597.63	09/04 F&B Ribbon Cutting Ceremony; 09/04 F&B WY Governor/AvFuel Conference; 09/04 F&B WY DOT Mgmt Meeting	Michelle Anderson
038029	09/18/19	JH2O Water Conditioning &	795.00	60#50lb Water Salt+Delivery	Dustin Havel
038030	09/18/19	Jim & Greg "The Locksmiths"	951.50	Locks/Keys Changed	Dustin Havel
038031	09/18/19	Jviation, Inc.	32,968.97	AIP59/60-08: Jul19 Construction Administration / Observation	Michelle Anderson / Jim Elwood
038032	09/18/19	Douglas D. Keefe, Jr.	1,346.00	Metal Terminal Roof Installation	Dustin Havel
038033	09/18/19	Kadrmass, Lee & Jackson, Inc.	12,730.00	Owner's Rep Landside Project 08/31	Michelle Anderson / Jim Elwood
038034	09/18/19	Lohf, Shaiman, Jacobs, Hyman	16,527.00	Aug19 Fee General Matters / FBO Matters	Michelle Anderson / Jim Elwood
038035	09/18/19	Long Building Technologies	4,315.85	08/09 Service Call: North Chiller Flow Meter	Dustin Havel / Jim Elwood
038036	09/18/19	LegalShield	814.35	Sep19 Identity Theft Premium	Tony Cross
038037	09/18/19	Master Environmental, Inc.	60,470.00	LiquidWasteDisposal 08/26-27, 09/05	Dustin Havel / Jim Elwood
038038	09/18/19	Nelson Engineering	5,228.50	Aug19 PARCS Construction Admin &Observation	Dustin Havel / Jim Elwood
038039	09/18/19	O.J. Watson Equipment Co.	802.60	Power Module	Dustin Havel
038040	09/18/19	Orijin	2,153.36	Aug19 JHAB Gen.Project Website/Management	Michelle Anderson / Jim Elwood
038041	09/18/19	Pitney Bowes Global Financial	192.00	Mail Machince Lease Oct10-Jan09	Michelle Anderson

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VOUCHER #	DATE	VENDOR NAME	AMOUNT	FOR	Approved By
038042	09/18/19	Power Trowel Grinding Industry	8,450.00	2-55gal drum Daily Floor Maintenance	Dustin Havel / Jim Elwood
038043	09/18/19	Rood & Associates	3,600.00	IFE [Independent Fee Estimates]: Runway 1/19 Phase I	Michelle Anderson / Jim Elwood
038044	09/18/19	Jackson Hole Radio	4,995.00	KMTN/KJAX/KZJH Weather Sponsorship/News Sponsorship; KMTN/KJAX/KZJH TSA Wanted; KMTN/KJAX/KZJH TSA Recruitment	Aimee Crook , Michelle Anderson
038045	09/18/19	SITA US Inc.	2,024.00	Aug19 Maintenance Fee SITA Terminal	Dustin Havel / Jim Elwood
038046	09/18/19	Skidata, Inc	65.18	Cleaning Cards	Dustin Havel
038047	09/18/19	Spring Creek Ranch / HOA	637.61	WasteWater Jul 514,200g@1.24/1,000g	Michelle Anderson
038048	09/18/19	TC Solid Waste & Recycling	137.36	E-Waste Disposal Fee	Dustin Havel
038049	09/18/19	Three Elephant Public	6,000.00	Aug19 Marketing / PR Services	Michelle Anderson / Jim Elwood
038050	09/18/19	Teton Media Works, Inc.	752.20	Newspaper Ads: JHD/N&G SnowPlow 09/10-10/07; N&Gx2 BoardMeet 09/18	Michelle Anderson
038051	09/18/19	Teton Rental Center, Inc.	467.00	Scaffolding Stage/Planks/Wheels/Cleaning	Dustin Havel
038052	09/18/19	Laurie Vasko	40.69	Smith#999502: Class Training Materials	Shane Thompson
038053	09/18/19	Valley Office Systems	86.00	R4503 Photocopier Maintenance 09/07-10/06	Michelle Anderson
038054	09/18/19	Wadman Corporation	421,524.47	16818#16: Aug19 QTA-RCF Construction + Retainage Fee<\$50K	Dustin Havel / Jim Elwood
038055	09/18/19	Walker Consultants	892.50	Aug19 Fee PARCS Consulting	Dustin Havel
038056	09/18/19	Weidner Fire	1,325.20	SCBA Annual Test Certificate	Dustin Havel
038057	09/18/19	Western States Equipment Co.	191.89	Receptace, Plug Pin, Socket, Washer	Dustin Havel
038058	09/18/19	Ziplocal	99.00	Sep19 Ziplocal/Online.com	Dustin Havel
038059	09/18/19	PC Connection Sales Corp	12,546.63	FIDS Hardware: Mediacento IPX HD HDMI	Dustin Havel / Jim Elwood
038060	09/18/19	Jviation, Inc.	12,067.00	ARFF/SRE-10: Jul19 Coordinating / Documentation / Conceptualization	Michelle Anderson / Jim Elwood
038061	09/18/19	Kadmas, Lee & Jackson, Inc.	6,136.78	D&C-QTA#3 Construction Admin & Observation 08/31	Michelle Anderson / Jim Elwood
038062	09/18/19	Wadman Corporation	52,420.77	94617-LTR25G: Aug19 CMAR General Services	Michelle Anderson / Jim Elwood
038063	09/18/19	Jviation, Inc.	24,150.00	JAC-19-01-1: LOC19-01 SRE Acquisition	Michelle Anderson / Jim Elwood
038064	09/18/19	Jviation, Inc.	9,370.00	JAC-19-02-5: Project Deice Pad Exhibit; JAC-19-02-6: Project Base Compilation GTNP	Michelle Anderson / Jim Elwood
038065	09/20/19	J H Chamber of Commerce	1,398.00	05/02 Bus.OverBreakfast, Apr18 JHCC BOD Meeting; 08/01 Bus.OverBreakfast; 09/05 Bus.OverBreakfast: ExploreMag 2020 Inserts	Michelle Anderson
037439(Void)	09/20/19	J H Chamber of Commerce	(35.00)	Cheque Stopped Payment, Voided and Amount Added to CQ#038065	Michelle Anderson
038066	09/25/19	Petty Cash	151.89	PCF Administration Reimbursement	Michelle Anderson
038067	09/25/19	Petty Cash	200.00	PCF Ops Parking Set-up	Michelle Anderson
038068	09/30/19	Aflac	1,166.86	Sep19 AFLAC Insur.Prem GX72	Payroll
038069	09/30/19	Idaho State Tax Commission	4,429.00	Sep19 ID State Tax Remittance	Payroll
038070	09/30/19	NCPERS Group Life Ins.	64.00	Oct19 NCPERS Insur.Prem.	Payroll
038071	09/30/19	Texas Child Sup. Disbursement	1,097.12	Ch.Sup. OI3005-1996	Payroll
038072	09/30/19	WY Child Support Payment	455.50	Ch.Sup. D208389	Payroll
038073(Void)	VOIDED	VOIDED	VOIDED	VOIDED	VOIDED
038074	09/30/19	Stephanie Cannon	415.20	PerDiemPIV: PIV Casper-WY 10/04-05; MiscXCPR: Mileage PIV Casper-WY 540m	Shane Thompson
038075	09/30/19	Walker Jackson	468.00	PerDiemTSA/ChkBagTSA: New Hire Training 10/05-19	Shane Thompson
038076	09/30/19	Brenda Saxon	375.20	PerDiemPIV: PIV Casper-WY 10/04; MiscXCPR: Mileage PIV Casper-WY 540m	Shane Thompson

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038077	09/30/19	Paul E. Walters	151.50	PerDiemPNA: Water/WasteW Ops Trg 10/02; MileagePNA: Water/WW Ops Trg 10/02 175m	Dustin Havel
038078	09/30/19	Melissa Bates	490.00	PerDiem/ChckBagTSA: New Hire Training 10/12-26;	Shane Thompson
038079	09/30/19	Carney Logan Burke Architects	1,088.65	Aug19 Fee Restaurant Construction Administration	Dustin Havel
038080	09/30/19	Eide Bailly LLP	35,000.00	FY2018/19 Audit Progress Bill	Dustin Havel / Jim Elwood
038081	09/30/19	Jviation, Inc.	27,104.57	AIP59/60-09: Aug19 Construction Administration / Coordination	Dustin Havel / Jim Elwood
038082	09/30/19	Leibowitz&Horton	7,774.00	Jul/Aug19 Fee Revenue Airline Rate	Michelle Anderson / Jim Elwood
038083	09/30/19	Lincoln Financial Group	4,093.63	Oct19 Life, AD&D, LTD Insurance Premium	Tony Cross / Jim Elwood
038084	09/30/19	Mead & Hunt	29,138.00	Aug19 Fee Enviro On-Call; Aug19 JAC Fly Quiet Program	Dustin Havel / Jim Elwood
038085	09/30/19	Short Elliott Hendrickson, Inc	58,129.75	AIP3-58 Apron Rec.S.IV 06/30/19	Dustin Havel / Jim Elwood
038086	09/30/19	Wadman Corporation	57,171.33	Temporary Restaurant Renovation	Dustin Havel / Jim Elwood
038087	09/30/19	Jviation, Inc.	2,051.00	ARFF/SRE-11: Aug19 Coordinating	Dustin Havel / Jim Elwood
038088	09/30/19	Jviation, Inc.	1,780.00	JAC-19-02-7: Aug19 On-Call Projects Fee	Dustin Havel
038089	10/04/19	Ace Hardware	767.60	Mounting Tape, Gloves, Wash Wax, Extension Pole, Bug Trap, Brush, Amplifier, Ice Maker Supply Line, Roller Coat, Tap Carded, Key Stem 4Way Hose, Step Bar, Pry Lock, Bolt Cutter, Drawer Lock, Adapter, Insert, Extension Cord, Wheel Measure, Hex Head Screw	Dustin Havel
038090	10/04/19	Airside Solutions, Inc.	408.00	Gasket, L867B Base Plate	Dustin Havel
038091	10/04/19	Ascent Aviation Group, Inc.	73,515.75	09/19 4974g PG TI ADF@7.37, 09/23 5001g PG TI ADF@7.37	Dustin Havel / Jim Elwood
038092	10/04/19	Big R Ranch & Home	98.16	Bolt Clamp, Cable Roll	Dustin Havel
038093	10/04/19	Communication Technologies	1,936.97	Battery Antenna Charger, FM Receiver Repair	Dustin Havel
038094	10/04/19	Conrad & Bischoff, Inc.	63,228.50	Unlead.Gas 20191@2.1605; DyedDiesel#1 4000@2.76	Dustin Havel / Jim Elwood
038095	10/04/19	PC Connection Sales Corp	4,978.44	12TB Skyhawk Storage Hardware	Dustin Havel / Jim Elwood
038096	10/04/19	L.N. Curtis & Sons	10,941.48	Pull-on-Boots, G-Xtreme Jacket/Pants	Dustin Havel / Jim Elwood
038097	10/04/19	DBT Transportation Services,	1,494.00	LM21 Field Calibrator	Dustin Havel
038098	10/04/19	Employers Council Services	746.16	J.Auger 08/01/19 ODL Mediation	Tony Cross
038099	10/04/19	Electrical Wholesale Supply	553.56	Thermo High Heat Resist Wire, Switch Receptacle Box, V500 Raceway, Snap-In Nail Eater, Flat Elbow	Dustin Havel
038100	10/04/19	Federal Express	1,332.56	Courier service ao 09/19/19, 09/26/19	Dustin Havel
038101	10/04/19	Galls, LLC	1,160.95	Mens/Womens Taclite Class B Pants	Shane Thompson
038102	10/04/19	Gem State Paper & Supply	808.19	GPBag Bleach Disinf Soap JRoll	Dustin Havel
038103	10/04/19	High Country Linen Service	1,962.81	Clean Towel / Bag / Wiper / Mop, Slate / Black Mats	Dustin Havel
038104	10/04/19	JB Mechanical Appliance Sales	102.00	Fridge Filter	Dustin Havel
038105	10/04/19	JB Plumbing LLC	353.44	Repair Mens Restroom Drainage / Replace Car Wash Bay Bib	Dustin Havel
038106	10/04/19	Jackson Hole Aviation LLC	497.84	Shared Cost: 2019 Property Tax on Hangar#2	Dustin Havel
038107	10/04/19	J H Chamber of Commerce	231.43	Shared Cost: BEST Certificate N&G Ads	Dustin Havel
038108	10/04/19	JH Landscaping	1,315.00	09/11,13 Cleanup North / South Entrance	Dustin Havel
038109	10/04/19	Jackson Lumber	6,524.08	Pine Wood, Torx, Wet / Dry Vac, Coupler, Screw Sheet, Rechargeable Worklight, Organizer, 3 in 1 Light, Particle Mask, Marker, Shiplap Siding 99ea	Dustin Havel / Jim Elwood
038110	10/04/19	Liquid Automation Systems	11,840.00	Glycol System Support Contract Sep19@1yr	Dustin Havel / Jim Elwood
038111	10/04/19	Leonard Petroleum Equipment	2,052.80	Line/Leak Detection Test / Inspection	Dustin Havel / Jim Elwood

JACKSON HOLE AIRPORT BOARD 10/16/19

VOUCHER #	DATE	VENDOR NAME	AMOUNT	FOR	Approved By
038112	10/04/19	NAPA AutoParts/Aspen Auto	1,812.93	Cleaner Shiner, Clamp Chuck, Drill Bit, Tap Reamer, Coupling, Oil Filter, Gear wrench Socket, Adapter, Screw Driver Set, Reducer Sleeve, Coupler Adapter Gauge, Battery, Core Deposit, Primary Wire, Indicator Lamp Switch, Fuse Grommet, Wheel Paint, Clamp Files Flier	Dustin Havel
038113	10/04/19	ORyan Cleaners	92.70	Coveralls	Dustin Havel
038114	10/04/19	Rexel USA, Inc	2,136.24	Stranded Copper Comp. Lug-1hole, Cat6 Cable Access Control Cable, Compression Lug-1hole, LED-Mount Fixture	Dustin Havel
038115	10/04/19	Power Trowel Grinding Industry	4,800.00	3Term.Entrances Grind/Polish	Dustin Havel / Jim Elwood
038116	10/04/19	Teton Tools LLC dba Snap-On	1,590.61	ImpactWrench ScrewDriverSet	Dustin Havel
038117	10/04/19	Suburban Propane 1438	655.96	MVDispenser 197.6g@2.9962	Dustin Havel
038118	10/04/19	Timberline Concrete	343.00	Tubes	Michelle Anderson, Dustin Havel
038119	10/04/19	Teton Media Works, Inc.	2,438.80	News Ads: JHD/N&G Screeners 09/20-10/17, JHD Ribbon Cutting 09/04 09/02-03; JHD BOD Special Meeting 10/01 09/28-30	Dustin Havel
038120	10/04/19	Waxie Sanitary Supply	3,873.61	Soft Towel, Wall Liners, Hand Lotion, Soap Counter, Seast Covers 2Ply Tissue, Alcohol, Scrubbing Sponge, Glass Cleaners, Urinal Deodorant, Duster Refills, White Vinegar, Kitchen Roll Towel	Dustin Havel / Jim Elwood
038121	10/04/19	Western States Equipment Co.	8,046.43	Rental Genie 3268 RT Scissor Lift; C-16 Install / Assembly /Transfer Gears	Dustin Havel / Jim Elwood
038122	10/04/19	Wyoming Water Quality and	340.00	P.Walters Attendance Fee: WWQ-PCA Education Conference	Dustin Havel
038123	10/08/19	Wells Fargo	1,381.71	CC1 JE 08/15-09/13/19	John Eastman
038124	10/08/19	Wells Fargo	2,381.92	CC2 DH 08/15-09/13/19	Jim Elwood
038125	10/08/19	Wells Fargo	20.49	CC3 MA 08/15-09/13/19	Jim Elwood
038126	10/08/19	Wells Fargo	918.20	CC4 AC 08/15-09/13/19	Jim Elwood
038127	10/08/19	American Association of	550.00	Affiliate Memmbership -A.George 11/01-10/31, A.Crook 11/01-10/31	Dustin Havel / Jim Elwood
038128	10/08/19	AFL Maintenance Group Inc.	47,069.21	Sep19 Janitorial Services, Sep19 Additional Services Coverage, Sep19 Extra Cleaning Hours, 28" Walk Behind Sweeper with 12VBatt	Dustin Havel / Jim Elwood
038129	10/08/19	Airgas USA, LLC	153.92	Sep19 Cylinder Rent - Medical Oxygen	Dustin Havel
038130	10/08/19	Area Disposal Service, Inc	217.50	Oct19 Trash Compactor Lease + Environmental Fee	Dustin Havel
038131	10/08/19	Arkadin US	39.47	Sep19 Conference Calls/Charges	Dustin Havel
038132	10/08/19	Big R Ranch & Home	87.81	Quick Square, Cutoff Wheel	Dustin Havel
038133	10/08/19	JH Compunet	200.00	Oct19 Wireless Internet	Dustin Havel
038134	10/08/19	Commercial Tire	556.00	YY185400 Dozer#1 Tire Repair	Dustin Havel
038135	10/08/19	PC Connection Sales Corp	2,340.31	Cloud Service Provider Consolidated Bill, Lexmark HY Ink 4colors	Dustin Havel
038136	10/08/19	James Elwood	2,005.71	HotelCYS/HertzCYS: WAOA Conference 09/12-13, HotelTPA: ACI-NA Conference 09/13-17; HotelDEN/CYS: CYS Supreme Court Hearing 09/19-20	John Eastman
038137	10/08/19	OAG Aviation Worldwide LLC	1,458.50	Oct19 FlightView Web, XML, DLReport, Dispatch	Dustin Havel
038138	10/08/19	Hays Companies	1,875.00	Nov19 Consulting Fee-Benefits	Tony Cross
038139	10/08/19	Jackson Hole Air Improvement	5,501.00	Airline Rendezvous Dinner 50% JHAB Share	Michelle Anderson / Jim Elwood
038140	10/08/19	JH Landscaping	180.00	09/17 Cleanup North Side	Dustin Havel
038141	10/08/19	Jackson Hole Security LLC	22,639.00	Sep19 O/N Security 10pm-6am, Sep19 Extra Guard Duty 9am-9pm	Aimee Crook / Jim Elwood
038142	10/08/19	Jackson Paint Glass Inc	602.69	Panic Bar End Case	Dustin Havel
038143	10/08/19	Long Building Technologies	8,968.00	07/11-09/05 North Chiller Repairs, 08/20-09/09 North Chiller Flow Meter	Dustin Havel / Jim Elwood
038144	10/08/19	Lower Valley Energy	22,608.61	Electricity 08/26-09/24/19	Michelle Anderson / Jim Elwood

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VOUCHER #	DATE	VENDOR NAME	AMOUNT	FOR	Approved By
038145	10/08/19	DBR Inc dba Macy's Services	330.00	09/03-04 Portable Deluxe Restroom - Ribbon Cutting Ceremony	Dustin Havel
038146	10/08/19	Mtn West Elec Svcs/Pinedale	3,445.00	Upgrade Storage 56TB>96TB, Update Fuel Farm Milestone License	Aimee Crook / Jim Elwood
038147	10/08/19	Nelson Engineering	2,356.00	Sep19 PARCS Construction Admin & Observation	Dustin Havel / Jim Elwood
038148	10/08/19	Norco, Inc.	31.53	Sep19 Cylinder / Equipment Rent	Dustin Havel
038149	10/08/19	Orijin	610.00	Sep19 JHAB Gen.Project Website/Management	Dustin Havel
038150	10/08/19	Pavement Stencil Company	460.98	FAA 48" Letters/Numbers	Dustin Havel
038151	10/08/19	Pitney Bowes Purchase Power	150.00	10/04/19 Postage Refill	Michelle Anderson
038152	10/08/19	Jackson Hole Radio	3,860.00	KZJH/KMTN/KJAX TSA Recruitment; KMTN/KJAX Live Interview 09/03/19	Aimee Crook, Michelle Anderson
038153	10/08/19	Silver Star Communications	1,320.40	Oct19 Phone / Internet	Dustin Havel
038154	10/08/19	Spring Creek Ranch / HOA	599.69	WasteWater Aug 483,619@1.24/1,000g	Dustin Havel
038155	10/08/19	TC Solid Waste & Recycling	1,332.00	Cardboard Recycling 4Q19	Dustin Havel
038156	10/08/19	Toney P Thompson	102.00	PerDiemPIV: PIV Casper-WY 10/09-10	Aimee Crook
038157	10/08/19	TMBR Creative Agency	156.25	Sep19 JH Airport Website Maintenance	Dustin Havel
038158	10/08/19	Town of Jackson	3,290.00	Sep19 Parking Lease	Dustin Havel / Jim Elwood
038159	10/08/19	Tool Testing Lab	155.52	Fluke Refraction Certification	Dustin Havel
038160	10/08/19	Teton Raptor Center	3,900.00	Sep19 8# Raptors Program	Dustin Havel / Jim Elwood
038161	10/08/19	TruDiligence, LLC	120.00	Sep19 Applicants Profile 12pax	Shane Thompson
038162	10/08/19	Teton Trash Removal, Inc.	4,913.00	Sep19 Trash / Removal / Transfer	Dustin Havel / Jim Elwood
038163	10/08/19	Locate Holdings, Inc dba	1,310.98	Sep19 Locate Services 23x+5	Dustin Havel
038164	10/08/19	CK Solution, Inc.	60.00	Sep19 Food Scrap PickUp	Dustin Havel
038165	10/08/19	Wyoming Retirement System	79,537.10	Sep19 WY Retirement T#1 / T#2	Michelle Anderson / Jim Elwood
038166	10/08/19	Town of Jackson	44,250.00	Oct19 LEO / Police Services	Aimee Crook / Jim Elwood

JACKSON HOLE AIRPORT BOARD 10/16/19

VOUCHER #	DATE	VENDOR NAME	AMOUNT	FOR	Approved By
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1,888,440.08	Total
BY: John Eastman	
DATE APPROVED October 16, 2019	
	ACH JHAB Employee Termed 09/17
	ACH Tax Deposit Termed eff. 09/18
	Cheque # 3229 Screener Employee 5 Years of Service 09/17
	ACH Tax Deposit Screener Employee 5 Years of Service eff. 09/18
	Cheque # 3230 JHAB Employee of the Month 09/18
	ACH Tax Deposit Employee of the Month eff. 09/18/19
	Cheque # 3231-3280 Screener Employees Summer Incentive 09/25
	ACH Tax Deposit Screener Employees Summer Incentive eff. 09/25
	ACH JHAB/Screener Employees Payroll 09/30
	ACH Tax Deposit JHAB/Screener Employees Payroll 09/30
	ACH Great West Trust [WYO Deferred Contribution] 09/15, 09/30 Payroll
	ACH Further Sep 2019 HRA Contribution
	Sep 2019 BOW Loan 2014 \$2.2M Principal & Interest Payment [Acct 2361100]
	Sep 2019 BOW Loan 2018 \$8.5M Principal & Interest Payment [Acct 23600020]
	Aug 2019 FIB Loan Series B 2018 \$10.7M Interest Payment [Acct 2363100]
	Aug 2019 FIB Loan Series C 2018 \$2.1M Principal & Interest Payment [Acct 2363200]
	Sep 2019 Bank/Credit Card Service Charges (Ventek, Stripe Chargebee & In House Terminals)
	FIB S.2018B Cheques 000016
	General Fund Cheques # 37994 - # 38166

1,888,440.08 Total Cash Outlay

76,532.21	9012001 Terminal Restaurants Design & Construction (Wadman, KLJ, Carney)
14,118.00	9013002 ARFF/SRE Facility Design & Construction (Jviation)
3,600.00	9021002 Runway 1/19 Phase I (Rood&A)
636.50	9030001 Fuel Farm Facility Relocation (KLJ)
85,497.35	9040001 ([AIP59] South Access Road & Drainage D&C AIP59 (Jviation, Wadman, KLJ)
24,393.23	9040002 Parking Lot & Signage Design & Construction (Nelson, Wadman, Walker, KLJ)
428,297.75	9050001 QTA Rental Car Facility Replacement D&C (Wadman, KLJ)
1,909.50	9070001 Project Coordinator / Owner's Representative (KLJ)
58,129.75	AIP#58 C/L Apron Reconstruction S.IV (SEH)

693,114.29 Capital Projects

1,195,325.79 Operations / Security / Fuel Farm

John Eastman
10/16/2019

