

MINUTES OF THE JACKSON HOLE AIRPORT BOARD

DATE: August 21, 2019

BOARD PRESENT: Rick Braun, Mary Gibson Scott, Bob McLaurin and Jerry Blann were present in the Airport Board Room.

OTHERS PRESENT: Jonathan Schechter, Town of Jackson; Mark Barron, Teton County; Stuart Schiff, Aviation; Jeremy Mayo, Jerry Petersen, Hertz; Jessica Jaubert, Three Elephant Public Relations; Keaton Brown, Jackson Hole Aviation; Thomas Kirsten, Jorgensen; Mike Gierau, Jedediah's; Greg Herrick, Wyoming Jet Center; Jim Elwood, Dustin Havel, Michelle Anderson, Aimee Crook, Tony Cross, Anna Valsing, Megan Jenkins, Paul Walters, Robin Usher, Esther Borja, Ruben Mendoza-Espitia, Chance Grimmatt, Jason Stewart, Ray Lilley, Peter Tan, Natasha Stevens, Connie Avery, Valerie Crawford, Kaitlin Perkins, Jackson Hole Airport.

CALL TO ORDER: Braun called the meeting of the Jackson Hole Airport Board to order at 9:00 am on Wednesday, August 21, 2019.

Elwood said Ruben Mendoza-Espitia will be retiring after eleven years of working at the airport. He thanked him and said he will be missed.

I. EMPLOYEE OF THE MONTH: Elwood recognized Connie Avery and Natasha Stevens as August's employees of the month.

II. COMMUNITY OUTREACH: Jenkins said Teton Behavior Therapy, Jackson Hole High School and the Children's Learning Center were taken on airport facility tours. She said Elwood was the guest speaker at Jackson Hole Chamber's Business Over Breakfast, Jackson Hole Rotary Dinner Club and Jackson Hole Real Estate Associates. She said Elwood was interviewed on the radio show "This is Our Town".

III. COMMENTS FROM – NATIONAL PARK SERVICE, TOWN OF JACKSON, TETON COUNTY AND THE PUBLIC: There were no updates from the Town of Jackson or Teton County.

IV. UPDATES & DISCUSSION: Blann spoke for the conceptual focus group and said the Airport will have a Stormwater Filtration Ribbon Cutting on September 3rd at 2:00 pm where Governor Gordon will speak.

McLaurin stated the concessions & contracts focus group reviewed multiple items on the agenda such as: ground handling licenses, airline amendments, the Alpine Air agreement and the flight information display system. He said the focus group supports all the items.

Braun said the GA/FBO focus group reviewed an amendment to Jackson Hole Aviation's lease clarifying subleasing space to tenants. He said the group also reviewed Jackson Hole Aviation's proposed rate decrease and supports moving forward.

Gibson Scott said the GTNP/environmental focus group will meet with the Park in October as identified in the EIS done in 2010. She said these meetings are coordinated with the Park to review ongoing mitigation measures and efforts to minimize the impacts of the airport on the

Park. She acknowledged Jedediah's for their participation in the composting program. She said 1,500 pounds of waste have been diverted from the landfill.

McLaurin spoke for the transportation focus group stating the transition to the new parking lot system has gone smoothly and customer feedback has been very positive. He said Uber & Lyft have increased their pick-ups and drop-offs 77% over July 2018.

Gibson Scott spoke for the HR/health focus group stating the airport hosted a presentation from Habitat for Humanity and Teton County Housing Authority to educate employees on affordable housing opportunities. She said the Airport continues to look for candidates for Transportation Security Officer positions.

V. ACTIVITIES REPORTS REVIEW: Elwood stated July 2019 passenger enplanements increased 12% over July 2018. He said year to date, passenger enplanements have increased 20% over 2018. He said there were 651 commercial aircraft landings in July, a 9% increase over July 2018.

VI. ACTION ITEMS:

A. Consent Agenda:

- 1. Approval of the Minutes – July 12, 2019 & July 22, 2019 (Special Meeting)**
- 2. Ground Handling Licenses**
- 3. Alpine Air Agreement**
- 4. United Amendment**
- 5. Delta Amendment**
- 6. Hangar Lease Amendment**
- 7. Runway Light Purchase**

Blann made a motion to approve consent agenda items A1-A7. Gibson Scott seconded the motion, which passed unanimously.

B. Rates Review: Blann made a motion to approve Jackson Hole Aviation's proposed rate decrease to \$7.61/gallon for Jet A fuel. McLaurin seconded the motion, which passed unanimously.

C. Financial Reports: Anderson stated the Passenger Facility Charge (PFC) program allows airports to collect PFCs at a rate of \$4.50 per passenger per flight segment, \$9 on a one-way ticket or \$18 on a roundtrip ticket. She said PFCs can only be used on the airport for FAA approved projects that enhance safety, security or capacity; or reduce noise. She said PFCs collected for the second quarter 2019 were \$443,498. She said at the current rate of collections all currently approved projects should be fully reimbursed by June 2031. Blann asked if the increase in PFC collections was due to more non-stop flights or the increase in passenger enplanements. Elwood said staff would look further into that and report back at a later date.

Anderson said July income across the three enterprise centers was 12% above budget and expenses were 7% above budget. She said the airport historically sees strong net revenues in the summer with higher income and lower expenses. She said this helps offset higher winter operation expenses for things such as fuel and snow removal. Blann asked how to better align Fuel Farm expenses and income with the budgeted amount. Anderson said the first year was challenging due to some expenses being unknown. Elwood said with the price of fuel fluctuating, it can be challenging to predict gross revenue and expenses and that it is most

important to look at the delta between revenue and expenses. Blann made a motion to accept the July 2019 financial reports. McLaurin seconded the motion, which passed unanimously.

D. Payment of the Bills: Gibson Scott stated Eastman reviewed the check voucher list and recommended approval. Gibson Scott made a motion to approve the checks as presented on the check register list dated August 21, 2019. Blann seconded the motion, which passed unanimously.

E. Glycol Management System and Support Plan: Havel said Liquid Automation Systems (LAS) manufactured the glycol system at the airport. He said the system requires maintenance and training for both operators and users. He said this contract is a not to exceed amount of \$11,840 and covers two airport visits, training and 24/7 support. Blann asked if LAS has local resources since they are based out of Alabama. Havel said they have remote access to make modifications to the system and they have an app similar to facetime, so they do not need to be onsite. Braun asked about the reliability of the system. Havel said there was a learning curve on the operation of the system initially resulting in a few issues, but those have been resolved with training. Gibson Scott made a motion to approve the Glycol Support Agreement, in the form presented, with Liquid Automation Systems, LLC with a not to exceed amount of \$11,840. Blann seconded the motion, which passed unanimously.

F. Flight Information Display Provider: Havel stated the current Flight Information Display (FID) infrastructure is running software that will no longer be supported at the end of this year. He said Terminal Systems International (TSI) offers a cloud-based solution that provides flight data as well as the software to show flight updates. He said TSI also offers a better interface for manually entering flight updates and overrides that propagate to the airport's website. He said the new software will have an updated design for airport displays as well as on the airport's website and will have better resiliency using the existing network. He said the cost is \$15,506 but will require two motions. He said one motion will be for hardware and the other will be for hardware/set-up and the annual cost of the cloud-based solution. Blann asked if there were enough FID screens throughout the airport. Elwood said there may be an opportunity to add screens to the restaurant in the future, but generally the airport is in good shape. Gibson Scott made a motion to approve the flight information display hardware purchase with Connection Business Solutions, in the form presented, in the amount of \$12,546.63. Blann seconded the motion, which passed unanimously. Gibson Scott made a motion to approve the one-time hardware and setup fee of \$2,960 and the annual cost of \$6,600, for up to five years, with Terminal Systems International, Inc. for the flight information display data feed, in the form presented. Blann seconded the motion, which passed unanimously.

VII. DIRECTOR'S COMMENTS: Crook gave a security update. Elwood gave an update on ground handling services at the airport.

VIII. BOARD COMMENTS: Blann said the airline rendezvous will be on September 3rd and 4th.

Braun acknowledged Crook and the security team for the additional work with two new ground handlers.

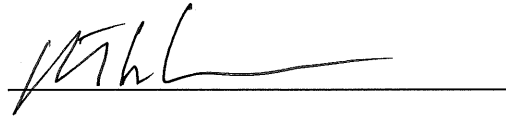
IX. EXECUTIVE SESSION: Blann made a motion to enter into Executive Session for the purpose of considering the employment and performance of a certain Airport employee as authorized by Wyoming Statute §16-4-405 (a)(ii). Gibson Scott seconded the motion, which passed unanimously. The public meeting was adjourned into Executive Session at 9:55 am on Wednesday, August 21, 2019. The Board came out of Executive Session at 10:36 am.

Gibson Scott made a motion directing staff to extend the Executive Director's contract through October 2026 and an 8% increase in salary for excellent performance. Blann seconded the motion. McLaurin stated Elwood is a great airport manager and doing a great job.

X. ADJOURN: Gibson Scott made a motion to adjourn the meeting at 10:39 am on Wednesday, August 21, 2019. Blann seconded the motion and the meeting was adjourned.



Rick Braun, President



Robert McLaurin, Secretary

JACKSON HOLE AIRPORT BOARD 09/18/19

VOUCHER #	DATE	VENDOR NAME	AMOUNT	FOR	Approved By
ACH Transfers / Payroll Cheques / Bank Charges					
3223-3224	08/21/19	Host Employees	500.00	Employees of the Month	Payroll
ACH	08/21/19	EFTPS	82.84	Tax Deposits eff. 08/21/19	Payroll
3225-3228	08/22/19	Host Employees	1,000.00	Summer Incentive	Payroll
ACH	08/22/19	EFTPS	165.68	Tax Deposits eff. 08/22/19	Payroll
ACH	08/30/19	JHAB / Screener Employees	198,334.71	Payroll of 08/30/19	Payroll
ACH	08/30/19	EFTPS	67,427.49	Tax Deposits eff. 08/30/19	Payroll
ACH	09/13/19	JHAB / Screener Employees	197,156.03	Payroll of 09/13/19	Payroll
ACH	09/13/19	EFTPS	66,976.16	Tax Deposits eff. 09/13/19	Payroll
ACH	08/30/19	Great West Trust Payment (WYO Deferred Contribution)	11,320.00	August 15 / 30, 2019 Payroll	Payroll
ACH	08/01-08/31/19	Further	168.75	August 2019 HRA Contribution	Payroll
ACH	08/05/19	Bank of the West (BOW)	20,901.40	Aug 2019 BOW Loan 2014 \$2.2M Principal & Interest Payment [Acct 2361100]	Signed Agreement
ACH	08/05/19	Bank of the West (BOW)	86,501.72	Aug 2019 BOW Loan 2018 \$8.5M Principal & Interest Payment [Acct 23600020]	Signed Agreement
ACH	08/01/19	First Interstate Bank (FIB)	42,591.31	Jul 2019 FIB Loan Series B 2018 \$10.7M Interest Payment [Acct 2363100]	Signed Agreement
ACH	08/25/19	First Interstate Bank (FIB)	63,008.72	Jul 2019 FIB Loan Series C 2018 \$2.1M Principal & Interest Payment [Acct 2363200]	Signed Agreement
GJ-BSC	08/01-08/31/19	Wells Fargo / Stripe / Chargebee / SkiData	4,757.79	Bank/Credit Card Service Charges (Ventek, Stripe Chargebee & In House Terminals)	Bank/Credit Card Notices
CFC Vouchers					
000013	08/29/19	Jackson Hole Airport Board	14,561.50	Reimbursement of payments made to KLJ re QTA RCF Replacement	Michelle Anderson / Jim Elwood
			(14,561.50)	Above cheque was deposited to WF General Account, thus zero effect	
000014	08/29/19	Jackson Hole Airport Board	36,648.84	Reimbursement of payments made to various vendors, re PARCS	Michelle Anderson / Jim Elwood
			(36,648.84)	Above cheque was deposited to WF General Account, thus zero effect	
000015	09/04/19	Jackson Hole Airport Board	687,371.14	Reimbursement of payment made to Wadman, re PARCS	Michelle Anderson / Jim Elwood
			(687,371.14)	Above cheque was deposited to WF General Account, thus zero effect	
General Fund Vouchers					
037881	08/16/19	Blake Turner	415.20	PerDiemPIV Casper-WY 08/20-21, Mileage Casper-WY 540m	Shane Thompson
037882	08/19/19	AT&T / Mobility	1,611.84	AT&T Cellphone 07/09-08/08/19	Michelle Anderson
037883	08/19/19	Century Link	1,452.71	Aug19 Telephone+Prev Month Long Distance	Michelle Anderson
037884	08/19/19	Dish Network	106.03	Monthly TV 08/27-09/26/19	Michelle Anderson
037885	08/19/19	Pitney Bowes Purchase Power	150.00	08/09/19 Postage Refill	Michelle Anderson
037886	08/19/19	Bank Card Center	30,238.81	BOW#1-Jul19/CC (US\$2,385.28), BOW#2-Jul19/CC US\$3,538.18, BOW#3-Jul19/CC US\$12,407.89, BOW#4-Jul19/CC US\$13,130.02, BOW#A-Jul19/CC US\$3,548.00	Various
037887	08/21/19	Rocky Mountain Institute	5,000.00	Good Traveler FY20 Partnership Fee	Dustin Havel / Jim Elwood
037888	08/21/19	Blue Cross Blue Shield of	135,410.26	Sep19 Health, Dental & Vision Insurance Premium	Tony Cross / Jim Elwood
037889	08/21/19	SITA US Inc.	17,210.00	10%WH SITA Terminal Inst/Setup, Jun19 Maint.Fee SITA Terminal, Jul19 Maint.Fee SITA Terminal	Dustin Havel / Jim Elwood

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VOUCHER #	DATE	VENDOR NAME	AMOUNT	FOR	Approved By
037890	08/27/19	Wadman Corporation	137,131.11	AIP#59/60Federal (FAA share) Constuction Cost	Michelle Anderson / Jim Elwood
037891	08/27/19	Wadman Corporation	207,832.79	AIP#59/60Federal (Sponsor share) Construction Cost	Michelle Anderson / Jim Elwood
037892	08/27/19	Wadman Corporation	230,246.55	AIP#59/60Non-Federal Construction Cost	Michelle Anderson / Jim Elwood
037893	08/29/19	American Association of	550.00	Affiliate Membership - AValsing 10/01-09/30, PKoch 10/01-09/30	Michelle Anderson / Dustin Havel
037894	08/29/19	Advanced Chemical Transport	5,760.00	01/30 Glycol 4000g Disposal	Dustin Havel / Jim Elwood
037895	08/29/19	Honeywell International Inc.	1,832.17	iClass Cards	Aimee Crook
037896	08/29/19	AvFuel Corporation	633.75	Demurrage 07/24 r#9220069, Demurrage 07/24 r#9220071, Demurrage 07/26 r#9220084, Demurrage 07/28 r#9220087	Dustin Havel
037897	08/29/19	Peter Baker	102.00	PerDiemPIV Casper-WY 09/04-05	Shane Thompson
037898	08/29/19	Blue Spruce Cleaners	27.85	Washed Boardroom Table Drapes	Michelle Anderson
037899	08/29/19	BridgeNet International Inc.	52,700.00	Noise Maintenance System 01Jul19@1yr #1,3,6,7	Dustin Havel / Jim Elwood
037900	08/29/19	Carney Logan Burke Architects	2,044.58	Jul19 Fee Restaurant Construction & Admin	Dustin Havel / Jim Elwood
037901	08/29/19	Conrad & Bischoff, Inc.	99,682.02	Unlead.Gas 34016 ave@2.65673; DyedDiesel#2 4500@2.0580	Dustin Havel / Jim Elwood
037902	08/29/19	PC Connection Sales Corp	4,992.00	SFP-LX Switch Module Accesssories	Dustin Havel / Jim Elwood
037903	08/29/19	L.N. Curtis & Sons	1,954.96	ARFF BunkerBoots, ARFF Helmets	Dustin Havel
037904	08/29/19	James Elwood	362.00	PerDiemCYS Aeronautics Commission Meeting 07/15-16, PerDiemCPR LegislativeMeeting 08/15-16; PerDiemWAS AAEE Meetings 08/21-24	John Eastman
037905	08/29/19	Brent Blue MD/Emerg-A-Care	638.00	Medical Exam-TSO Applicant	Aimee Crook
037906	08/29/19	ER Office Express, Inc.	148.22	Floor Mat, Press File, 3Tab Folder	Michelle Anderson
037907	08/29/19	Five Star Airport Alliance	1,165.85	Guide Wheel Assembly	Dustin Havel
037908	08/29/19	Hays Companies	1,875.00	Sep19 Consulting Fee-Benefits	Tony Cross
037909	08/29/19	Holland & Hart LLP	5,278.21	Legal Fee: Jul19 Fee M#6 Bond Litigation	Michelle Anderson / Jim Elwood
037910	08/29/19	Jedediah Corporation	1,690.50	Brunch/Board Event 08/21/19	Michelle Anderson
037911	08/29/19	Jackson Hole Air Improvement Resources	5,000.00	Airline Rendezvous Dinner	Michelle Anderson / Jim Elwood
037912	08/29/19	JH Landscaping	6,198.15	06/25-07/18 GroundMaint/Clean, 07/19-31 GroundMaint/Cleanup	Dustin Havel / Jim Elwood
037913	08/29/19	Jorgensen Associates, PC	627.50	Consulting Fee: 20Jun-20Jul Water System Rights	Michelle Anderson
037914	08/29/19	Douglas D. Keefe, Jr.	4,200.76	Terminal Roof Repair, Terminal Roof Covering	Dustin Havel / Jim Elwood
037915	08/29/19	Kadrmaz, Lee & Jackson, Inc.	25,400.00	Consulting Fee: Concept D&C Hangar#6 08/03, SC-Concept D&C H#6 08/03	Dustin Havel / Jim Elwood
037916	08/29/19	Lohf, Shaiman, Jacobs, Hyman & Feiger, PC	10,419.60	Jul19 Fee General Matters / FBO Matters	Michelle Anderson / Jim Elwood
037917	08/29/19	LegalShield	814.35	Aug19 Identity Theft Premium	Tony Cross
037918	08/29/19	Mead & Hunt	21,088.27	Jul19 Fee Enviro On-Call I, Jul19 Fee GHG Emissions Invty	Dustin Havel / Jim Elwood
037919	08/29/19	Nagels North America LLC	1,667.00	SkiData Park Tickets	Dustin Havel
037920	08/29/19	Nelson Engineering	17,085.95	Jul19 PARCS Construction Admin & Observation	Dustin Havel / Jim Elwood
037921	08/29/19	Orijin	8,402.65	Jun19 JHAB Gen Proj / Web Mgnt, Jul19 JHAB Gen Proj / Web Mgnt	Michelle Anderson / Jim Elwood
037922	08/29/19	Phaze Concrete	4,095.63	Restaurant Drainage NorthPad	Dustin Havel / Jim Elwood
037923	08/29/19	Rexel USA, Inc	1,436.27	8-30VDC-1Output-10ft Cable, Electric Heater-RadiantS-C15024, Fluorescent Ballast, Conduit Outlet Box, GFCI, Elbow	Dustin Havel
037924	08/29/19	Porter's Office Products	211.65	Toner Cartridge	Michelle Anderson
037925	08/29/19	Star Valley Lodge	2,950.00	Lodge Rent 11/13-15 BOD Retreat	Jim Elwood

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037926	08/29/19	Teton Raptor Center	4,875.00	Aug19 10# Raptors Program	Michelle Anderson / Jim Elwood
037927	08/29/19	Anna Valsing	86.75	Persephone # 429449 Pastries BOD Meeting	Michelle Anderson
037928	08/29/19	Wadman Corporation	68,173.75	Temp.Restaurant Renovation, Restaurant Retainage Fee 1st 50% of 0%	Michelle Anderson / Jim Elwood
037929	08/29/19	Walker Consultants	6,402.78	Jul19 Fee PARCS Consulting	Dustin Havel / Jim Elwood
037930	08/29/19	Ziplocal	99.00	Aug19 Ziplocal/Online.com	Michelle Anderson
037931	08/29/19	PC Connection Sales Corp	9,856.11	MS350-24X High Capacity Switch, 7yr License&S, X16thGen / T480 15/8/256, Lexmark HY Ink 4colors	Dustin Havel / Jim Elwood
037932	08/29/19	Jorgensen Associates, PC	68.75	Consulting Fee: 20Jun-20Jul Sewer Art Circle	Michelle Anderson
037933	08/29/19	Kadmas, Lee & Jackson, Inc.	21,596.55	Owner's Representative Landside Proj 08/03	Dustin Havel / Jim Elwood
037934	08/29/19	Mead & Hunt	1,850.00	Jul19 JAC Fly Quiet Program	Dustin Havel
037935	08/29/19	Phaze Concrete	7,316.76	Replacement 12ft Concrete Apron	Dustin Havel / Jim Elwood
037936	08/29/19	Wadman Corporation	46,018.50	Jul19 CMAR General Services	Michelle Anderson / Jim Elwood
037937	08/29/19	Jorgensen Associates, PC	2,382.50	Consulting Fee: 20Jun-20Jul WW-SCLS Reports	Michelle Anderson / Jim Elwood
037938	08/29/19	Kadmas, Lee & Jackson, Inc.	13,481.67	D&C-QTA#3 Construction Admin & Observation 08/03	Dustin Havel / Jim Elwood
037939	08/30/19	Aflac	1,167.04	Aug19 AFLAC Insur.Prem GX725	Payroll
037940	08/30/19	Idaho State Tax Commission	4,680.00	Aug19 ID State Tax Remittance	Payroll
037941	08/30/19	NCPERS Group Life Ins.	64.00	Sep19 NCPERS Insur.Prem.	Payroll
037942	08/30/19	Texas Child Sup. Disbursement	1,161.63	Ch.Sup. OI3005-1996	Payroll
037943	08/30/19	WY Child Support Payment	455.50	Ch.Sup. D208389	Payroll
037944	08/29/19	Lincoln Financial Group	3,767.70	Sep19 Life, AD&D, LTD Insurance Premium	Tony Cross / Jim Elwood
037945	08/29/19	Long Building Technologies	4,114.00	Reprogrammed Chiller Control / Spare	Dustin Havel / Jim Elwood
037946	09/03/19	Wadman Corporation	1,145,618.56	Parking Lot Expansion Construction, Parking Lot Construction Retainage Fee 1st 50% of 10%	Michelle Anderson / Jim Elwood
037947	09/04/19	Blake Turner	301.42	ACH083019.R Repl. Rejected ACH Payroll	Payroll
037948	09/05/19	Ace Hardware	994.39	Valve, Needle, Mender Hose, Clips, Caulk, Hose Extender, Battery, Grout, Cable Ties, Glove, Plastic Pail, Lag, Screw, Valveball, Supply Line Sleeve, Compress Tube, Torx, Washer, Elbow, Clamp, Filler, Adhesive Trimmer, Paintbrush, Padlocks, Bark Mulch, Wasp/Fly Traps, Insulating Foam Sealant, Hose, Shut Off Clip, Tension Clinch, Clip Alligator, Flap Wheel	Dustin Havel
037949	09/05/19	AFL Maintenance Group Inc.	41,815.32	Aug19 Janitorial Services, Aug19 Addl Services Coverage	Dustin Havel / Jim Elwood
037950	09/05/19	Airside Solutions, Inc.	2,727.38	L861T Complete Fixture Coupling	Dustin Havel / Jim Elwood
037951	09/05/19	Big R Ranch & Home	61.11	Washer, Boom Repair Kit, Clamp	Dustin Havel
037952	09/05/19	JH Compunet	230.00	DomainRegistry Sep19@1yr, Sep19 Wireless Internet	Michelle Anderson
037953	09/05/19	Conrad & Bischoff, Inc.	28,777.94	Unlead.Gas 11202@2.1450	Dustin Havel / Jim Elwood
037954	09/05/19	DBT Transportation Services,	4,789.00	NAVAID Sep-Nov19 3mos	Dustin Havel / Jim Elwood
037955	09/05/19	Electrical Wholesale Supply	609.35	PVC Insulated Green-Copper 500ft, Conduit, Overhead Clamp Caps, 4 in 2 Hole Strap Glove, Slotted Connect Clamp, Screw In Flex Connector, Female Conduit, Quick Port 1&2, Outlet Strap, Water Proof 3/4 Deep Box Plate, 19.5" Bronze Gard-n-Post, Anchor Kit PVC Adapter, Locknut	Dustin Havel / Jim Elwood
037956	09/05/19	ERMC Aviation, LLC	4,598.75	ConveyorBeltingSupply	Dustin Havel / Jim Elwood
037957	09/05/19	Federal Express	325.36	Courier service ao 08/15/19, Courier service ao 08/22/19, Courier service ao 08/29/19	Michelle Anderson

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VOUCHER #	DATE	VENDOR NAME	AMOUNT	FOR	Approved By
037958	09/05/19	Galls, LLC	148.25	Mens Taclite C.B Pants	Aimee Crook
037959	09/05/19	Gem State Paper & Supply	5,448.28	Jumbo Roll Tissue, Plastic Garbage Bags, Clorox Wipes, Labor for Repair, Handle Clamp Pad, Lever Pin, Latch Yellow, Sink Plunger	Dustin Havel
037960	09/05/19	High Country Linen Service	1,661.81	Delivery Cleaning Towel Bag Mop Wiper, Slate/Black Mats	Dustin Havel
037961	09/05/19	IF Signs	525.00	6x12PrismaticReflectiveSigns	Dustin Havel
037962	09/05/19	JH Landscaping	40,338.30	Crewman 08/13,08/14,08/15, 08/05-20 GroundWorks N/S, 08/21-23 GroundWorks MediumWest.Bark / Delivery	Dustin Havel / Jim Elwood
037963	09/05/19	Jackson Hole Security LLC	7,519.00	Aug19 O/N Security 10pm-6am	Aimee Crook / Jim Elwood
037964	09/05/19	Jackson Paint Glass Inc	3,989.83	Window Tint Film, Tempered Insulated Glass / Installation	Dustin Havel / Jim Elwood
037965	09/05/19	Leonard Petroleum Equipment	312.69	08/22 Service Call - Gauge/Plug	Dustin Havel
037966	09/05/19	Lower Valley Energy	23,815.11	Electricity 07/25-08/26/19	Michelle Anderson / Jim Elwood
037967	09/05/19	NAPA AutoParts/Aspen Auto	710.89	Epoxy Putty Stick, 6mm Union Tubing, Well Nut Washer, Tire Valve, Hose Connector, O-Rings Fitting, Pen Light, Screw, Cleaner Silicon, Thread lock, Wiper Blade, Dash Valve, Oil Filter, Drain Valve, Gasket Material, Utility Knife, Air Tank	Dustin Havel
037968	09/05/19	Norco, Inc.	32.58	Aug19 Cylinder/Equipment Rent	Dustin Havel
037969	09/05/19	Rexel USA, Inc	18.51	Freight I#V723887 Ballast	Dustin Havel
037970	09/05/19	Stewart & Stevenson	1,584.80	Actuator, Male Insert	Dustin Havel
037971	09/05/19	Silver Creek Supply	421.77	Spray Head, Rotator Nozzle, Bushing Ball, Crowfoot Adapter, Brass Street90	Dustin Havel
037972	09/05/19	Sherwin-Williams # 3277	905.13	Paint, Pail Liner, Wall Brush, Tape, Tray	Dustin Havel
037973	09/05/19	Silver Star Communications	1,322.20	Sep19 Phone/Internet	Michelle Anderson
037974	09/05/19	Staples	35.95	Binders, Adding Machine Roll, Reinforced Labels	Michelle Anderson
037975	09/05/19	Suburban Propane 1438	215.57	Motor Vihecle Dispenser Tank Rent 14Aug19@1yr, Propane for Steamer-Fire Dept 50.8g@2.9758	Dustin Havel
037976	09/05/19	TC Environmental Health	40.00	DrinkingH2O Test 08/05/19 2x	Dustin Havel
037977	09/05/19	Teton Media Works, Inc.	5,681.82	N&G Smooth T/Off 08/14, N&G Smooth T/Off 08/21, N&G Smooth T/Off 08/28, N&Gx1 BoardMeet 08/21, JHD/N&G Screeners 08/22-09/18, JHD RibbonCut09/04 08/30-31, JHD Smooth T/Off 08/01-31	Michelle Anderson / Jim Elwood
037978	09/05/19	Town of Jackson	44,250.00	Sep19 LEO/Police Services	Aimee Crook / Jim Elwood
037979	09/05/19	TruDiligence, LLC	30.00	Aug19 Applicants Profile 3pax	Aimee Crook
037980	09/05/19	Teton Trash Removal, Inc.	5,546.00	Aug19 Trash Removal/Transfer	Dustin Havel / Jim Elwood
037981	09/05/19	Locate Holdings, Inc dba	220.52	Aug19 Locate Services 4x	Dustin Havel
037982	09/05/19	Valley Office Systems	361.47	R4503 Phocopier Maintenance 08/07 / Over 05/07	Michelle Anderson
037983	09/05/19	Waxie Sanitary Supply	4,437.11	Towel, 2ply Tissue, Lotion, Powder, Seat Covers, Disinfectant, Dish Soap, Pumice Bar, Hand Soap	Dustin Havel
037984	09/05/19	Western States Equipment Co.	1,219.60	Coolant, Receptor, Plug, Pin, Socket	Dustin Havel
037985	09/05/19	CK Solution, Inc.	96.00	Aug19 Food Scrap Pickup	Dustin Havel
037986	09/05/19	Wyoming Retirement System	80,118.53	Aug19 WY Retirement T#1, T#2	Michelle Anderson / Jim Elwood
037987	09/05/19	Town of Jackson	3,290.00	Aug19 Parking Lease	Michelle Anderson / Jim Elwood
037988	09/06/19	James Elwood	1,045.89	HotelCYS Aeronautics Commission Meeting 07/15-16, HotelDCA AAEE Meetings 08/21-24	John Eastman
037989	09/06/19	Wells Fargo	7,315.84	CC1 JE 07/14-08/14/19	John Eastman
037990	09/06/19	Wells Fargo	41.16	CC2 DH 07/14-08/14/19	Jim Elwood

JACKSON HOLE AIRPORT BOARD 09/18/19

VOUCHER #	DATE	VENDOR NAME	AMOUNT	FOR	Approved By
037991	09/06/19	Wells Fargo	300.00	CC3 MA 07/14-08/14/19	Jim Elwood
037992	09/06/19	Wells Fargo	2,368.68	CC4 AC 06/14-07/14/19, CC4 AC 07/14-08/14/19	Jim Elwood
037993	09/09/19	Bank Card Center	57,706.44	BOW#1-Aug19/CC US\$11,174.56, BOW#2-Aug19/CC US\$9,332.02, BOW#3-Aug19/CC US\$10,791.00, BOW#4-Aug19/CC US\$12,512.64, BOW#A-Aug19/CC US\$13,896.22	Various

3,550,274.09	Total
BY: John Eastman	
DATE APPROVED	
	September 18, 2019
	Cheque # 3223-3224 JHAB Hosts Employees of the Month 08/21
	ACH Tax Deposit Employees of the Month 08/21
	Cheque # 3225-3228 JHAB Hosts Summer Incentive 08/22
	ACH Tax Deposit Summer Incentive 08/22
	ACH JHAB/Screeener Employees Payroll 08/30, 09/13
	ACH Tax Deposit JHAB/Screeener Employees Payroll 08/30, 09/13
	ACH Great West Trust [WYO Deferred Contribution] 08/15, 08/30 Payroll
	ACH Further Aug 2019 HRA Contribution
	Aug 2019 BOW Loan 2014 \$2.2M Principal & Interest Payment [Acct 2361100]
	Aug 2019 BOW Loan 2018 \$8.5M Principal & Interest Payment [Acct 23600020]
	Jul 2019 FIB Loan Series B 2018 \$10.7M Interest Payment [Acct 2363100]
	Jul 2019 FIB Loan Series C 2018 \$2.1M Principal & Interest Payment [Acct 2363200]
	Aug 2019 Bank/Credit Card Service Charges (Ventek, Stripe Chargebee & In House Terminals)
	FIB S.2018B Cheques 000013 / 000015
	General Fund Cheques # 37881 - # 37993

3,550,274.09 Total Cash Outlay

JACKSON HOLE AIRPORT BOARD 09/18/19

VOUCHER #	DATE	VENDOR NAME	AMOUNT	FOR	Approved By
91,076.45		9012001 Terminal Restaurants Design & Construction (Wadman, KLJ, Carney, Phaze)			
25,400.00		9013001 Hangar#6 FBO D&C (KLJ)			
1,079.83		9030001 Fuel Farm Facility Relocation (KLJ)			
594,483.89		9040001 ([AIP59] South Access Road & Drainage D&C AIP59 (Wadman, KLJ, Jorgensen)			
1,205,777.46		9040002 Parking Lot & Signage Design & Construction (Nelson, Connect, Wadman, Walker, TetonMedia, KLJ)			
627.50		9040004 Water Main Installation (Jorgensen)			
14,561.50		9050001 QTA Rental Car Facility Replacement D&C (KLJ)			
1,079.83		9070001 Project Coordinator / Owner's Representative (KLJ)			
<hr/>			1,934,086.46	Capital Projects	
<hr/>			1,616,187.63	Operations / Security / Fuel Farm	
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KLJ 9/18/19

