

**MINUTES OF THE JACKSON HOLE AIRPORT BOARD
SPECIAL MEETING**

DATE: November 10, 2017

BOARD PRESENT: Jim Waldrop, Jerry Blann, Rick Braun and Mary Gibson Scott were all present via conference call which was audible in the Airport Board Room.

OTHERS PRESENT: Mike Mahoney, KLJ; Jon Currier, Currier & Co., Anna Valsing, Jackson Hole Airport were all present via conference call which was audible in the Airport Board Room. Kevin Ensor, SEH; Mike Gierau, Jedediah's; Jim Elwood, Michelle Anderson, Aimee Crook, Kaitlin Perkins, Jackson Hole Airport.

CALL TO ORDER: Waldrop called the Special Meeting of the Jackson Hole Airport Board to order at 8:30 am on Friday, November 10, 2017.

I. ACTION ITEMS:

A. Wadman – Fuel Farm Phase III:

1. Resolution 2017- 17 – CMAR Subcontractor Procurement Waiver: Elwood stated that two of the subcontract bid packages, Fence & Screen Wall and Concrete, received no bids from Wyoming resident contractors. He said the Board must approve a Wyoming Subcontractor Procurement Waiver when less than 70% of total cost is to Wyoming resident contractors. Gibson Scott requested that complete sentences be used in the Scope Clarification in the Cherokee Document. Gibson Scott asked when code review on the design will be done. Currier stated that Teton County has reviewed the code and issued a permit. He said the electrical inspector has issued comments which are being addressed currently. Blann moved adoption of Resolution 2017-17 in the form submitted, finding there were insufficient Wyoming contractors submitting bids, and on one schedule the bid of the Wyoming contractor was more than 105% of the low bidder, and therefore a waiver of the 70% in-state subcontract requirements is granted with respect to the Fuel Facility Phase 3. Braun seconded the motion, which passed unanimously.

2. Guaranteed Maximum Price Amendment 3: Elwood stated that the Guaranteed Maximum Price Amendment 3 cost is \$8,978,722. Blann stated that GMP Amendment is 22% higher than the estimate. He said it is important to maintain an awareness of the financial projections for the project. Gibson Scott made a motion to approve the Wadman Guaranteed Maximum Price Amendment 3, for Phase 3 of the Fuel Facility, in the amount of \$8,978,722 with an Amendment to the document that complete sentences be used in the Scope Clarification. Blann seconded the motion. Having no further discussion, the motion passed unanimously.

B. SEH – Amendment 17: Elwood stated that the FAA has expedited the Commercial Ramp Project funding which freed funds for other projects such as this one to be completed now. He said Amendment 17 includes Schedule I for Access Road Rehabilitation and Landside Storm Drainage Improvements, Schedule II for Stormwater Treatment Design and Schedule III for Hangar 6 Parking Lot Improvements Design and Bidding Services. He said the airport completed an Independent Fee Estimate and SEH's proposed fees are within 9% of the estimate. He said the cost of Amendment 17 is \$415,851. Gibson Scott requested that "Forest Service" in Exhibit A Project

Description be replaced with "Teton Interagency Helibase." She stated that the projects are a commitment to the airport's environmental stewardship.

Braun made a motion to approve SEH Amendment 17 in the amount of \$415,851 with the Amendment that proper terminology is used for Teton Interagency Helibase. Blann seconded the motion, which passed unanimously.

III. ADJOURN: Braun made a motion to adjourn the Special Meeting at 8:57 am on Friday, November 10, 2017. Gibson Scott seconded the motion and the meeting was adjourned.



Jim Waldrop, President



Mary Gibson Scott, Secretary