

## MINUTES OF THE JACKSON HOLE AIRPORT BOARD

**DATE:** May 22, 2019

**BOARD PRESENT:** Rick Braun, Mary Gibson Scott, John Eastman, and Bob McLaurin were present in the Airport Board Room.

**OTHERS PRESENT:** Stuart Schiff, Paul Fiore, Aviation; Michael Nash, National Park Service; Jeremy Mayo, Hertz; Jessica Jaubert, Three Elephant Public Relations; Greg Herrick, Wyoming Jet Center; Kate Andrus, Jen Wolchansky, Mead & Hunt; Allie Gross, Jackson Hole News and Guide; Joseph Sebastian, TSA; Mike Mahoney, KLJ; Keaton Brown, Jackson Hole Aviation; Nichole Lumadue, Samantha Douville, Rachel Budowle, Josiah Masue, Ben Fortier, University of Wyoming Haub School of Environment and Natural Resources; Jim Elwood, Michelle Anderson, Aimee Crook, Tony Cross, Megan Jenkins, Anna Valsing, Paul Walters, Natasha Stevens, Esther Borja, Ron Campbell, Robin Usher, Paul Walters, Brian Santiago, Phillip Adams, Phyl Koch, Randy Knepper, Derek Hatfield, Peter Tan, Andrew Wells, Jake Sperl, Alton George, Jackson Hole Airport.

**CALL TO ORDER:** Braun called the meeting of the Jackson Hole Airport Board to order at 9:00 am on Wednesday, May 22, 2019.

Braun stated Blann was not in attendance due to being out of town.

Elwood and Walters introduced students from the University of Wyoming Haub School of Environment and Natural Resources who will be working with the Airport on a Sustainability Assessment Tool through the Environmental Solutions in Jackson Hole at the University of Wyoming.

**I. EMPLOYEE OF THE MONTH:** Elwood recognized Ron Campbell as April's employee of the month.

Elwood acknowledged Kody Jeppson for being awarded the Operator of the Year at the NEC AAAE International Aviation Snow Symposium. Elwood said the Airport was awarded the Balchen/Post award for outstanding achievement in airport snow and ice control at the same symposium.

**II. COMMUNITY OUTREACH:** Jenkins stated Airport staff attended the EcoFair on May 11th. She thanked the Board for the opportunity to represent the Airport.

**III. COMMENTS FROM – NATIONAL PARK SERVICE, TOWN OF JACKSON, TETON COUNTY AND THE PUBLIC:** Nash stated that there was a tragic accident in the park yesterday and a raft guide was killed. He reminded the Board that safety should be a top priority. Nash advised that grizzly bears are further south in the park than typical. Nash reminded Airport employees and the public to ensure they come to a complete stop at the junction of the Access Road and Highway 89.

**IV. MEAD & HUNT – EMISSIONS INVENTORY PRESENTATION:** Andrus introduced Jen Wolchansky from Mead & Hunt. Wolchansky gave a presentation on the JAC greenhouse gas emissions inventory. Andrus gave a presentation on the Good Traveler Offset Program which allows passengers to purchase carbon offsets for the miles they travel by air. Eastman asked for

a comparison of greenhouse gas emissions produced by other airports. Eastman also requested the Airport use the Good Traveler Offset Program to support projects in Grand Teton National Park.

**V. UPDATES & DISCUSSION:** Braun gave an update on construction at the Airport for the conceptual focus group.

Braun thanked customers for their patience while the improvements are being made around the Airport for the GA/FBO focus group.

McLaurin stated that the restaurant remodel is under construction and on schedule for completion in mid-July for the concessions & contracts focus group.

Gibson Scott stated the GTNP/environmental focus group is excited about the good traveler program as well as reviewing the emissions report. She thanked staff for representing the Airport at the EcoFair.

Eastman gave an update on ground transportation for the transportation focus group.

Gibson Scott stated we are excited to have intern Jacob Hillier joining in June as the next Intern. She also provided an update on staffing and hiring for the HR & health focus group.

**VI. ACTIVITIES REPORTS REVIEW:** Elwood said April enplanements increased 6% over March 2018 enplanements. He said year to date, enplanements have increased 17% over 2018. He said the load factor for April was 71.73%. He said commercial aircraft landings were down 10% in April.

## **VII. ACTION ITEMS:**

### **A. Consent Agenda:**

**A1. Approval of the Minutes – April 22, 2019**

**A2. Onsite Auto Services Agreement**

**A3. Gym Equipment Purchase**

**A4. Entry Mats Purchase**

McLaurin made a motion to approve consent agenda items A1-A4. Gibson Scott seconded the motion, which passed unanimously.

**B. Financial Reports:** Anderson stated that the PFCs collected for the first quarter 2019 were \$459,643. She said at the current rate of collections all currently approved projects should be fully reimbursed by 2038.

Anderson said the April financial reports have been adjusted to reflect the amended budget approved by the Board in March. She said these changes include increasing budgeted income by approximately \$1.5 million to \$12.8 million and reducing budgeted expenses by \$816,000 to \$9.6 million for the year. She said April income was even with the amended budget, and expenses were -7% below budget. She said year to date through April 30, income across the three enterprise centers was 5% better than budget and expenses were 2% above the budgeted amount. Eastman made a motion to accept the financial reports for March 2019. McLaurin seconded the motion, which passed unanimously.

**C. Payment of the Bills:** Eastman made a motion to approve checks 37190-37386, checks 3198 and ACH payroll and tax deposits: April 23, April 30, and May 15. Gibson Scott seconded the motion, which passed unanimously.

**D. Resolution 2019-05 – Rates & Charges:** Anderson stated that following the budget approval the Board reviews and approves the rates and charges annually. She said that Resolution 2019-05 sets forth the rates and charges that were presented in April during the budget review process. She said these changes include adjusting terminal rent, landing fees, and public parking rates. Gibson Scott made a motion to adopt Resolution 2019-05, in the form presented. McLaurin seconded the motion, which passed unanimously.

**E. Security System Upgrades:** Crook said the security system requires several upgrades including updating the S2 access control software, upgrading the license for the security camera management software (Milestone), and purchasing a new 120TB Razberi Core Server. She said two quotes were received and staff recommends Long Building Technologies at the cost of \$26,557. She advised that these upgrades have been coordinated with the IT Manager.

Eastman made a motion to approve the Equipment Purchase Contract with Long Building Technologies, in the form presented. Gibson Scott seconded the motion, which passed unanimously.

**F. Good Traveler Program:** Elwood stated Mead & Hunt’s presentation summarized the Good Traveler Program. He said staff may have an opportunity to participate on an advisory committee for the Good Traveler Program. He stated the motion would be for the Board to direct staff to participate in the Good Traveler Program. Gibson Scott asked if we were the first airport of our size to participate in the program and Elwood confirmed.

Gibson Scott made a motion directing staff to move forward with joining the Rocky Mountain Institute Good Traveler Program. McLaurin seconded the motion, which passed unanimously.

**VIII. DIRECTOR’S COMMENTS:** Havel gave a construction update. Crook gave a security update.

**IX. BOARD COMMENTS:** Braun gave kudos to Airport staff for their hard work.

**X. ADJOURN:** Gibson Scott made a motion to adjourn the meeting at 10:15 am on Wednesday, May 22, 2019. McLaurin seconded the motion and the meeting was adjourned.



Rick Braun, President



Bob McLaurin, Secretary

**JACKSON HOLE AIRPORT BOARD 06/21/19**

VOUCHER #	DATE	VENDOR NAME	AMOUNT	FOR	Approved By
<b>ACH Transfers / Payroll Cheques / Bank Charges</b>					
ACH	05/16/19	Screener Employee	547.18	Termed	Payroll
ACH	05/16/19	EFTPS	134.68	Tax Deposits eff. 05/17/19	Payroll
3199	05/22/19	JHAB Employee	250.00	Employee of the Month	Payroll
ACH	05/22/19	EFTPS	41.42	Tax Deposits eff. 05/22/19	Payroll
ACH	05/27/19	Screener Employee	2,595.27	Termed	Payroll
ACH	05/27/19	EFTPS	857.29	Tax Deposits eff. 05/28/19	Payroll
ACH	05/31/19	JHAB / Screener Employees	183,439.02	Payroll of May 31, 2019	Payroll
ACH	05/31/19	EFTPS	62,822.69	Tax Deposits eff. 05/31/19	Payroll
ACH	06/10/19	Screener Employee	2,090.74	Termed	Payroll
ACH	06/10/19	EFTPS	566.61	Tax Deposits eff. 06/10/19	Payroll
3200	06/11/19	JHAB Employee (Intern)	1,634.17	Moving Expenses	Payroll
ACH	06/11/19	EFTPS	470.83	Tax Deposits eff. 06/12/19	Payroll
ACH	06/14/19	JHAB / Screener Employees	180,087.97	Payroll of Jun 14, 2019	Payroll
ACH	06/14/19	EFTPS	61,827.44	Tax Deposits eff. 06/14/19	Payroll
ACH	05/31/19	Great West Trust Payment (WYO Deferred Contribution)	11,070.00	May 15 / 31, 2019 Payroll	Payroll
ACH	05/05/19	Bank of the West (BOW)	20,901.40	May 2019 BOW Loan 2014 \$2.2M Principal & Interest Payment [Acct 2361100]	Signed Agreement
ACH	05/06/19	Bank of the West (BOW)	86,501.72	May 2019 BOW Loan 2018 \$8.5M Principal & Interest Payment [Acct 23600020]	Signed Agreement
ACH	05/01/19	First Interstate Bank (FIB)	42,591.31	May 2019 FIB Loan Series B 2018 \$10.7M Interest Payment [Acct 2363100]	Signed Agreement
ACH	05/13/19	First Interstate Bank (FIB)	63,008.72	May 2019 FIB Loan Series C 2018 \$2.1M Principal & Interest Payment [Acct 2363200]	Signed Agreement
GJ-BSC	05/01-05/31/19	Wells Fargo / Ventek / Stripe / Chargebee	3,164.60	Bank/Credit Card Service Charges (Ventek, Stripe Chargebee & In House Terminals)	Bank/Credit Card Notices
<b>CFC Vouchers</b>					
FIB 000007	05/31/19	Jackson Hole Airport Board	14,362.79	Reimbursement of payments made to KLJ, re QTA RCF Replacement	Michelle Anderson / Jim Elwood
			(14,362.79)	Above cheque was deposited to WF General Account, thus zero effect	
FIB 000008	06/10/19	Jackson Hole Airport Board	509,706.67	Reimbursement of payments made to various vendors, re PARCS	Michelle Anderson / Jim Elwood
			(509,706.67)	Above cheque was deposited to WF General Account, thus zero effect	
<b>General Fund Vouchers</b>					
037387	05/20/19	Wadman Corporation	120,824.15	35019#02 Parking Lot Expansion Construction	Michelle Anderson / Jim Elwood
037388	05/20/19	John Eastman	1,500.00	National Park Overflight Advisory Group (NPOAG) Event Catering	Jim Elwood / Rick Braun
037389	05/21/19	AT&T / Mobility	1,373.35	AT&T Cellphone 04/09-05/08/19	Michelle Anderson
037390	05/21/19	Century Link	1,505.57	May19 Telephone+PrevMonth Long Distance	Michelle Anderson
037391	05/21/19	Dish Network	106.03	Monthly TV 05/27-06/26/19	Michelle Anderson
037392	05/21/19	Ziplocal	99.00	May19 Ziplocal/Online.com	Michelle Anderson

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VOUCHER #	DATE	VENDOR NAME	AMOUNT	FOR	Approved By
037393	05/22/19	Bank Card Center	35,170.48	BOW#1-Apr19/CC US\$14,834.33, BOW#2-Apr19/CC US\$679.22, BOW#3-Apr19/CC US\$12,523.02, BOW#4-Apr19/CC US\$3,924.51, BOW#A-Apr19/CC US\$3,209.40	Various
037394	05/23/19	Blue Cross Blue Shield of	134,824.14	Jun19 Health, Dental & Vision Insurance Premium	Tony Cross / Jim Elwood
037395	05/23/19	Hays Companies	1,875.00	Jun19 Consulting Fee-Benefits	Tony Cross
037396	05/23/19	Megan Jenkins	95.87	JWG#658854 6DozCupcakes, JWG#650107 Drinks/Snacks-EcoFairCrew	Aimee Crook
037397	05/23/19	Jackson Hole Air Improvement	6,500.00	50%Share RRC 2018/19 Winter Program	Michelle Anderson / Jim Elwood
037398	05/23/19	Douglas D. Keefe, Jr.	2,379.00	Roof Repairs Hangar#1	Dustin Havel / Jim Elwood
037399	05/23/19	Lohf, Shaiman, Jacobs, Hyman &	5,825.10	Apr19 Fee General Matters / FBO Matters	Jim Elwood
037400	05/23/19	LegalShield	833.30	May19 Identity Theft Premium	Tony Cross
037401	05/23/19	Nalley Steamway	2,340.92	Admin Office Carpet Cleaning	Dustin Havel / Jim Elwood
037402	05/23/19	Okono Corporation	59,310.00	PARCS Blockaders / Sign Frames	Dustin Havel / Jim Elwood
037403	05/23/19	Pitney Bowes Purchase Power	150.00	05/13/19 Postage Refill	Michelle Anderson
037404	05/23/19	SITA US Inc.	2,024.00	Apr19 Maintenance Fee SITA Terminal	Dustin Havel / Jim Elwood
037405	05/23/19	St John's Medical Center	627.00	Fire/EMS Physical 5pax	Dustin Havel
037406	05/23/19	Spring Creek Ranch / HOA	446.73	FEBR19-IN SewerUse Feb 360.266K/gal	Michelle Anderson
037407	05/23/19	Anna Valsing	135.97	Albert#046048 Fruits/Flowers BOD Meeting, Pers#93629 Pastries BOD Meeting	Michelle Anderson
037408	05/23/19	Yost Business Systems	41.61	K3552CI CY 2018/19 Color Overage	Michelle Anderson
037409	05/24/19	Phillip Bollman	478.00	PerDiem/CheckedBagCHS ELSO ARC Training 05/26-06/08	Shane Thompson
037344(Void)	VOID	VOID	(130.00)	VOID - DID NOT HAPPEN	VOID
037410	05/24/19	Kody Jeppson	196.00	PerDiem/CheckedBagDFW ARFF Live Fires 05/28-30	Dustin Havel
037411	05/24/19	Steve Jeppson	196.00	PerDiem/CheckedBagDFW ARFF Live Fires 05/28-30	Dustin Havel
036910(Void)	VOID	SITA US Inc.	(2,024.00)	VOID - LOST IN TRANSIT	VOID
037412	05/27/19	SITA US Inc.	2,024.00	[Replacement of Cheque No. 36910 02/28/19 - lost in transit]	Michelle Anderson
037413	05/27/19	Steve Jeppson	537.04	PerDiem/MileageBOI Secu.&Ops Summit 05/20-22 (Mileage 701.8m)	Dustin Havel
037414	05/27/19	John Simms	81.52	Valley#H02606 Pump Repair Kit, Fastener	Dustin Havel
037415	05/31/19	Aflac	1,167.04	May19 AFLAC Insurance Premium GX72	Payroll
037416	05/31/19	Idaho State Tax Commission	4,139.00	May19 ID State Tax Remittance	Payroll
037417	05/31/19	NCPERS Group Life Ins.	64.00	Jun19 NCPERS Insurance Premium	Payroll
037418	05/31/19	Texas Child Sup. Disbursement	1,207.22	Ch.Sup. OI3005-1996	Payroll
037419	05/31/19	WY Child Support Payment	455.50	Ch.Sup. D208389	Payroll
037420	05/31/19	Ace Hardware	891.43	Tiedown 15', Semi-Gloss Paint, Bulb, Liquid Glue, Nails, Plywood, Scotch Tape, Rivet, Sander, Angle Slot, Caulk, Spray Paint, Saw Blades, Masking Tape, Ear Protector, Korky High Eff Valve, Fork Bedding-10t, Rake Bow-15t, G Steel Sheet, Sand Paper, Sprayer	Ron Campbell / Dustin Havel



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VOUCHER #	DATE	VENDOR NAME	AMOUNT	FOR	Approved By
037421	05/31/19	Advanced Insulation	1,608.20	2" Foam Spray	Dustin Havel
037422	05/31/19	Airside Solutions, Inc.	4,296.87	L850D/E C.Fixture L823 Cordset	Dustin Havel / Jim Elwood
037423	05/31/19	Alan's Welding, Inc.	31.20	24# 3x3x1/4 Angle Iron	Dustin Havel
037424	05/31/19	Alta Avionics	4,635.36	Semi-A ATCT Verification Testing	Dustin Havel / Jim Elwood
037425	05/31/19	Anderson Automatic Door, LLC	801.50	R&M Exterior Deplaning Door	Dustin Havel
037426	05/31/19	AvFuel Corporation	18,270.91	100LL AvGas 4522/4511g	Dustin Havel / Jim Elwood
037427	05/31/19	Big R Ranch & Home	57.94	Folding Saw 12", Bar Clamp 36", Hitch Pin	Dustin Havel
037428	05/31/19	Carney Logan Burke Architects	7,031.15	Apr19 Fee Restaurant Construction / Adminsitration	Michelle Anderson / Jim Elwood
037429	05/31/19	Conrad & Bischoff, Inc.	52,354.89	Unlead.Gas 17,000g@2.5950, Diesel Heat Oil 394g@2.6080	Michelle Anderson / Dustin Havel / Jim Elwood
037430	05/31/19	PC Connection Sales Corp	5,573.19	Work Station 15 Pro License, Nano Beam Gen 2, Surface Pro6 I5/8/256, Cust AG EPP Antivirus License, Cloud Service Provider Consolidated Bill, X16thGen I5/8/256	Dustin Havel
037431	05/31/19	Electrical Wholesale Supply	336.87	PVC Screw Driver Set, Gloves, Combination Switch / Receptacle Box, Clamp, Raceway Base Tog	Dustin Havel
037432	05/31/19	Brent Blue MD/Emerg-A-Care	1,740.00	Medical Exam- 3 Screening Applicants	Shane Thompson
037433	05/31/19	Federal Express	50.41	Courier services ao 05/16/19, 05/23/19	Michelle Anderson
037434	05/31/19	Galls, LLC	149.00	Womens Taclite C.B Pants	Shane Thompson
037435	05/31/19	Gem State Paper & Supply	3,076.10	Encapsulating Shampoo 4gl, Floor Pad, Wipes Plastic Garbage Bag, Jumbo Roll Tissue, Paper Plates/Bowl, 2Ply Tissue, Hot Cup	Dustin Havel
037436	05/31/19	Gerald Dale "Handymen"	900.00	02/28 R&M Rinse Bar Jets Pipes	Dustin Havel
037437	05/31/19	High Country Linen Service	1,470.61	Slate/Black Mats, Clean Towel Bag Mop Wiper, Laundry Cart for Spring Cleaning	Michelle Anderson / Dustin Havel
037438	05/31/19	Megan Jenkins	61.31	Maver#150145 BottledWater, Picnic#168164 Food-Memorial Day Crew	Michelle Anderson
037439	05/31/19	J H Chamber of Commerce	35.00	05/02 Bus.OverBreakfast, Apr18 JHCC BOD Meeting	Michelle Anderson / Dustin Havel
037440	05/31/19	Jim & Greg "The Locksmiths"	1,273.50	Service Call, Locks, Duplicate Keys	Ron Campbell
037441	05/31/19	Jackson Lumber	1,385.50	Cedar/Pine Wood Filler, Sealant, DoorKnob, Nails, Caulk, Fir, Fiber Glass Insulator, Torx, Screw, Case Moulding, Jamb, Shafts, Max Chisel, Spline Bit, Earplug, Roof Cement, Saw, Sound Board, Max Speed Bits, Poly Tarp	Dustin Havel
037442	05/31/19	Jorgensen Associates, PC	27,535.42	Oct18-Apr19 North Sewer Engineer's Fee, West Boundary Mapping	Michelle Anderson / Jim Elwood
037443	05/31/19	Jackson Towing Partners	1,343.75	Vehicle Relocation due to Construction 05/01, 05/07, 05/09, 05/15	Dustin Havel
037444	05/31/19	Jviation, Inc.	21,419.36	ARFF/SRE-7 Apr19 Coordination / Assessment / Documentation / Conclusion	Michelle Anderson / Jim Elwood
037445	05/31/19	Leibowitz&Horton	12,844.00	MarApr19 Fee Airline Rate / Agreement	Michelle Anderson / Jim Elwood
037446	05/31/19	Long Building Technologies	4,482.12	04/01-09 R&M AHU Baggare Area, 04/22-05/06 North AHU Duct Fan	Dustin Havel / Jim Elwood
037447	05/31/19	Marlow White Uniforms, Inc.	218.00	JH Shirt Short/Long Sleeve	Shane Thompson
037448	05/31/19	Master Environmental, Inc.	1,610.00	Pump Out Used Oil / Recycle	Dustin Havel
037449	05/31/19	Mead & Hunt	52,269.01	Mar19 / Apr19 Fee GHG Emissions Invty, Apr19 Fee Enviro On-Call Ph I	Michelle Anderson / Dustin Havel / Jim Elwood
037450	05/31/19	NAPA AutoParts/Aspen Auto	72.48	Helicoil Ratchet	Dustin Havel

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VOUCHER #	DATE	VENDOR NAME	AMOUNT	FOR	Approved By
037451	05/31/19	ORyan Cleaners	9.50	Pants	Dustin Havel
037452	05/31/19	Pine Needle Embroidery	59.50	JHAB Logo Ops Shirts	Dustin Havel
037453	05/31/19	Rexel USA, Inc	1,255.47	Stranded Wire, Switch Lever Guard, Cover Pole Switch, Rack Mount Molded Plate, Fiber Optic Cord	Dustin Havel
037454	05/31/19	Riverwind Foundation	300.00	JHA-1.2019 Best Program Fee	Dustin Havel
037455	05/31/19	Ron's Towing	375.00	Vehicle Relocation due to Construction 05/13	Dustin Havel
037456	05/31/19	Sherwin-Williams # 3277	4,817.21	Paint, Shoe Cover, Filter, Tape, Paint Scraper Masking Tape	Ron Campbell / Dustin Havel / Jim Elwood
037457	05/31/19	Standard Signs, Inc.	2,227.76	Replacement Panel	Dustin Havel / Jim Elwood
037458	05/31/19	Staples	69.99	Black Toner	Michelle Anderson
037459	05/31/19	TC Environmental Health	40.00	Drinking H2O Test 05/20/19	Dustin Havel
037460	05/31/19	TC Solid Waste & Recycling	544.94	eWasteDisposalFee	Michelle Anderson / Dustin Havel
037461	05/31/19	Teton Media Works, Inc.	3,147.30	Newspaper Ads : JHD/N&G Screeners 05/01-29, JHD/N&G SeaHost 05/03-16, 05/18-31, N&G RFP Bear Spray Rent 04/24-08, N&Gx2 JHAB BoardMeet 05/22, N&G-RodeoMag Smooth Tafe Off 05/22	Aimme Crook / Michelle Anderson
037462	05/31/19	Teton Rental Center, Inc.	531.00	Rented Floor Grinder / Vacuum	Dustin Havel
037463	05/31/19	Valley Office Systems	213.87	Photocopier R4503 Maintenance 05/07-06/06, Colour Print Overage 02/07-05/06	Dustin Havel
037464	05/31/19	Laurie Vasko	369.88	PerDiem/MileageSLC T3KCM Training 06/05-06 486m	Shane Thompson
037465	05/31/19	Waxie Sanitary Supply	1,656.80	Towel, Foam Soap, Lotion, Jumbo Roll, Duster, Soft Tissue Paper, Nabber Brooms	Michelle Anderson / Dustin Havel
037466	05/31/19	Weber Drilling Inc	1,276.36	Pull/Replace Well Pumps	Dustin Havel
037467	05/31/19	Jorgensen Associates, PC	15,271.71	Oct18-Apr19 Water System Expansion	Michelle Anderson / Jim Elwood
037468	05/31/19	Jviation, Inc.	84,867.62	JAC AIP59/60-5 Apr19 Construction Admin & Observation	Michelle Anderson / Jim Elwood
037469	05/31/19	Long Building Technologies	8,334.00	Final Payment - IT Server Room A/C Upgrade Project	Dustin Havel / Jim Elwood
037470	05/31/19	Teton Media Works, Inc.	3,415.04	Newspaper Ads: N&G Move Construction Zone 05/01, 05/08, 05/19, 05/22; JHD Move Construction Zone 05/02-10, 05/15-25	Michelle Anderson / Dustin Havel
037471	05/31/19	Jorgensen Associates, PC	2,127.50	Oct18-Apr19 Powerline Engineering Fee	Michelle Anderson / Jim Elwood
037472	05/31/19	Jorgensen Associates, PC	3,137.50	Oct18-Apr19 WW-SCLS Engineering Fee	Michelle Anderson / Jim Elwood
037473	06/05/19	Wells Fargo	879.82	CC1 JE 04/13-05/14/19	<b>John Eastman</b>
037474	06/05/19	Wells Fargo	671.32	CC2 DH 04/13-05/14/19	Jim Elwood
037475	06/05/19	Wells Fargo	319.45	CC3 MA 04/13-05/14/19	Jim Elwood
037476	06/05/19	Wells Fargo	3,156.82	CC4 AC 04/13-05/14/19	Jim Elwood
037477	06/05/19	Wyoming Retirement System	72,847.58	May19 WY Retirement T#1/T#2	Michelle Anderson / Jim Elwood
037478	06/06/19	AAAE ALA & Federal Affairs	1,500.00	19FASUP186349 AA&ALA 2019 Federal Affairs Supplemental Membership	Jim Elwood
037479	06/06/19	Ace Hardware	49.93	Velcro, 15.5Q Tote Latching, Adhesive Tape, Hex HD Plug	Shane Thompson / Dustin Havel
037480	06/06/19	Esther Borja	38.66	Staple#107353 Scotch Tapes, Pens, Post It Flags	Michelle Anderson
037481	06/06/19	JH Compunet	200.00	Jun19 Wireless Internet	Michelle Anderson

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VOUCHER #	DATE	VENDOR NAME	AMOUNT	FOR	Approved By
037482	06/06/19	Conrad & Bischoff, Inc.	13,360.50	Unlead.Gas 4500g@2.5450	Dustin Havel / Jim Elwood
037483	06/06/19	James Elwood	1,503.76	Expense Report : HotelXORD JWM UA Meeting 05/07-08, AirTcktDEN AirSpace/ATC Meeting 05/30-31, RentACarDEN AirSpace/ATC Meet 05/30-31	John Eastman
037484	06/06/19	Jackson Hole Security LLC	7,519.00	May19 O/N Security 10pm-6am	Aimee Crook / Jim Elwood
037485	06/06/19	Jackson Lumber	583.36	Grout, Reinforced Clear Poly	Dustin Havel
037486	06/06/19	Jackson Paint Glass Inc	3,534.95	Tempered Glass, Labor for Taking Out Glass	Michelle Anderson / Jim Elwood
037487	06/06/19	Lincoln Financial Group	4,180.63	Jun19 Life,AD&D,LTD Insurance Premium	Michelle Anderson / Jim Elwood
037488	06/06/19	Lower Valley Energy	26,358.28	Electricity 04/24-05/24/19	Michelle Anderson / Jim Elwood
037489	06/06/19	NAPA AutoParts/Aspen Auto	52.37	Fitting Connector, Thread, Rod	Dustin Havel
037490	06/06/19	Silver Star Communications	1,271.33	Jun19 Phone.Internet	Michelle Anderson
037491	06/06/19	Town of Jackson	44,250.00	Jun19 LEO/Police Services	Aimee Crook / Jim Elwood
037492	06/06/19	Teton Trash Removal, Inc.	2,105.00	May19 Trash Removal/Transfer	Dustin Havel / Jim Elwood
037493	06/06/19	WY Airport Operators Assoc.	1,000.00	2019 WAOA Conference Sponsorship	Michelle Anderson
037494	06/06/19	Western States Equipment Co.	138.74	Plug As-Conn	Dustin Havel
037495	06/06/19	Wyoming Dept of Transportation	50.00	FY19/20 Motor Fuel License Renewal	Jim Elwood
037496	06/06/19	Town of Jackson	3,290.00	May19 Parking Lease	Michelle Anderson / Jim Elwood
037497	06/07/19	AFL Maintenance Group Inc.	39,215.32	May19 Janitorial Services	Dustin Havel / Jim Elwood
037498	06/07/19	Milton Cross	574.13	PerDiem/MileageSHR WAM-JPIC Board Meeting 06/11-13 755.4m	Jim Elwood
037499	06/07/19	Ephraim Jessop	140.00	Refund ID Badge Replacement Fee	Aimee Crook
037500	06/14/19	Teton Radon Services, LLC	56,950.00	Install Radon Mitigation System	Dustin Havel / Jim Elwood
037501	06/14/19	TYTAX International LLC	7,498.99	PO052319-T3-X TYTAX T3-X / Weight Set Gym Equipment	Dustin Havel / Jim Elwood
037502	06/14/19	Texas Child Sup. Disbursement	1,058.95	Ch.Sup. OI3005-1996	Payroll
037503	06/14/19	WY Child Support Payment	455.50	Ch.Sup. D208389	Payroll
037504	06/15/19	Ace Hardware	1,436.19	Door Hinges, Caulk, Adhesive, Alum Angle, Roof Screw, Mouse Trap, Tire Foam, Truck Bed Coat, Scotch Tape, Paint, Clamp, Glove, Teflon T, Paint Brush/Spray, Stihl 16"Chain / Motomix / Oil, Washer, Black Tape, High Strength-Epoxy, Stihl ChainSaw/Case/20"Chain, Nipple, PVC-Elbow	Dustin Havel
037505	06/15/19	Honeywell International Inc.	1,637.80	Card Reader Cable, RM-Network Protector	Aimme Crook / Dustin Havel
037506	06/15/19	AFL Maintenance Group Inc.	2,600.00	May19 Staff Coverage Cleaning	Dustin Havel / Jim Elwood
037507	06/15/19	Airgas USA, LLC	116.11	May19 CylinderRent Medical Oxygen	Dustin Havel
037508	06/15/19	Airside Solutions, Inc.	3,231.63	InnerPan-2Lamp-1Cord	Dustin Havel
037509	06/15/19	Antler Inn	112.00	36F1UQ D.Hadfield O/N 05/08-09, 36F2FO P.Koch O/N 05/21-22	Dustin Havel
037510	06/15/19	Area Disposal Service, Inc	217.50	Jun19 Trash Compost Lease + Environment Fee	Dustin Havel
037511	06/15/19	AT&T / Mobility	1,478.41	AT&T Cellphone 05/09-06/08/19	Michelle Anderson
037512	06/15/19	Arkadin US	127.57	May19 ConferenceCalls/Charges	Michelle Anderson



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VOUCHER #	DATE	VENDOR NAME	AMOUNT	FOR	Approved By
037513	06/15/19	Big R Ranch & Home	245.47	SledgeHammer, Grinding/CuttingWheel, T-Post 8ft	Dustin Havel
037514	06/15/19	Phillip Bollman	62.00	PerDiemCHS ELSO ARC Trng 06/09/19-Addl	Shane Thompson
037515	06/15/19	Communication Technologies	103.00	Reprog Radio Firmware	Dustin Havel
037516	06/15/19	PC Connection Sales Corp	4,551.16	5GHzNanoBeam, X16thGen I5/8/256	Dustin Havel / Jim Elwood
037517	06/15/19	DBT Transportation Services,	4,789.00	NAVAID Jun-Aug19 3mos	Dustin Havel / Jim Elwood
037518	06/15/19	Dish Network	106.03	Monthly TV 06/27-07/26/19	Dustin Havel
037519	06/15/19	Dykman Electrical Inc	750.00	Gearreducers, Gear Oil	Dustin Havel
037520	06/15/19	Eagle Towing	250.00	Vehicle Relocation due to Construction 06/01	Dustin Havel
037521	06/15/19	Brent Blue MD/Emerg-A-Care	580.00	Medical Exam-A.Judge	Shane Thompson
037522	06/15/19	Federal Express	41.13	Courier service ao 06/06/19, Courier service ao 06/13/19	Michelle Anderson
037523	06/15/19	Fire Services of Idaho, Inc	5,620.00	2019 Bldg Fire Inspection	Dustin Havel / Jim Elwood
037524	06/15/19	OAG Aviation Worldwide LLC	875.91	Jun19 Web XML DLR Dispatch	Dustin Havel
037525	06/15/19	Gem State Paper & Supply	3,023.85	Plastic Garbage Bags, Wipes, Jumbo Roll, Perforated Roll Towel, Broom, Glove, Plastic Knife Encap.Shampoo 4gl	Shane Thompson / Dustin Havel
037526	06/15/19	Go-Fer It Express, Inc.	311.00	Shipments to/fro Elect.MS Dykman	Dustin Havel
037527	06/15/19	Chance Grimmett	21.60	TSA Non-Crime Fingerprint	Dustin Havel
037528	06/15/19	Gros Ventre Utility Company	12,222.48	TOJ/GUV WWCollect Feb-Apr 988.074K	Michelle Anderson / Jim Elwood
037529	06/15/19	Dustin Havel	136.00	PerDiemDFW ARFF Live Fires 05/28-30	Jim Elwood
037530	06/15/19	High Country Linen Service	879.41	Slate/Black Mats, Clean Towel Bag Mop Wiper	Dustin Havel
037531	06/15/19	Holland & Hart LLP	268.00	May19 Fee M#5 WYJetCenter	Michelle Anderson
037532	06/15/19	JB Mechanical Plumbing &	1,200.00	R&M Men's Lavatory near Baggage Claim / North, Check Jeds H2O Heatear, R&M - Womens Restroom / Valve Replacement	Dustin Havel
037533	06/15/19	Megan Jenkins	102.91	Pers#433153 Touch-a-Truck Coffee Crew, JWG#035461 Touch-a-Truck Drinks Crew	Michelle Anderson
037534	06/15/19	J H Chamber of Commerce	16.00	06/06 Bus.Over Breakfast	Michelle Anderson
037535	06/15/19	JH Landscaping	7,385.00	May19 SpringClean Terminal Grounds	Dustin Havel / Jim Elwood
037536	06/15/19	Jim & Greg "The Locksmiths"	70.00	DuplicateKeys	Dustin Havel
037537	06/15/19	Jackson Lumber	378.06	Cedar Wood Shims, Pine Jamb Moulding, Brace Torx, Drill Bit, Saw Blade, Vinyl Flagging Tape	Dustin Havel
037538	06/15/19	Jorgensen Associates, PC	490.00	May19 Water System Expansion	Michelle Anderson
037539	06/15/19	Jackson Towing Partners	750.00	Relocate Vehicles due to Construction 05/31, 06/03, 06/06, 06/08	Dustin Havel
037540	06/15/19	Kadrmars, Lee & Jackson, Inc.	10,711.54	D&C-QTA#3 Construction Admin & Observation 06/01	Michelle Anderson / Jim Elwood
037541	06/15/19	Leibowitz&Horton	21,018.34	May19 SH Fee Revised Airline Rates / Agreements	Michelle Anderson / Jim Elwood
037542	06/15/19	Raymond W. Lilley	232.00	PerDiemSBD 40Hr ARFF Basic 06/23-29	Dustin Havel
037543	06/15/19	Long Building Technologies	840.75	05/20Tower AHU1 Relay/Block	Dustin Havel
037544	06/15/19	Mtn West Elec Svcs/Pinedale	1,500.00	02/13&27 Install Remote VPN Connection, 02/19,04/10 AgentIV Anti Backflow, 03/10&19 Program Cams to Milestone	Aimee Crook

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VOUCHER #	DATE	VENDOR NAME	AMOUNT	FOR	Approved By
037545	06/15/19	NAPA AutoParts/Aspen Auto	400.77	Fuel Filter, Air Filter, Oil Filter, Air Brake Hose, Coupling, Tow Strap, Tie Down, Funnel Adapter, Wiper Blade	Dustin Havel
037546	06/15/19	Nelson Engineering	26,476.45	May19 PARCS Construction Admin & Observation	Dustin Havel / Jim Elwood
037547	06/15/19	Norco, Inc.	32.58	May19 Cylinder/Equip Rent	Dustin Havel
037548	06/15/19	Jorgensen Associates, PC	7,279.33	May19 North Sewer Art Circle C&O	Michelle Anderson / Jim Elwood
037549	06/15/19	Kadmas, Lee & Jackson, Inc.	27,172.93	Owner Reps Landside Project 06/01	Michelle Anderson / Jim Elwood
037550	06/15/19	Leibowitz&Horton	4,725.76	May19 LL Fee Consolidation RAC Budget	Michelle Anderson / Jim Elwood
037551	06/15/19	North State Environmental, Inc	3,579.16	Est.No.01-59C Christian Creek Wet Mitigation	Michelle Anderson / Jim Elwood
037552	06/15/19	Pine Needle Embroidery	25.50	JHAB Logo Screener Jacket	Shane Thompson
037553	06/15/19	Pitney Bowes Global Financial	192.00	Mail Machince Lease Jul10-Oct09	Dustin Havel
037554	06/15/19	Rexel USA, Inc	499.85	Fluke Fuse, Fiber Optic Cable, Plastic Pipe Hanger, Precision Limit Switch,Circuit Breaker	Dustin Havel
037555	06/15/19	Ron's Towing	600.00	Vehicle Relocation due to Construction 06/01	Dustin Havel
037556	06/15/19	Spring Creek Ranch / HOA	323.85	APRIL19-IN SewerUse Apr 261.173K/gal	Michelle Anderson
037557	06/15/19	Staples	255.88	Binder, Lead Refill, Pencil, Cardstock	Michelle Anderson / Dustin Havel
037558	06/15/19	Suburban Propane 1438	3,311.64	05/10 Firep/Heater 208.4g@3.1914, 06/03 Firep/Heater 606.6g@3.1569, 06/03 MVDispenser 206.3g@3.1569	Dustin Havel
037559	06/15/19	TC Solid Waste & Recycling	123.60	Flourescent Bulb Disposal	Dustin Havel
037560	06/15/19	Three Elephant Public	6,000.00	May19 Mktg/PR Services	Michelle Anderson / Jim Elwood
037561	06/15/19	TMBR Creative Agency	156.25	May19 JHAirport Website Maintenance	Michelle Anderson
037562	06/15/19	Teton Media Works, Inc.	2,225.70	Newspaper Ads: JHD/N&G Screeners 06/03-29, N&G Smooth Take Off 06/12	Aimee Crook / Michelle Anderson
037563	06/15/19	Teton Rental Center, Inc.	5,879.00	Purchased Exmark Radius Mower / Mulch Kit	Michelle Anderson / Jim Elwood
037564	06/15/19	TruDiligence, LLC	30.00	May19 Applicants Profile 3pax	Aimee Crook
037565	06/15/19	Locate Holdings, Inc dba	157.50	May19 Locate Services 3x	Dustin Havel
037566	06/15/19	Laurie Vasko	142.27	Hyatt#7539306 Hotel T3KCM Trng 06/05-06	Aimee Crook
037567	06/15/19	Valley Office Systems	4,495.00	AR745848 Refurbished Ricoh MPC6003	Michelle Anderson / Jim Elwood
037568	06/15/19	Wadman Corporation	44,092.93	May19 CMAR General Services / Precon Services	Michelle Anderson / Jim Elwood
037569	06/15/19	Walker Consultants	1,773.51	May19 Fee PARCS Consulting	Michelle Anderson / Jim Elwood
037570	06/15/19	Waxie Sanitary Supply	2,449.89	Disinfectant, Towel, Soap, Lotion	Dustin Havel / Jim Elwood
037571	06/15/19	Western States Equipment Co.	1,311.00	Rent/Return Scissor Lift	Randy Knepper
037572	06/15/19	Ziplocal	99.00	Jun19 Ziplocal/Online.com	Dustin Havel
037573	06/15/19	Jorgensen Associates, PC	410.00	May19 WW-SCLS Reports, May19 WW-Lift Station Engineering Reports	Michelle Anderson
037574	06/15/19	Teton Media Works, Inc.	522.00	Newspaper Ads: N&G Almost Done 06/12	Michelle Anderson
037575	06/15/19	Wadman Corporation	470,625.86	Est.No.12-59FC AIP#59FC Construction Cost	Michelle Anderson / Jim Elwood
037576	06/15/19	Wadman Corporation	11,570.89	16818#14R QTA-RCF Construction Cost	Michelle Anderson / Jim Elwood
037577	06/15/19	Wadman Corporation	407,476.91	35019#03R Park Lot Expansion Construction	Michelle Anderson / Jim Elwood

**JACKSON HOLE AIRPORT BOARD 06/21/19**

VOUCHER #	DATE	VENDOR NAME	AMOUNT	FOR	Approved By
037578	06/15/19	Wadman Corporation	139,830.90	36019#03R Temp.Restaurant Renovate	Michelle Anderson / Jim Elwood

<b>3,032,344.78</b>	<b>Total</b>
BY: <b>John Eastman</b>	
DATE APPROVED <b>June 21, 2019</b>	
	Cheque # 3199 JHAB Employee Employee of the Month
	ACH Tax Deposit Employee of the Month
	ACH Screener Employees Termed
	ACH Tax Deposit Termed
	Cheque # 3200 JHAB Employee Intern Moving Expenses
	ACH Tax Deposit Moving Expenses
	ACH JHAB/Screener Employees Payroll 05/31, 06/14
	ACH Tax Deposit JHAB/Screener Employees Payroll 05/31, 06/14
	ACH Great West Trust [WYO Deferred Contribution] May 15 / 31 Payroll
	May 2019 BOW Loan 2014 \$2.2M Principal & Interest Payment [Acct 2361100]
	May 2019 BOW Loan 2018 \$8.5M Principal & Interest Payment [Acct 23600020]
	May 2019 FIB Loan Series B 2018 \$10.7M Interest Payment [Acct 2363100]
	May 2019 FIB Loan Series C 2018 \$2.1M Principal & Interest Payment [Acct 2363200]
	May 2019 Bank/Credit Card Service Charges (Ventek, Stripe Chargebee & In House Terminals)
	FIB QTA S.2018B Cheques 000007 / 000008
	General Fund Cheques # 37387 - # 37578

**3,032,344.78** Total Cash Outlay

175,033.10	9012001 Terminal Restaurants Design & Construction (Carney, KLJ, Wadman)
21,419.36	9013002 ARFF/SRE Facility Design & Construction (Jviation)
1,358.65	9030001 Fuel Farm Facility Relocation (KLJ)
615,371.15	9040001 ([AIP59] South Access Road & Drainage D&C AIP59 (Jorgensen, Jviation, Wadman, KLJ, NorthStateEnvironment)
640,860.94	9040002 Parking Lot & Signage Design & Construction (Wadman, Okono, JTowing, RonsTowing, TetonMedia, Weber, Nelson, WalkerCons, EagleTowing, KLJ, BigRR, JLumber)
15,761.71	9040004 Water Main Installation (Jorgensen)
2,127.50	9040005 Electrical Relocation (Jorgensen)
28,366.84	9050001 QTA Rental Car Facility Replacement D&C (Wadman, Leibowitz, KLJ)
1,358.63	9070001 Proiect Coordinator / Owner's Representative (KLJ)

**JACKSON HOLE AIRPORT BOARD 06/21/19**

VOUCHER #	DATE	VENDOR NAME	AMOUNT	FOR	Approved By
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52,269.01 9070002 Enviro On-Call Phase I (Mead&Hunt)

3,547.50 9794106 WW Conveyance System D&C (Jorgensen)

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**1,557,474.39** Capital Projects

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**1,474,870.39** Operations / Security / Fuel Farm

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